



Programs and Services Committee

MEETING AGENDA

Meeting Details

Date: Wednesday, March 29, 2023

Time: 8:00 a.m.

Location: Administrative Office
584 NW University Blvd.
Suite 100
Port St. Lucie, FL 34986

MS Teams Virtual Meeting Access:

Access Code: : 680 369 42#

Phone: 772-800-5467

URL: [Click here to join the meeting](#)

Opening Remarks

1. Welcome & Attendance

Voting Items

2. Review and Approve Local Targeted Occupations List (LTOL) Additions for 4th Quarter PY 2022-2023
3. Review and Approve Welfare Transition (WT) Program - Incentive Policy Revisions
4. Review and Approve Welfare Transition (WT) Program - Transitional Support Services Policy Revisions
5. Review and Approve Welfare Transition (WT) Program - Program Requirements Policy Revisions
6. Review and Approve Supplemental Nutrition Assistance Program (SNAP) - Program Requirements Policy Revisions
7. Review and Approve Training Provider Recommendation - Treasure Coast Medical Institute

Information/Discussion

8. Primary Indicators of Performance 2nd Quarter PY 2022-2023
9. CareerSource Research Coast Program Updates
10. Other Business
11. Adjournment

AGENDA ITEM SUMMARY

TITLE: STRATEGIC	Local Targeted Occupations List (LTOL) for 4th Quarter of PY 22-23
GOAL	Strong Advancement of Existing and Emerging Local Targeted Industry Clusters
POLICY/PLAN/LAW	Workforce Innovation & Opportunity Act
ACTION REQUIRED	Review and Approve the LTOL for the 4th Quarter of Program Year 2022-2023
BACKGROUND	<p>The Department of Economic Opportunity's (DEO) Bureau of Labor Market Statistics (LMS) has published the 2022-2023 Statewide Targeted Occupations List on the DEO website. The Statewide Demand Occupations list identifies the labor market needs of Florida's business community and encourages job training based on those needs, with emphasis on jobs that are both high demand and high skill/high wage, and is used as a baseline for establishing the Local Targeted Occupations Lists (LTOLs). The Local Workforce Development Boards (LWDBs) develop and use their LTOLs to identify occupations for which eligible adults and dislocated workers may receive training assistance under the Workforce Innovation and Opportunity Act.</p> <p>Pursuant to CareerSource Florida policy, LWDBs are to develop their LTOLs, in consultation with local business and industry representatives, using the LMS-generated Demand Occupations Lists, as well as other resources, such as Help Wanted Online Lists and Supply/Demand lists. The LWDBs must publish their updated LTOLs on their websites and update them as they make changes. CareerSource Research Coast adopted a local policy to incorporate CareerSource Florida's LTOL policy and process. As part of our local policy, the LTOL is to be reviewed and approved on a quarterly basis in order to add occupations in demand or delete occupations that are declining.</p>
STAFF RECOMMENDATION	Staff reviewed local labor market information and resources regarding the LTOL. There is a recommended addition of occupations to the 4th Quarter of PY 2022-2023 list. Staff recommends approval of this LTOL for the 4th Quarter of PY 2022-2023.
SUPPORTING MATERIALS	CareerSource Research Coast Local Targeted Occupations List
BOARD STAFF	Shelly Batton Director of Programs sbatton@careersourcerc.com (866) 482-4473 ext. 518

2022-23 Local Targeted Occupations List

Sorted by Occupational Title

Workforce Development Area 20 - Indian River, Martin, and Saint Lucie Counties

Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 30 annual openings and positive growth
- 3 Mean Wage of \$15.96/hour and Entry Wage of \$13.04/hour
- 4 High Skill/High Wage (HSHW) Occupations:
Mean Wage of \$25.00/hour and Entry Wage of \$15.96/hour

SOC Code†	HSHW††	Occupational Title†	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level†††
			Annual % Growth†	Annual Openings	2020 Hourly Wage		Annual % Growth	Annual Openings	2020 Hourly Wage				
					Mean	Entry			Mean	Entry			
132011	HSHW	Accountants and Auditors	0.02	152	38.67	22.81	1.59	8,177	36.04	21.46	5	Yes	R
113010	HSHW	Administrative Services and Facilities Managers	0.02	31	44.13	23.06	1.86	1,634	45.03	24.82	5	Yes	R
493011	HSHW	Aircraft Mechanics and Service Technicians	0.02	39	35.36	19.81	2.86	1,509	32.76	19.73	3	Yes	R
173011	HSHW	Architectural and Civil Drafters	1.00	22	26.92	19.09	0.70	923	28.56	20.28	3	Yes	R
274011		Audio and Video Technicians	0.02	3	21.56	13.33	3.63	932	24.00	14.18	4	No	S
493021		Automotive Body and Related Repairers	2.81	159	21.69	14.66	1.50	969	23.99	14.58	3	No	R
493023		Automotive Service Technicians and Mechanics	0.01	128	22.05	13.57	1.02	4,922	21.09	12.71	3	No	R
433031		Bookkeeping, Accounting, and Auditing Clerks	0.01	339	19.91	13.01	0.52	11,538	20.36	13.81	4	Yes	S
472021		Brickmasons and Blockmasons	1.20	89	18.67	14.00	0.60	555	20.56	15.38	3	No	R
493031		Bus and Truck Mechanics and Diesel Engine Specialists	0.02	26	25.77	20.11	1.63	1,356	24.01	16.64	3	Yes	S
533051		Bus Drivers, School or Special Client	-										
533052		Bus Drivers, Transit and Intercity	1.80	368	22.04	16.15	2.73	1,754	17.69	12.69	3	No	R
131199		Business Operations Specialists, All Other	-										
131020	HSHW	Buyers and Purchasing Agents	0.01	36	27.06	18.09	0.33	2,324	31.36	18.98	4	Yes	R
535021		Captains, Mates, and Pilots of Water Vessels	-0.02	2	30.06	13.53	1.96	532	39.00	14.77	3	Yes	S
251194	HSHW	Career/Technical Education Teachers, Postsecondary	1.43	90	29.89	16.56	1.13	665	26.91	15.97	4	Yes	R
435011		Cargo and Freight Agents	0.01	6	20.85	13.26	1.63	826	21.40	14.08	3	Yes	S
472031		Carpenters	0.02	212	20.05	14.89	1.29	6,614	20.22	14.57	3	No	R
472051		Cement Masons and Concrete Finishers	0.02	37	17.32	12.03	1.06	1,579	19.14	14.26	3	No	S
351011	HSHW	Chefs and Head Cooks	0.03	56	28.37	19.68	2.90	1,880	26.59	15.31	3	No	R
111011	HSHW	Chief Executives	0.23	100	87.88	38.48	0.17	2,249	93.09	36.88	5	Yes	R
131031	HSHW	Claims Adjusters, Examiners, and Investigators	0.00	9	39.03	21.69	0.34	2,054	31.58	20.20	3	Yes	S
212011		Clergy	0.01	55	27.07	14.83	1.10	1,426	26.29	14.98	5	No	R
292010		Clinical Laboratory Technologists and Technicians	0.02	27	23.45	14.00	1.67	1,607	25.47	15.07	4	Yes	S
532012	HSHW	Commercial Pilots	0.03	31	44.66	19.75	2.00	538	60.80	24.50	3	Yes	R
211099		Community and Social Service Specialists, All Other	0.02	37	23.83	16.85	1.30	1,274	20.53	15.05	5	No	R
131141	HSHW	Compensation, Benefits, and Job Analysis Specialists	0.02	6	24.86	16.57	1.94	688	27.61	18.52	4	Yes	S
131041	HSHW	Compliance Officers	0.01	30	33.61	18.69	1.48	2,245	33.00	17.49	3	Yes	R
151241	HSHW	Computer Network Architects	2.87	220	51.77	35.37	2.13	737	52.04	33.27	5	Yes	R
151231	HSHW	Computer Network Support Specialists	0.02	12	38.32	23.90	1.66	834	31.77	18.35	3	Yes	S
51-9161		Computer Numerically Controlled Tool Operators	0.40	12	22.21	16.88	0.30	509	20.87	14.57	3	Yes	R
151299	HSHW	Computer Occupations, All Other	0.02	14	30.59	17.24	1.64	1,186	38.03	19.27	3	Yes	S
151211	HSHW	Computer Systems Analysts	0.01	21	31.00	21.22	2.13	2,676	42.29	25.33	4	Yes	S
151232		Computer User Support Specialists	0.02	84	24.36	15.14	2.13	4,313	24.89	15.43	3	Yes	R
474011	HSHW	Construction and Building Inspectors	0.02	29	31.54	20.56	1.25	1,208	29.39	18.84	3	Yes	S
119021	HSHW	Construction Managers	0.03	70	56.31	31.77	2.10	3,342	50.70	28.86	4	No	R
131051	HSHW	Cost Estimators	0.02	36	29.71	19.37	1.10	1,318	31.39	19.39	4	No	R
151245	HSHW	Database Administrators and Architects	0.01	7	41.27	23.06	2.38	725	46.29	26.88	4	Yes	S
319091		Dental Assistants	0.02	65	20.86	16.84	1.51	2,649	19.80	15.22	3	Yes	R

