

Programs and Services Committee

March 29, 2023

Opening Remarks

1. Welcome & Attendance

Voting Items

2. Review and Approve Local Targeted Occupations List (LTOL) Additions for 4th Quarter PY 2022-2023
3. Review and Approve Welfare Transition (WT) Program - Incentive Policy Revisions
4. Review and Approve Welfare Transition (WT) Program - Transitional Support Services Policy Revisions
5. Review and Approve Welfare Transition (WT) Program - Program Requirements Policy Revisions
6. Review and Approve Supplemental Nutrition Assistance Program (SNAP) - Program Requirements Policy Revisions
7. Review and Approve Training Provider Recommendation - Treasure Coast Medical Institute

Information/Discussion

8. Primary Indicators of Performance 2nd Quarter PY 2022-2023
9. CareerSource Research Coast (CSRC) Program Updates
10. Other Business
11. Adjournment

Members Participating by Teleconference

Jose Capellan Wayne Olson Bill Solomon
Jim Brann

Members Present

Angela Williams

Members Excused

Larry Hawes Bob Cenk Pamela Burchell
Debbie Perez Pete Tesch Pamela Houghton

Members Unexcused

None

Staff Present

Shelly Batton	Christina Coble	Rachel Pamer
Mary Bell	Jennifer Eimann	Martin Rivera

Call to Order

Angela Williams, Vice-Chair, called the meeting to order at 8:05 am. A quorum was not established.

The committee determined that agenda items for discussion (8-11) would be presented to the committee members for review and discussion.

Agenda Item 8 - Primary Indicators of Performance 2nd Quarter PY 2023-2024:

Shelly Batton, Director of Programs, presented CSRC Primary Indicators of Performance for PY 2022-2023 2nd Quarter. Ms. Batton explained that the areas on the chart highlighted in blue reflect those performance goals exceeded (greater than 100% of negotiated). Likewise, goals highlighted in green show that performance goals were met (90- 100% of negotiated), and those reflected in yellow still need to be met (less than 90% of negotiated) by CSRC.

Overall, the numbers in WIOA Adult, and Wagner-Peyser programs reflect that performance goals have been either exceeded or met. WIOA Dislocated Worker and Youth program shows that CSRC did not meet the performance goals for the 2nd quarter under the Employed 2nd and 4th Quarter After Exit categories.

Ms. Coble, WIOA Programs Manager, explained that in 2021 Career Planners had closed case files that were non-compliant or clients who could not be located. Closure of these cases with no verified employment is reflected in the metrics for the 2nd quarter under the Employed 2nd and 4th Quarter After Exit categories. A strategic approach has been developed to monitor and manage these two metrics.

Ms. Coble explained that for reporting purposes, DEO looks at a pool of candidates that have exited Employ Florida and are no longer receiving services. These candidates are reviewed on a rolling four-quarters. Specifically, for the Dislocated Workers in the Employed 2nd Quarter After Exit category, the rolling four-quarters would be those individuals that exited between January 21, 2021, and December 31, 2021. For those candidates who exited 4th quarter after exit, the rolling four-quarters would be July 1, 2020 through June 30, 2021.

Ms. Coble reiterated that in 2021 DEO issued a directive to take an in-depth review of clients enrolled in CSRC programs and if considered to be disengaged, were closed. As a result, these individuals are now reflected under the Employed 2nd and 4th Quarter After Exit categories, as they are still cycling through the rolling four-quarters and are impacting our performance metrics.

Ms. Coble stated that the WIOA - Definition of 'Unlikely to Return' for Dislocated Worker Eligibility policy approved by the Board in December 2022 was put in place to expand the definition thereby increasing the eligible pool of Dislocated Worker candidates. In addition, the WIOA Career Planners are tasked with making sure that those candidates who are not employed after they have exited Employ Florida receive the services necessary to assist them in achieving their goals.