2022-23 Local Targeted Occupations List

Sorted by Occupational Title

Workforce Development Area 20 - Indian River, Martin, and Saint Lucie Counties

Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 30 annual openings and positive growth
- 3 Mean Wage of \$15.96/hour and Entry Wage of \$13.04/hour
- 4 High Skill/High Wage (HSHW) Occupations:
Mean Wage of \$25.00/hour and Entry Wage of \$15.96/hour

SOC Code†	HSHW††	Occupational Title†	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level†††
			% Growth†	Annual Openings	2020 Hourly Wage		% Growth	Annual Openings	2020 Hourly Wage				
					Mean	Entry			Mean	Entry			
291292	HSHW	Dental Hygienists	0.02	36	33.15	28.13	1.44	937	32.63	24.22	4	Yes	R
292032	HSHW	Diagnostic Medical Sonographers	3.73	85	33.62	27.10	2.78	472	32.68	24.16	3	Yes	R
472081		Drywall and Ceiling Tile Installers	2.17	162	19.05	14.76	1.41	787	17.95	12.46	3	No	R
173023	HSHW	Electrical and Electronic Engineering Technologists and Technicians	N/A	N/A	N/A	N/A	1.78	731	28.99	17.65	4	Yes	S
472111		Electricians	0.02	148	21.56	15.11	1.91	5,609	22.06	15.51	3	No	R
252021	HSHW	Elementary School Teachers, Except Special Education	0.01	140	29.88	20.34	0.89	5,795	27.66	17.68	5	No	R
512051		Fiberglass Laminators and Fabricators	0.02	46	17.16	13.80	1.14	332	17.32	13.15	3	Yes	R
132098	HSHW	Financial and Investment Analysts, Financial Risk Specialists, and Financial Specialists, All Other	0.02	31	32.83	18.39	1.86	2,229	36.70	20.72	3	Yes	R
113031	HSHW	Financial Managers	0.03	62	56.70	25.27	2.77	3,444	65.55	33.81	5	Yes	R
332011	HSHW	Firefighters	0.02	77	25.57	16.60	1.13	1,618	25.35	15.95	3	No	R
471011	HSHW	First-Line Supervisors of Construction Trades and Extraction Workers	0.02	147	32.00	19.79	1.60	5,670	30.37	19.97	4	No	R
371011		First-Line Supervisors of Housekeeping and Janitorial Workers	0.02	53	24.00	15.77	2.69	2,358	19.38	12.93	3	No	R
371012	HSHW	First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers	0.02	78	26.83	17.36	2.37	1,754	23.97	15.45	3	No	R
491011	HSHW	First-Line Supervisors of Mechanics, Installers, and Repairers	0.02	66	29.53	20.00	1.62	3,138	30.83	19.59	3	No	R
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	0.00	40	33.84	21.55	0.40	2,343	40.97	22.70	4	No	R
431011	HSHW	First-Line Supervisors of Office and Administrative Support Workers	0.01	266	25.42	16.51	0.84	11,717	28.26	17.81	4	Yes	R
391098		First-Line Supervisors of Personal Service and Entertainment and Recreation Workers, Except Gambling Services	N/A	N/A	N/A	N/A	2.62	1,992	22.64	14.38	3	No	S
511011	HSHW	First-Line Supervisors of Production and Operating Workers	0.02	80	27.91	17.30	1.42	2,722	29.36	18.69	3	Yes	R
411011		First-Line Supervisors of Retail Sales Workers	0.01	296	22.10	14.08	0.88	10,637	22.76	14.22	3	No	R
531047		First-Line Supervisors of Transportation and Material Moving Workers, Except Aircraft Cargo Handling Supervisors	0.02	46	28.59	14.86	1.75	2,868	27.03	16.93	3	Yes	R
119051		Food Service Managers	0.02	113	24.26	13.15	1.81	3,364	28.03	17.18	4	No	R
111021	HSHW	General and Operations Managers	0.02	315	46.25	21.48	1.92	14,755	51.80	23.11	4	Yes	R
472121		Glaziers	2.52	47	17.61	13.49	1.42	706	20.32	14.64	3	No	R
271024		Graphic Designers	0.01	22	20.38	15.46	1.43	1,759	24.81	15.68	4	Yes	S
292099	HSHW	Health Technologists and Technicians, All Other	-										
499021		Heating, Air Conditioning, and Refrigeration Mechanics and Installers	0.01	88	18.64	13.39	1.48	3,701	21.85	15.26	3	No	R
533032		Heavy and Tractor-Trailer Truck Drivers	0.02	212	20.34	14.53	1.34	12,116	20.74	13.91	3	No	R
131071	HSHW	Human Resources Specialists	0.02	89	25.39	16.51	1.74	4,239	29.54	18.50	5	Yes	R
499041		Industrial Machinery Mechanics	0.02	14	27.38	20.42	2.37	1,585	24.71	16.39	3	Yes	S
173026	HSHW	Industrial Engineering Technologists and Technicians	1.10	4	28.16	19.71	1.10	204	29.29	20.53	3	Yes	R
537051		Industrial Truck and Tractor Operators	N/A	N/A	N/A	N/A	1.22	3,260	18.48	13.27	3	Yes	S
151212	HSHW	Information Security Analysts	0.04	6	47.26	25.18	4.93	883	45.77	27.75	3	Yes	S
413021	HSHW	Insurance Sales Agents	0.02	88	30.56	17.57	1.49	5,427	29.60	15.06	3	Yes	R
252012	HSHW	Kindergarten Teachers, Except Special Education	0.01	42	30.96	25.28	0.90	906	27.84	19.05	5	No	R
292061		Licensed Practical and Licensed Vocational Nurses	0.02	173	23.57	19.37	1.72	4,214	22.45	18.33	3	Yes	R
132072	HSHW	Loan Officers	0.00	22	30.68	14.27	0.85	1,394	36.61	17.13	4	Yes	S
119081	HSHW	Lodging Managers	0.01	7	34.36	21.97	1.97	543	31.72	17.69	4	No	S
514041		Machinists	0.02	29	21.96	15.54	1.71	1,100	20.93	14.51	3	Yes	S

2022-23 Local Targeted Occupations List

Sorted by Occupational Title

Workforce Development Area 20 - Indian River, Martin, and Saint Lucie Counties

Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 30 annual openings and positive growth
- 3 Mean Wage of \$15.96/hour and Entry Wage of \$13.04/hour
- 4 High Skill/High Wage (HSHW) Occupations:
Mean Wage of \$25.00/hour and Entry Wage of \$15.96/hour

SOC Code†	HSHW††	Occupational Title†	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level†††
			% Growth	Annual Openings	2020 Hourly Wage		% Growth	Annual Openings	2020 Hourly Wage				
					Mean	Entry			Mean	Entry			
499071		Maintenance and Repair Workers, General	1.83	478	20.30	14.01	1.81	11,468	18.46	12.62	3	No	R
131111	HSHW	Management Analysts	0.03	108	37.88	19.99	2.47	7,009	40.46	20.29	5	Yes	R
119199	HSHW	Managers, All Other	-										
131161		Market Research Analysts and Marketing Specialists	0.03	86	23.49	14.33	3.46	5,811	29.84	15.98	5	Yes	R
319011		Massage Therapists	0.04	58	35.88	15.10	3.97	1,815	19.49	10.61	3	No	R
119111	HSHW	Medical and Health Services Managers	0.04	74	52.10	32.24	N/A	N/A	N/A	N/A	5	Yes	R
319092		Medical Assistants	0.03	207	16.08	13.08	3.14	8,736	16.74	13.51	3	Yes	R
292098		Medical Dosimetrists, Medical Records Specialists, and Health Technologists and Technicians, All Other	0.02	83	18.80	13.77	1.70	2,227	21.04	14.20	3	Yes	R
436013		Medical Secretaries and Administrative Assistants	0.02	107	16.48	13.07	1.88	4,369	16.89	13.17	3	Yes	R
131121		Meeting, Convention, and Event Planners	0.02	13	30.88	18.73	2.56	1,018	24.20	14.10	4	No	S
252022	HSHW	Middle School Teachers, Except Special and Career/Technical Education	0.01	87	31.06	24.66	0.89	2,512	28.76	20.07	5	No	R
493051		Motorboat Mechanics and Service Technicians	0.01	34	20.19	13.20	1.51	409	24.09	15.04	3	No	R
151244	HSHW	Network and Computer Systems Administrators	0.01	26	33.98	23.74	1.76	1,513	39.71	25.41	4	Yes	S
311131		Nursing Assistant	-										
472073		Operating Engineers and Other Construction Equipment Operators	0.01	83	20.55	16.79	1.32	2,593	20.44	14.77	3	No	R
472141		Painters, Construction and Maintenance	0.01	128	19.09	14.62	1.40	3,131	18.12	13.79	3	No	R
232011		Paralegals and Legal Assistants	0.01	82	22.93	17.94	1.95	3,937	25.10	16.95	3	Yes	R
292043		Paramedics	-										
132052		Personal Financial Advisors	0.01	30	47.22	13.77	1.88	1,837	49.46	17.41	5	No	R
119198	HSHW	Personal Service Managers, All Other; Entertainment and Recreation Managers, Except Gambling; and Managers, All Other	0.01	75	42.52	21.68	1.06	4,905	49.14	26.79	5	No	R
372021		Pest Control Workers	0.02	53	17.50	13.19	1.90	1,535	18.85	13.32	3	No	R
292052		Pharmacy Technicians	1.33	358	17.33	14.74	1.46	2,735	16.77	13.01	3	Yes	R
319097		Phlebotomists	0.03	38	17.52	14.83	2.86	1,116	16.68	13.36	3	Yes	R
312021	HSHW	Physical Therapist Assistants	0.04	29	29.30	21.17	3.82	1,121	30.28	21.23	4	Yes	S
472151		Pipelayers	1.76	148	20.45	15.43	1.26	458	18.94	14.79	3	Yes	R
472152		Plumbers, Pipefitters, and Steamfitters	0.01	75	23.14	15.89	1.49	3,412	21.92	15.59	3	No	R
333051	HSHW	Police and Sheriff's Patrol Officers	0.02	55	25.07	19.21	1.10	3,295	30.13	20.83	3	No	R
251199		Postsecondary Teachers, All Other	N/A	N/A	N/A	N/A	1.12	1,956	26.86	13.69	4	No	S
131198		Project Management Specialists and Business Operations Specialists, All Other	0.02	217	27.31	14.20	1.88	10,076	35.31	18.03	4	Yes	R
119141	HSHW	Property, Real Estate, and Community Association Managers	0.01	47	33.76	17.66	1.34	3,134	29.99	17.14	4	No	R
292053		Psychiatric Technicians	2.63	122	19.07	13.95	2.15	866	15.91	12.08	3	Yes	R
292034	HSHW	Radiologic Technologists and Technicians	0.02	27	22.20	17.18	1.71	1,023	27.69	19.63	3	Yes	S
419021		Real Estate Brokers	0.01	27	16.70	11.84	1.65	754	32.12	14.88	3	No	S
291141	HSHW	Registered Nurses	0.02	410	32.26	23.13	1.54	12,883	33.42	25.51	4	Yes	R
291126	HSHW	Respiratory Therapists	0.03	15	29.21	24.05	2.92	685	28.91	24.43	4	Yes	S
472181		Roofers	0.02	175	18.88	13.90	1.59	3,032	17.55	12.03	3	No	R
112022	HSHW	Sales Managers	0.01	38	56.43	31.39	1.92	2,636	64.65	30.50	5	Yes	R
414012		Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	0.02	246	31.90	13.57	1.19	9,272	31.64	14.78	3	Yes	R
414011	HSHW	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	0.03	44	29.60	16.44	1.49	2,439	44.18	18.61	3	Yes	R
252031	HSHW	Secondary School Teachers, Exc. Special and Voc. Ed.	1.68	255	32.92	21.02	0.89	3,598	29.58	20.07	5	No	R

2022-23 Local Targeted Occupations List

Sorted by Occupational Title

Workforce Development Area 20 - Indian River, Martin, and Saint Lucie Counties

Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 30 annual openings and positive growth
- 3 Mean Wage of \$15.96/hour and Entry Wage of \$13.04/hour
- 4 High Skill/High Wage (HSHW) Occupations:

Mean Wage of \$25.00/hour and Entry Wage of \$15.96/hour

SOC Code†	HSHW††	Occupational Title†	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level†††
			Annual % Growth	Annual Openings	2020 Hourly Wage		Annual % Growth	Annual Openings	2020 Hourly Wage				
					Mean	Entry			Mean	Entry			
413031	HSHW	Securities, Commodities, and Financial Services Sales Agents	0.01	65	26.60	17.93	1.44	3,268	37.35	18.33	5	No	R
492098		Security and Fire Alarm Systems Installers	0.01	6	20.14	16.88	1.99	785	21.74	15.08	3	No	S
472211		Sheet Metal Workers	0.02	33	19.74	15.05	1.52	958	20.44	14.40	3	No	R
435071		Shipping, Receiving, and Traffic Clerks	0.04	151	17.37	13.04	0.24	3,140	16.56	12.25	3	Yes	R
211093		Social and Human Service Assistants	0.03	50	18.99	13.17	2.11	1,870	17.38	11.79	3	No	R
151256	HSHW	Software Developers and Software Quality Assurance Analysts and Testers	0.03	55	38.00	18.55	3.86	7,095	48.10	28.91	5	Yes	R
252058	HSHW	Special Education Teachers, Secondary School	-										
537065		Stockers and Order Fillers	1.80	938	16.07	12.91	1.60	36,046	16.22	12.32		Yes	R
472221		Structural Iron and Steel Workers	1.00	32	24.45	15.11	1.63	340	21.23	14.72	3	No	R
211018		Substance Abuse, Behavioral Disorder, and Mental Health Counselors	0.03	52	26.73	15.79	2.87	2,006	22.10	14.68	5	Yes	R
292055		Surgical Technologists	0.02	20	20.08	13.97	1.70	782	22.46	16.39	3	Yes	S
492022	HSHW	Telecommunications Equipment Installers and Repairers, Except Line Installers	0.00	40	25.57	20.37	1.04	2,280	27.56	18.44	3	No	R
499052		Telecommunications Line Installers and Repairers	1.14	30	23.02	16.91	1.19	658	22.12	15.84	3	No	R
472044		Tile and Stone Setters	N/A	N/A	N/A	N/A	2.53	771	18.88	14.33	3	No	S
131151	HSHW	Training and Development Specialists	0.02	82	26.73	16.04	2.02	2,403	29.14	15.75	5	Yes	R
113071	HSHW	Transportation, Storage, and Distribution Managers	1.34	114	51.58	28.71	1.44	542	46.81	27.29	4	Yes	R
319096		Veterinary Assistants and Laboratory Animal Caretakers	-										
292056		Veterinary Technologists and Technicians	3.79	42	16.86	13.27	3.39	1,020	17.07	12.50	4	Yes	R
151257	HSHW	Web Developers and Digital Interface Designers	0.02	16	23.56	14.37	2.35	803	32.55	18.24	3	Yes	S
514121		Welders, Cutters, Solderers, and Brazers	0.02	45	21.12	16.66	1.68	1,746	21.04	15.19	3	Yes	R

†SOC Code and Occupational Title refer to Standard Occupational Classification codes and titles.