Agenda Item 9 - CareerSource Research Coast (CSRC) Program Updates:

- **Shelly Batton, Director of Programs**, shared updates on the Jobs for Veterans State Grant (JVSG) and Migrant and Seasonal Farmworkers (MSFW) Programs, and the Comprehensive Career Center:

Jobs for Veterans State Grant (JVSG) Program: Jill Lanier, Disabled Veterans Outreach Program (DVOP) Specialist, has been promoted to the Regional Veteran Program Coordinator for the state. Ms. Lanier will oversee LWDB 20, as well as LWDBs 17 - 24.

Ms. Lanier's DVOP position will now be categorized as a consolidated position and CSRC will look to hire an individual that fulfills the role of both DVOP and Local Veteran Employment Representative (LVER). This position will be based out of the Stuart office.

Migrant and Seasonal Farmworkers (MSFW) Program: Ms. Batton shared that Hector Ramirez, Outreach Specialist, has been working with the MSFW community to reengage them back into the workforce. Since May 2022 Mr. Ramirez has been heading a pilot program teaching English classes to the MSFW community. Every Wednesday from 6:00 pm - 8:00 pm in the Garden City Career Center Mr. Ramirez utilizes online tutorials and one-on-one sessions to assist MSFWs with basic conversational English. There has been an average of twelve participants per week.

- **Mary Bell, Wagner-Peyser Program Manager/TAA Coordinator**, shared updates on the WP/TAA Programs:

New Hires: Due to the retirement of Cathy O'Neal and Mike McKinney, their positions as Resource Room Customer Service Specialist and Front Desk Customer Service Specialist for the Martin County Career Center are open.

- **Christina Coble, WIOA Programs Manager**, shared an update on the WIOA Program:

On-the-Job Training (OJT): Twelve job seekers were enrolled in OJTs since January 2023. The Business Services team developed these OJT opportunities.

Apprenticeships: Four new apprentices were enrolled in the Truss Design Technician Apprenticeship at A-1 Roof Trusses based in Ft. Pierce, FL.

This employer-provided proprietary training teaches the apprentice to design trusses for residential and commercial buildings and results in a credential for the apprentice.

Individual Training Account (ITA): Ms. Coble and two Career Planners attended Indian River State College's Employability Day for the Registered Nursing students who are graduating. Staff discussed services such as employability workshops, job search assistance, career planning, and training opportunities with students.

Dislocated Worker Grant (DWG): CareerSource received a Dislocated Worker grant tied to Hurricane Ian. We partnered with Treasure Coast Food Bank (TCFB), which had been providing humanitarian relief to those affected by the hurricane. TCFB needed individuals to work in warehousing, assisting with the packing and shipping of products to affected areas. The grant allowed for 15 individuals for a period of 3 months each to work within TCFB's warehouse. The grant was extended through June 30, 2023. Currently, eight are placed at TCFB and they are seeking two more individuals to hire.

- **Rachel Pamer, Welfare Transition (WT) & SNAP Program Manager**, shared updates on the WT and SNAP Programs:

WT/SNAP Enrollments: Ms. Pamer stated that the enrollments are down due to low engagement rates. Ms. Pamer is working with her team on a strategic plan to encourage increased participant engagement. The outcome is to get the participants into the career center so they can access the services provided by CareerSource Research Coast, including career planning, job search assistance, employability workshops, training opportunities, and incentives.

New Hires: Ms. Pamer announced that WT/SNAP Program is now fully staffed with four Career Planners.

Agenda Item 12 - Adjournment:

With no further items to discuss, Angela Williams made a motion to adjourn the meeting, seconded by Bill Solomon. All members agreed, and the meeting was adjourned at 9:01 a.m.

The next Programs and Services Committee Meeting will be on May 31, 2023



STAFF CERTIFICATION I hereby certify that these minutes reflect the proceedings by the Programs and Services Committee of CareerSource Research Coast, have been reviewed by the Board, and approved or approved with modifications that have been incorporated herein.

Shelly Batton
Director of Programs

Date

collaborate.
innovate.
lead.