††HSHW = High Skill/High Wage.

N/A = Not available (either due to lack of data, or as a result of suppression requirements to protect confidentiality).

†††Qualifying Level:

R = Meets regional wage and openings criteria based on state Labor Market Statistics employer survey data. Regional data are shown.

S = Meets statewide wage and openings criteria, but does not reach regional criteria based on state Labor Market Statistics employer survey data. Statewide data are shown.

NR = Not releasable.

EFI - Enterprise Florida, Inc.



REQUEST FOR ADDITION TO LOCAL TARGETED OCCUPATIONS LIST

Each occupation must meet the following:

- a. Positive Growth
- b. Entry Wage of \$13.04
- c. Mean Wage of \$15.96

To be considered High Skill/High Wage, occupations must meet the following:

- a. Entry Wage of \$15.96
- b. Mean Wage of \$25.00

Is this a critical occupation? Yes

Person completing this report: Shelly Batton

Please complete one form for each occupation you would like considered.

Occupation Title: Industrial Engineering Technologists & Technicians

Occupation SOC Code: 17-3026

Employer Name, Address, and Phone	Number of Current Full-Time Employees in this Occupation	Average Hourly Wage for These Employees	Projected Openings
MA Ford Manufacturing 1775 98th Avenue Vero Beach, FL	N/A	\$22.52 - \$29.78	1 (Employ Florida)
Perricone Farms/United Juice 505 66th Avenue Southwest Vero Beach, FL	N/A	\$23.00 - \$29.00	1 (Employ Florida)
LF Staffing 3725 20th Street Vero Beach, FL	N/A	\$25.00	1 (Employ Florida)
Eight additional employers throughout the Region listed positions in Indeed	N/A	\$18.00	8 (Indeed)



REQUEST FOR ADDITION TO LOCAL TARGETED OCCUPATIONS LIST

Each occupation must meet the following:

- a. Positive Growth
- b. Entry Wage of \$13.04
- c. Mean Wage of \$15.96

To be considered High Skill/High Wage, occupations must meet the following:

- a. Entry Wage of \$15.96
- b. Mean Wage of \$25.00

Is this a critical occupation? Yes

Person completing this report: Shelly Batton

Please complete one form for each occupation you would like considered.

Occupation Title: Stockers & Order Fillers

Occupation SOC Code: 53-7065

Employer Name, Address, and Phone	Number of Current Full-Time Employees in this Occupation	Average Hourly Wage for These Employees	Projected Openings
Frito Lay 7464 Commercial Circle Ft. Pierce	N/A	\$15.00	1 (Employ Florida)
PepsiCo 3620 Crossroads Parkway Ft. Pierce	N/A	\$20.80	1 (Employ Florida)
Coca Cola Beverages 3939 St. Lucie Boulevard Ft. Pierce	N/A	\$13.26 - \$17.23	1 (Employ Florida)
Three additional employers throughout the region with positions listed in Employ Florida	N/A	\$13.45 - \$17.43	4 (Employ Florida)
Thirteen additional employers throughout the region listed positions in Indeed	N/A	\$16.05	13 (Indeed)

AGENDA ITEM SUMMARY

Title	Welfare Transition (WT) Program - Incentive Policy
Strategic Plans/Goals	Optimal Use of Resources
Policy/Plan/Law	N/A
Action Requested	Review and Approve Welfare Transition (WT) Program - Incentive Policy Revisions
Background	<p>Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide incentives to WT participants to complete assigned activities. In addition, the LWDBs may determine the value of the incentive payments and create policies related to their use.</p> <p>The local policy was updated to increase incentive payment amounts and to provide additional opportunities for WT Program participants to earn incentive payments for the completion of activities.</p>
Staff Recommendations	Review and Approve the Welfare Transition (WT) Program - Incentive Policy Revisions
Supporting Material	Welfare Transition (WT) Program - Incentive Policy Revisions
Board Staff	Rachel Pamer WT/SNAP Program Manager rpamer@careersourcerc.com (866) 482-4473 ext. 513



**WELFARE TRANSITION PROGRAM
INCENTIVE POLICY**

ORIGINAL APPROVAL DATE: 8/10/2011

~~LATEST~~ REVISION DATE: ~~11/7/2018~~ 03/29/2023

BOARD APPROVAL DATE: ~~12/19/2018~~ 04/26/2023

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

PURPOSE

The purpose of this policy is to establish a uniform standard for CareerSource Research Coast's (CSRC) use of Incentive Payments for Welfare Transition (WT) Program participants.

Formatted: Font: Proxima Nova Rg

REFERENCES

Personal Responsibility and Work Opportunity Reconciliation Act, Federal Regulations (45CFR 263.11(b), and Florida Statute 414.085.

BACKGROUND

Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide incentives to WT participants to complete assigned activities. In addition, the LWDBs may determine the value of the incentive payments and create policies related to their use.

POLICY:

It is the policy of CSRC to provide incentive payments to WT Program participants to encourage the completion of activities leading to self-sufficiency. Incentive payment amounts are based on the availability of funding.

INCENTIVE PAYMENT REQUIREMENTS:

All participants must either:

- Received cash assistance benefits in the month the incentive is earned or
- Cash assistance benefits closed within the previous three months from the date of request due to earnings generated from employment.

WT PROGRAM INCENTIVE PAYMENTS AND AMOUNTS*

CSRC provides the following incentives to WT participants as determined allowable and upon meeting the requirements listed for each:

- Obtainment of GED or high school diploma - \$100
- College Degree, Applied Technical Diploma, Nationally Recognized Credential, Industry Certification or State License - \$100 - *Participants may not receive an incentive if they do not complete the related credential for the program of study.*
- Unsubsidized Job Placement
 - o Full time (30 hours or more) employment - \$200
 - o Part time (29 hours or less) employment - \$100
 - o Employment incentive will only be requested after verification of employment and the receipt of the first full paystub.
- Completion of four consecutive weeks of participation (can be ongoing) - \$75
- Completion of a resume approved by a CSRC Workshop Instructor and completion of three approved job readiness workshops - ~~\$50~~
- Completion of three assessments in the Skills, Interests, and Proficiency Assessments workshop - ~~\$50~~
- Completion of each 75-hour Office Administration course - \$175
- Completion of two consecutive weeks of vocational training (can be ongoing) - \$75
- Completion of a WIOA intake and assessment with a CSRC (WIOA) Career Planner - \$25
- Completion of the Florida Ready to Work program, attainment of the Florida Soft Skills Credential, and attainment of the Florida Ready to Work Credential - \$150
- Retention of employment after case closure by DCF for earned income-
 - o 1st quarter following case closure \$50
 - o 2nd quarter following case closure \$50
 - o 3rd quarter following case closure \$50

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Superscript

Formatted: Superscript

Formatted: Superscript

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.



WELFARE TRANSITION PROGRAM
INCENTIVE POLICY

ORIGINAL APPROVAL DATE: 8/10/2011

~~LATEST~~ REVISION DATE: ~~11/7/2018~~ 03/29/2023

BOARD APPROVAL DATE: ~~12/19/2018~~ 04/26/2023

• 4th quarter following case closure \$50

* The amount of incentive payments are subject to change based on the amount of Welfare Transition Program funding available and awarded to CSRC each program year.

Refer to the Following Documents:

~~Refer to~~ WTP - Incentive Procedure ~~December 2018~~

~~WTP - Issuance of Transportation and Incentive Payments Policy~~

~~Refer to~~ WTP - Issuance of Transportation Assistance and Incentive Payments Procedure ~~December 2018~~

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Superscript

Formatted: Font: Proxima Nova Rg

Formatted

Formatted: Font: Proxima Nova Rg, No underline

Formatted: Font: Proxima Nova Rg, Not Bold, No underline

Formatted: Font: Proxima Nova Rg, Not Bold, No underline

Formatted: Font: Proxima Nova Rg, No underline

Formatted: Font: Proxima Nova Rg, Not Bold, No underline

Formatted: Font: Not Bold, No underline

Formatted: Font: Proxima Nova Rg, No underline

Formatted: Font: Proxima Nova Rg



PURPOSE

The purpose of this policy is to establish a uniform standard for CareerSource Research Coast's (CSRC) use of Incentive Payments for Welfare Transition (WT) Program participants.

REFERENCES

Personal Responsibility and Work Opportunity Reconciliation Act, Federal Regulations (45CFR 263.11(b), and Florida Statute 414.085.

BACKGROUND

Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide incentives to WT participants to complete assigned activities. In addition, the LWDBs may determine the value of the incentive payments and create policies related to their use.

POLICY:

It is the policy of CSRC to provide incentive payments to WT Program participants to encourage the completion of activities leading to self-sufficiency. Incentive payment amounts are based on the availability of funding.

INCENTIVE PAYMENT REQUIREMENTS:

All participants must either:

- Received cash assistance benefits in the month the incentive is earned or
- Cash assistance benefits closed within the previous three months from the date of request due to earnings generated from employment.

WT PROGRAM INCENTIVE PAYMENTS AND AMOUNTS*

CSRC provides the following incentives to WT participants as determined allowable and upon meeting the requirements listed for each:

- Obtainment of GED or high school diploma - \$100
- College Degree, Applied Technical Diploma, Nationally Recognized Credential, Industry Certification or State License - \$100 - *Participants may not receive an incentive if they do not complete the related credential for the program of study.*
- Unsubsidized Job Placement
 - Full time (30 hours or more) employment - \$200
 - Part time (29 hours or less) employment - \$100
 - Employment incentive will only be requested after verification of employment and the receipt of the first full paystub.
- Completion of four consecutive weeks of participation (can be ongoing) - \$75
- Completion of a resume approved by a CSRC Workshop Instructor and completion of three approved job readiness workshops - \$75
- Completion of three assessments in the Skills, Interests, and Proficiency Assessments workshop - \$75
- Completion of each 75-hour Office Administration course - \$175
- Completion of two consecutive weeks of vocational training (can be ongoing) - \$75
- Completion of a WIOA intake and assessment with a CSRC (WIOA) Career Planner - \$25
- Completion of the Florida Ready to Work program, attainment of the Florida Soft Skills Credential, and attainment of the Florida Ready to Work Credential - \$150
- Retention of employment after case closure by DCF for earned income-
 - 1st quarter following case closure \$50
 - 2nd quarter following case closure \$50
 - 3rd quarter following case closure \$50



WELFARE TRANSITION PROGRAM
INCENTIVE POLICY
ORIGINAL APPROVAL DATE: 8/10/2011
REVISION DATE: 03/29/2023
BOARD APPROVAL DATE: 04/26/2023

- 4th quarter following case closure \$50

* The amount of incentive payments are subject to change based on the amount of Welfare Transition Program funding available and awarded to CSRC each program year.

Refer to the Following Documents:

WTP - Incentive Procedure

WTP – Issuance of Transportation and Incentive Payments Policy

WTP - Issuance of Transportation Assistance and Incentive Payments Procedure

AGENDA ITEM SUMMARY

Title	Welfare Transition (WT) Program - Transitional Supportive Services Policy
Strategic Plans/Goals	Optimal Use of Resources
Policy/Plan/Law	N/A
Action Requested	Review and Approve Welfare Transition (WT) Program - Transitional Supportive Services Policy Revisions
Background	<p>Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide transitional services to support families after they have exited the Temporary Cash Assistance program due to earned income. Florida Statutes allow LWDBs to provide transitional supportive services for a maximum of two years.</p> <p>The local policy was updated to expand access to transitional services for eligible participants.</p>
Staff Recommendations	Review and Approve the Welfare Transition (WT) Program - Transitional Supportive Services Policy Revisions
Supporting Material	Welfare Transition (WT) Program - Transitional Supportive Services Policy Revisions
Board Staff	Rachel Pamer WT/SNAP Program Manager rpamer@careersourcerc.com (866) 482-4473 ext. 513



WELFARE TRANSITION POLICY TRANSITIONAL SUPPORTIVE SERVICES

ORIGINAL APPROVAL DATE: 03/18/2011

REVISION DATE: ~~9/2/2020~~03/29/2023

~~LAST-BOARD ACTION-APPROVAL DATE: 9/9/2020~~04/26/2023

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

PURPOSE

The purpose of this policy is to establish a uniform standard for the delivery of transitional supportive services to transitional former participants in the Welfare Transition Program participants.

REFERENCES

Florida Statutes 445.028, 445.030, 445.031, and 445.032; Final Guidance AWI FG 04-020 Welfare Transition Transitional Child Care

BACKGROUND

Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide transitional support services to support assist families with moving toward self-sufficiency after they have left-exited the Temporary Cash Assistance (TCA) program due to earned income. Florida Statutes allow LWDBs to provide transitional supportive services for a maximum of two years.

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

LOCAL POLICY

It is the policy of CareerSource Research Coast (CSRC) to provide transitional supportive services to eligible participants working at least 25-20 hours per week for a period of one-two years following the closure of their TCA benefits due to employment earned income. Transitional supportive services are based on the availability of funding.

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

CSRC provides the following transitional supportive services to participants as determined necessary and allowable:

- One year of assistance with childcare through the Early Learning Coalition.
- Transitional Education & Training (related to current employment or preparing for employment in another career).
- Excluding gas assistance, the support services listed in Welfare Transition Supportive Services Policy may be provided to transitional participants. Gas assistance is not offered as a transitional support service.

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Transitional Childcare

Participants receiving transitional childcare must attend one appointment every three months with a Career Planner. To confirm ongoing employment, participants must submit supporting documentation a copy of their paystub within two business days of their pay date to confirm ongoing employment. If paystubs are the supporting documentation is submitted late more than once without good cause, the transitional childcare service will be terminated and will not be reinstated.

A two-parent household (The Florida Department of Children and Families (UP case TCA category ADCU)) may be eligible for 12-month two years of transitional childcare if one parent is working at least 25-20 hours per week and the other parent is either attending school full time (12 credit hours) or working for at least 20 hours per week.

Individuals receiving Up-Front Diversion may be eligible for transitional childcare for one-two years from the date the diversion payment was issued by the Florida Department of Children and Families.

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Refer to the Following Documents:

- WTP – Supportive Services Policy
- WTP – Up-Front Diversion Policy
- WTP – Supportive Services Procedure
- WTP – Transitional Supportive Procedure
- WTP – Up-Front Diversion Procedure

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

Formatted: Font: Proxima Nova Rg

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.



WELFARE TRANSITION POLICY
TRANSITIONAL SUPPORTIVE SERVICES
ORIGINAL APPROVAL DATE: 03/18/2011
REVISION DATE: ~~9/2/2020~~03/29/2023
~~LAST-BOARD ACTION-APPROVAL DATE: 9/9/2020~~04/26/2023

- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

[Item - WTP-Transitional Supportive Services Policy-April 2023](#) ~~WTP-Transitional Supportive Services Policy-September-2020~~ April 2023

- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg



PURPOSE

The purpose of this policy is to establish a uniform standard for the delivery of transitional supportive services to former Welfare Transition Program participants.

REFERENCES

Florida Statutes 445.028, 445.030, 445.031, and 445.032; Final Guidance AWI FG 04-020 Welfare Transition Transitional Child Care

BACKGROUND

Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide transitional services to support families after they have exited the Temporary Cash Assistance (TCA) program due to earned income. Florida Statutes allow LWDBs to provide transitional supportive services for a maximum of two years.

LOCAL POLICY

It is the policy of CareerSource Research Coast (CSRC) to provide transitional supportive services to eligible participants working at least 20 hours per week for a period of two years following the closure of TCA benefits due to earned income. Transitional supportive services are based on the availability of funding.

CSRC provides the following transitional supportive services to participants as determined necessary and allowable:

- One year of assistance with childcare through the Early Learning Coalition.
- Transitional Education & Training (related to current employment or preparing for employment in another career).
- Excluding gas assistance, the support services listed in Welfare Transition Supportive Services Policy may be provided to transitional participants. Gas assistance is not offered as a transitional support service.

Transitional Childcare

Participants receiving transitional childcare must attend one appointment every three months with a Career Planner. To confirm ongoing employment, participants must submit supporting documentation within two business days of their pay date. If the supporting documentation is submitted late more than once without good cause, the transitional childcare service will be terminated and will not be reinstated.

A two-parent household (The Florida Department of Children and Families TCA category ADCU) may be eligible for two years of transitional childcare if one parent is working at least 20 hours per week and the other parent is either attending school full time (12 credit hours) or working for at least 20 hours per week.

Individuals receiving Up-Front Diversion may be eligible for transitional childcare for two years from the date the diversion payment was issued by the Florida Department of Children and Families.

Refer to the Following Documents:

- WTP – Supportive Services Policy
- WTP – Up -Front Diversion Policy
- WTP – Supportive Services Procedure
- WTP – Transitional Supportive Procedure
- WTP – Up-Front Diversion Procedure

AGENDA ITEM SUMMARY

Title	Welfare Transition (WT) Program - Program Requirements Policy
Strategic Plans/Goals	Optimal Use of Resources
Policy/Plan/Law	N/A
Action Requested	Review and Approve the Welfare Transition (WT) Program - Program Requirements Policy Revisions
Background	<p>In accordance with state and federal guidelines, the Department of Economic Opportunity (DEO) tasks each Local Workforce Development Board (LWDB) with implementing and administering the state's workforce programs, including WT, at the local Career Centers. The WT Program emphasizes work, self-sufficiency, and personal responsibility. The program is structured to enable participants to move from public assistance to economic self-sufficiency.</p> <p>To support the goals of the WT Program, the local policy was updated to expand access to transitional services for eligible participants.</p>
Staff Recommendations	Review and Approve the Welfare Transition (WT) Program - Program Requirements Policy Revisions
Supporting Material	Welfare Transition (WT) Program - Program Requirements Policy Revisions
Board Staff	Rachel Pamer WT/SNAP Program Manager rpamer@careersourcerc.com (866) 482-4473 ext. 513



PURPOSE

The purpose of this policy is to create a uniform standard for CareerSource Research Coast (CSRC) in operating the Welfare Transition (WT) Program in accordance with the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 and Florida's Temporary Assistance for Needy Families State Plan.

BACKGROUND

In accordance with state and federal guidelines, the Department of Economic Opportunity (DEO) tasks each Local Workforce Development Board (LWDB) with implementing and administering the state's workforce programs, including WT, at the local Career Centers. The WT Program emphasizes work, self-sufficiency, and personal responsibility. The program is structured to enable participants to move from public assistance to economic self-sufficiency.

LOCAL POLICY

PROGRAM OPERATION

CSRC will operate a WT Program with designated Career Planners who will provide services from each CSRC Career Center throughout Local Workforce Development Area (~~LWDA~~) 20. Services will be provided to WT Program participants referred by Florida's Department of Children and Families (DCF) for mandatory participation and WT Program applicants referred by DCF for work registration and sanction compliance.

APPLICANT ENGAGEMENT

The Florida Statute 414.095 (2018) requires all non-exempt Temporary Cash Assistance (TCA) applicants to register for work at the ~~Local Workforce Development Board~~LWDB. This process is referred to as work registration. CSRC, in conjunction with DEO, is responsible for administering work registration to applicants of TCA in the LWDA 20. CSRC is responsible for engaging applicants for sanction compliance once the individual has served the full penalty period based on the sanction level imposed by DCF.

MANDATORY ENGAGEMENT

Once the applicant's TCA benefits are approved, he/she is referred to CSRC as a mandatory participant. Federal Regulations (45 CFR Part 261.11) require the completion of an initial assessment of a participant's skills, work experience, barriers, and employability within 30 days of the date the participant is approved for TCA. A detailed, well-structured Individual Responsibility Plan (or Alternative Responsibility Plan) is created, and frequently updated, to guide the participant toward achieving his/ her education and employment goals leading to long-term self-sufficiency.

PROGRAM ACTIVITIES

TCA recipients who are not exempt from work requirements must participate in countable work activities for a specified number of hours per week/ per month. CSRC assigns program activities to WT Program participants in accordance with Florida's Work Verification Plan (2012). Individuals who are unable to participate in work activities due to a medical limitation, may be deferred from participation under Florida Statute, Chapter 414.065(4)(d)(e)&(f). This provision allows for assignment of work activities consistent with a participant's medical limitation. In addition, individuals identified as victims of domestic violence may be deferred from participating so he/she may focus on the family's immediate safety needs.



PENALTIES

As a condition of ongoing eligibility for TCA benefits, WT Program participants are required to participate in the program. Failure, without good cause, to become fully engaged in targeted activities assigned by the Career Planner to increase work skills or to remove/mitigate barriers may result in a sanction against the family's TCA and, potentially, Supplemental Nutrition Assistance Program benefits. Florida defines "good cause for failure to comply with work or alternative requirement activities" as the temporary inability to participate due to circumstances beyond the participant's control.

SUPPORT SERVICES AND INCENTIVES

CSRC provides support~~ive~~ services to WT Program participants, when allowable and necessary, to remove barriers to participation in work or alternative requirement plan activities and employment. In addition, CSRC provides incentive payments to WT Program participants to encourage the completion of activities leading to self-sufficiency.

TRANSITIONAL SUPPORT SERVICES

CSRC provides transitional support services to eligible participants working at least ~~25-20~~ hours per week for a period of ~~one-two~~ years following the closure of their TCA benefits because of earned income. Transitional support~~ive~~ services are based on the availability of funding.

COMMUNICATION

Florida Job Connect provides WT Program participants with the opportunity to *opt in to* receiving online communication. DEO has authorized the use of online communication through Florida Job Connect with participants who have selected this option. When participants elect to receive online communication, they are notified that failure to log in and review their correspondence could result in a loss of benefits from DCF. As virtual appointments are offered as an option to participants, digital signatures will be accepted from both the Career Planner and the participant.

Refer to the Following Documents:

- WTP – Domestic Violence Procedure
- WTP – Incentive Policy
- WTP – Individual Responsibility Plan Alternative Requirements Plan
- WTP – Individual Responsibility Plan Alternative Requirements Procedure
- WTP – Medical Incapacity Policy
- WTP – Medical Incapacity Procedure
- WTP – Pre-Penalty and Sanction Policy
- WTP – Pre-Penalty and Sanction Procedure
- WTP – Support~~ive~~ Services Policy
- WTP – Support~~ive~~ Services Procedure
- WTP – Transitional Support~~ive~~ Services Policy
- WTP – Transitional Support~~ive~~ Services Procedure
- WTP – Work Registration Policy
- WTP – Work Registration Procedure



PURPOSE

The purpose of this policy is to create a uniform standard for CareerSource Research Coast (CSRC) in operating the Welfare Transition (WT) Program in accordance with the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 and Florida's Temporary Assistance for Needy Families State Plan.

BACKGROUND

In accordance with state and federal guidelines, the Department of Economic Opportunity (DEO) tasks each Local Workforce Development Board (LWDB) with implementing and administering the state's workforce programs, including WT, at the local Career Centers. The WT Program emphasizes work, self-sufficiency, and personal responsibility. The program is structured to enable participants to move from public assistance to economic self-sufficiency.

LOCAL POLICY

PROGRAM OPERATION

CSRC will operate a WT Program with designated Career Planners who will provide services from each CSRC Career Center throughout Local Workforce Development Area 20. Services will be provided to WT Program participants referred by Florida's Department of Children and Families (DCF) for mandatory participation and WT Program applicants referred by DCF for work registration and sanction compliance.

APPLICANT ENGAGEMENT

The Florida Statute 414.095 (2018) requires all non-exempt Temporary Cash Assistance (TCA) applicants to register for work at the LWDB. This process is referred to as work registration. CSRC, in conjunction with DEO, is responsible for administering work registration to applicants of TCA in the LWDA 20. CSRC is responsible for engaging applicants for sanction compliance once the individual has served the full penalty period based on the sanction level imposed by DCF.

MANDATORY ENGAGEMENT

Once the applicant's TCA benefits are approved, he/she is referred to CSRC as a mandatory participant. Federal Regulations (45 CFR Part 261.11) require the completion of an initial assessment of a participant's skills, work experience, barriers, and employability within 30 days of the date the participant is approved for TCA. A detailed, well-structured Individual Responsibility Plan (or Alternative Responsibility Plan) is created, and frequently updated, to guide the participant toward achieving his/ her education and employment goals leading to long-term self-sufficiency.

PROGRAM ACTIVITIES

TCA recipients who are not exempt from work requirements must participate in countable work activities for a specified number of hours per week/ per month. CSRC assigns program activities to WT Program participants in accordance with Florida's Work Verification Plan (2012). Individuals who are unable to participate in work activities due to a medical limitation, may be deferred from participation under Florida Statute, Chapter 414.065(4)(d)(e)&(f). This provision allows for assignment of work activities consistent with a participant's medical limitation. In addition, individuals identified as victims of domestic violence may be deferred from participating so he/she may focus on the family's immediate safety needs.



PENALTIES

As a condition of ongoing eligibility for TCA benefits, WT Program participants are required to participate in the program. Failure, without good cause, to become fully engaged in targeted activities assigned by the Career Planner to increase work skills or to remove/mitigate barriers may result in a sanction against the family's TCA and, potentially, Supplemental Nutrition Assistance Program benefits. Florida defines "good cause for failure to comply with work or alternative requirement activities" as the temporary inability to participate due to circumstances beyond the participant's control.

SUPPORT SERVICES AND INCENTIVES

CSRC provides supportive services to WT Program participants, when allowable and necessary, to remove barriers to participation in work or alternative requirement plan activities and employment. In addition, CSRC provides incentive payments to WT Program participants to encourage the completion of activities leading to self-sufficiency.

TRANSITIONAL SUPPORT SERVICES

CSRC provides transitional support services to eligible participants working at least 20 hours per week for a period of two years following the closure of their TCA benefits because of earned income. Transitional supportive services are based on the availability of funding.

COMMUNICATION

Florida Job Connect provides WT Program participants with the opportunity to *opt in to* receiving online communication. DEO has authorized the use of online communication through Florida Job Connect with participants who have selected this option. When participants elect to receive online communication, they are notified that failure to log in and review their correspondence could result in a loss of benefits from DCF. As virtual appointments are offered as an option to participants, digital signatures will be accepted from both the Career Planner and the participant.

Refer to the Following Documents:

- WTP – Domestic Violence Procedure
- WTP – Incentive Policy
- WTP – Individual Responsibility Plan Alternative Requirements Plan
- WTP – Individual Responsibility Plan Alternative Requirements Procedure
- WTP – Medical Incapacity Policy
- WTP – Medical Incapacity Procedure
- WTP – Pre-Penalty and Sanction Policy
- WTP – Pre-Penalty and Sanction Procedure
- WTP – Supportive Services Policy
- WTP – Supportive Services Procedure
- WTP – Transitional Supportive Services Policy
- WTP – Transitional Supportive Services Procedure
- WTP – Work Registration Policy
- WTP – Work Registration Procedure

AGENDA ITEM SUMMARY

Title	Supplemental Nutrition Assistance Program (SNAP) - Program Requirements Policy
Strategic Plans/Goals	Optimal Use of Resources
Policy/Plan/Law	N/A
Action Requested	Review and Approve the Supplemental Nutrition Assistance Program (SNAP) - Program Requirements Policy Revisions
Background	<p>The SNAP E&T Program is funded by the United States Department of Agriculture's Food and Nutrition Services. Florida's SNAP E&T Program is designed to assist eligible SNAP E&T participants obtain skills through education, training, or work experience to increase the skills necessary for self-sufficient employment. The Department of Economic Opportunity (DEO), in partnership with the Local Workforce Development Boards, is responsible for the administration of the SNAP E&T Program.</p> <p>The local policy was updated to reflect a change in the process for initial program engagement, the renaming of DEO's initial engagement letter, and the removal of two work activity components no longer offered through the SNAP E&T Program.</p>
Staff Recommendations	Review and Approve the Supplemental Nutrition Assistance Program (SNAP) - Program Requirements Policy Revisions
Supporting Material	Supplemental Nutrition Assistance Program (SNAP) - Program Requirements Policy Revisions
Board Staff	Rachel Pamer WT/SNAP Program Manager rpamer@careersourcerc.com (866) 482-4473 ext. 513



SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM
 PROGRAM REQUIREMENTS POLICY
 ORIGINAL APPROVAL DATE: 3/9/2016
 REVISION DATE: ~~3/3/2021~~3/29/2023
 BOARD EFFECTIVE DATE: ~~4/28/2021~~4/26/2023

~~participant with an~~ Prior to the individual initial appointments, the Career Planner will conduct a group orientation tailored to the local service delivery method. ~~The participant will be offered the choice of attending either a virtual or an in-person appointment.~~

PROGRAM ACTIVITIES:

CSRC assigns program activities to SNAP participants in accordance with the SNAP E&T Florida State Plan. CSRC offers the following program activities: Job Search, Job Search Training, Education, ~~and~~ Vocational Training, ~~Workforce Innovation and Opportunity Act (WIOA), Trade Adjustment Act (TAA),~~ and Work Experience.

All program activities follow the guidance of the SNAP E&T State Plan. Clarification for the Education and Vocational Training activity is provided in this policy.

Education and Vocational Training

Tuition assistance for the GED program and English as a Second Language (ESL/ESOL) program may be provided to SNAP participants who demonstrate the need. The education program costs must be associated with SNAP E&T Program engagement. Tuition assistance will only be provided to SNAP participants in compliance with the program.

Participants attending classroom training under this program activity may be eligible to receive one hour of study time for each hour of class attendance completed on his/her weekly time sheet.

Communication

Florida Job Connect provides SNAP participants with the opportunity to *opt into* receiving online communication. DEO has authorized the use of online communication through Florida Job Connect with participants who have selected this option. When participants elect to receive online communication, they are notified that failure to log in and review their correspondence could result in a loss of benefits from DCF.

As virtual appointments are offered as an option to participants, digital signatures will be accepted from both the Career Planner and the participant.

- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg
- Formatted: Font: Proxima Nova Rg

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.



PURPOSE

The purpose of this policy is to provide guidance to CareerSource Research Coast (CSRC) in operating the Supplemental Nutrition Assistance Program (SNAP) in accordance with the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 and the SNAP Employment and Training (E&T) Florida State Plan.

REFERENCES

Personal Responsibility and Work Opportunity Reconciliation Act of 1996 and the SNAP Employment and Training Florida State Plan.

BACKGROUND

The SNAP E&T Program is funded by the United States Department of Agriculture's Food and Nutrition Services. Florida's SNAP E&T Program is designed to assist eligible SNAP E&T participants obtain skills through education, training, or work experience to increase the skills necessary for self-sufficient employment. The Department of Economic Opportunity (DEO), in partnership with the Local Workforce Development Boards, is responsible for the administration of the SNAP E&T Program.

A SNAP participant is an Able-Bodied Adult Without Dependents who is required to participate in work activities to maintain eligibility for assistance. An ABAWD is an individual who meets the following criteria:

- Is between ages 18-49
- Is not in school at least half-time
- Does not work at least 20 hours per week
- Does not earn at least \$217.50 per week
- Does not have a documented medical limitation
- Does not meet other criteria, outlined by federal regulations, preventing them from working

LOCAL POLICY

PROGRAM OPERATION:

CSRC will operate a mandatory SNAP program with designated Career Planners who will provide services from each CSRC Career Center throughout Local Workforce Development Area (LWDA) 20. Services will be provided to Able Bodied Adults without Dependents (ABAWDs), also known as SNAP participants, who are referred by the Florida Department of Children and Families (DCF) for participation.

INITIAL ENGAGEMENT:

Once DEO receives the ABAWD referral from Florida's Department of Children and Families, an initial engagement letter (Employment & Training Referral) is mailed to the participant. The ABAWD has seven days from the letter's mail date to register on the One Stop Service Tracking (OSST) system, complete an online orientation/assessment, and schedule an initial appointment via the online calendar embedded within the OSST website. Initial appointments are offered on designated days/times at each Career Center. Prior to the individual initial appointments, the Career Planner will conduct a group orientation tailored to the local service delivery method.



PROGRAM ACTIVITIES:

CSRC assigns program activities to SNAP participants in accordance with the SNAP E&T Florida State Plan. CSRC offers the following program activities: Job Search, Job Search Training, Education, Vocational Training, and Work Experience.

All program activities follow the guidance of the SNAP E&T State Plan. Clarification for the Education and Vocational Training activity is provided in this policy.

Education and Vocational Training

Tuition assistance for the GED program and English as a Second Language (ESL/ESOL) program may be provided to SNAP participants who demonstrate the need. The education program costs must be associated with SNAP E&T Program engagement. Tuition assistance will only be provided to SNAP participants in compliance with the program.

Participants attending classroom training under this program activity may be eligible to receive one hour of study time for each hour of class attendance completed on his/her weekly time sheet.

Communication

Florida Job Connect provides SNAP participants with the opportunity to *opt into* receiving online communication. DEO has authorized the use of online communication through Florida Job Connect with participants who have selected this option. When participants elect to receive online communication, they are notified that failure to log in and review their correspondence could result in a loss of benefits from DCF.

As virtual appointments are offered as an option to participants, digital signatures will be accepted from both the Career Planner and the participant.

AGENDA ITEM SUMMARY

Title	Training Provider Recommendation - Treasure Coast Medical Institute
Strategic Plans/Goals	Optimal Use of Resources
Policy/Plan/Law	N/A
Action Requested	Review and Approve Training Provider Recommendation
Background	<p>Providers of training services may apply for initial eligibility by completing a CareerSource Research Coast (CSRC) application for inclusion on the local list of eligible training providers. Applications received are reviewed by two CSRC staff members to confirm all required documentation is provided and minimal performance levels have been met. If the review team determines the provider has submitted all required documentation and met minimal performance levels, the application will be reviewed by a rating team based on a 100-point scale. The average score of the team must be 75 for the application to be presented for approval.</p>
Staff Recommendations	Review and Approve the Recommendation for Training Provider Treasure Coast Medical Institute to be added to the Eligible Training Provider List (ETPL)
Supporting Material	Training Provider Rating Team Compilation
Board Staff	Shelly Batton Director of Programs sbatton@careersourcerc.com (866) 482-4473 ext. 518



TRAINING PROVIDER RATING TEAM COMPILATION

Training Provider: Treasure Coast Medical Institute

Rating Team Captain: Shelly Batton

Rating Team Members: 1. Shelly Batton 2. Christina Coble
 3. Kate Sayger 4. Rachel Pamer
 5.

Recommended: Yes No

Raters	Rated Elements					Total	Comments
	Instructional Methods (20 pts max)	LTOL (20 pts max)	Cost (20 pts max)	Performance (20 pts max)	Quality of Training (20 pts max)		
Rater 1	20	20	15	20	20	95	
Rater 2	20	20	15	20	15	90	
Rater 3	20	20	15	20	20	95	
Rater 4	15	20	15	20	15	85	
AVERAGE						91.25	

As rating team captain, I Shelly Batton attest that this recommendation and these scores were submitted by Rating Team members.

Rating Team Captain Signature: *Shelly Batton*

Date: 3/20/2023

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

AGENDA ITEM SUMMARY

Title	LWDB 20 Primary Indicators of Performance for Program Year (PY) 2022-2023 2nd Quarter
Strategic Plans/Goals	Clear, Credible, and Trustworthy Commitments and Projects
Policy/Plan/Law	Workforce Innovation and Opportunity Act (WIOA) Title I Programs and Title III Wagner-Peyser (WP) Act; Training and Employment Guidance Letter No. 09-20
Action Requested	None - Information Only
Background	<p>The State of Florida must negotiate and agree upon performance levels for WIOA, and WP programs funded by the United States Department of Labor, Employment, and Training Administration. Once the state levels are established, the Department of Economic Opportunity (DEO) must negotiate and reach agreements with the Local Workforce Development Boards for their local performance targets.</p> <p>Staff will review CareerSource Research Coast's performance for the 2nd quarter of PY2022-2023.</p>
Staff Recommendations	None - Information Only
Supporting Material	LWDB 20 PY2022-2023 2nd Quarter Performance
Board Staff	Shelly Batton Director of Programs sbatton@careersourcerc.com (866) 482-4473 ext. 518

LWDB 20

Measures	PY2021-2022 4th Quarter Performance	PY2021-2022 % of Performance Goal Met For Q4	PY2021-2022 Performance Goals	PY2022-2023 1st Quarter Performance	PY2022-2023 % of Performance Goal Met For Q1	PY2022-2023 2nd Quarter Performance	PY2022-2023 % of Performance Goal Met For Q2	PY2022-2023 Performance Goals
Adults:								
Employed 2nd Qtr After Exit	91.80	96.63	95.00	90.9	99.24	89.90	98.14	91.60
Median Wage 2nd Quarter After Exit	\$12,545	140.96	\$8,900	\$11,826	128.50	\$11,925	129.58	\$9,203
Employed 4th Qtr After Exit	92.80	97.68	95.00	94.9	104.17	88.30	96.93	91.10
Credential Attainment Rate	93.40	131.55	71.00	92.9	105.57	89.70	101.93	88.00
Measurable Skill Gains	100.00	149.25	67.00	85.6	100.35	85.40	100.12	85.30
Dislocated Workers:								
Employed 2nd Qtr After Exit	78.60	87.33	90.00	76.00	86.36	74.10	84.20	88.00
Median Wage 2nd Quarter After Exit	\$10,109	129.60	\$7,800	\$10,858.00	125.70	\$11,511	133.26	\$8,638
Employed 4th Qtr After Exit	100.00	114.94	87.00	100.00	108.11	82.10	88.76	92.50
Credential Attainment Rate	100.00	142.86	70.00	100.00	132.63	93.80	124.40	75.40
Measurable Skill Gains	100.00	138.89	72.00	100.00	129.37	92.30	119.40	77.30
Youth:								
Employed 2nd Qtr After Exit	76.90	96.13	80.00	74.80	92.12	66.90	82.39	81.20
Median Wage 2nd Quarter After Exit	\$3,349	98.50	\$3,400	\$3,050.00	93.53	\$3,453	105.89	\$3,261
Employed 4th Qtr After Exit	82.20	105.38	78.00	82.40	104.57	67.80	86.04	78.80
Credential Attainment Rate	100.00	108.70	92.00	100.00	113.38	100.00	113.38	88.20
Measurable Skill Gains	96.60	132.33	73.00	92.90	114.69	86.00	106.17	81.00
Wagner Peyser:								
Employed 2nd Qtr After Exit	65.00	95.59	68.00	63.00	96.48	61.90	94.79	65.30
Median Wage 2nd Quarter After Exit	\$6,936	136.00	\$5,100	\$6,686.00	120.69	\$6,734.00	121.55	\$5,540
Employed 4th Qtr After Exit	64.20	93.04	69.00	68.60	109.58	65.20	104.15	62.60
Not Met (less than 90% of negotiated)								
Met (90-100% of negotiated)								
Exceeded (greater than 100% of negotiated)								

AGENDA ITEM SUMMARY

Title	CareerSource Research Coast (CSRC) Program Updates
Strategic Plans/Goals	Strategic Planning, Commitments, and Projects
Policy/Plan/Law	Workforce Development Board of the Treasure Coast By-Laws
Action Requested	None - Information only
Background	<p>The primary functions of the Program and Services Committee shall be to coordinate workforce development activities with regional economic development strategies and increase accountability by assuring that education and workforce development activities in the area are effective and relevant to current and future labor market needs.</p> <p>Staff will provide an update on CSRC programs and current initiatives.</p>
Staff Recommendations	None - Information Only
Supporting Material	None - Information Only
Board Staff	Shelly Batton Director of Programs sbatton@careersourcerc.com (866) 482-4473 ext. 518