



TC Workforce Consortium Meeting Minutes

October 20, 2022

Meeting Summary

Opening Remarks

1. Welcome
2. Roll Call

Voting Items

3. Review and Approve Treasure Coast Workforce Consortium Meeting Minutes - June 23, 2022
4. Review and approve the acceptance of WIOA Local Two-Year Plan Modification - January 1, 2023 - December 31, 2024

Information/Discussion

5. Negotiated Primary Indicators of Performance for PY 2022 and PY 2023
6. LWDB 20 Final Budget - PY 2022-2023
7. DEO Program Year (PY) 2021-2022 Programmatic and Financial Compliance Monitoring Review
8. REACH Act Update
9. Adjournment

Members Participating by Teleconference:

Commissioner Susan Adams

Members Participating In-Person:

Commissioner Sean Mitchell

Members Excused:

Commissioner Doug Smith

Staff Participating In-Person:

Brian Bauer, Jennifer Eimann, Martin Rivera

Called To Order:

The meeting was called to order at 3:00 p.m.

Agenda Item 3 - Review and Approve Minutes from Treasure Coast Consortium Meeting - June 23, 2022:

Brian Bauer, President/CEO, called for a motion to approve the minutes as provided from the Treasure Coast Consortium Meeting held on June 23, 2022.

Commissioner Susan Adams made a motion to approve the minutes, as presented. Commissioner Sean Mitchell seconded the motion. The motion passed unanimously.

Agenda Item 4 - Review and Approve the Acceptance of WIOA Local Two-Year Plan Modification - January 1, 2023 - December 31, 2024:

Brian Bauer, President/CEO, stated that WIOA requires each local workforce development board (LWDB) to develop and deliver a comprehensive two-year plan to the state. The two-year plan presented includes changes requested by CareerSource Florida and the Department of Economic Opportunity (DEO) and takes CareerSource Research Coast (CSRC) through December 31, 2024.

Mr. Bauer stated that one of the main focuses of the plan reflects LWDB 20 shift from six sectors of focus down to four. These four sectors include healthcare, advanced manufacturing, distribution and logistics, as well as all-encompassing professional services. These four sectors are in alignment with the demands of the businesses and employers in the region (Martin, St. Lucie, and Indian River Counties).

In addition, CSRC updated the statistical data regarding supply and demand for sectors and businesses of focus.

Mr. Bauer stated that Tracey McMorris and staff did an excellent job of compiling the information in the final report. Additional modifications made to the plan included suggestions from members of the board that attended the August 31, 2022, Board of Directors meeting.

Commissioner Susan Adams made a motion to approve the acceptance of WIOA Local Two-Year Plan Modification - January 1, 2023 - December 31, 2024, as presented. Commissioner Sean Mitchell seconded the motion. The motion passed unanimously.

Agenda Item 5 - Review Negotiated Primary Indicators of Performance for PY 2022 and PY 2023:

Brian Bauer, President/CEO, presented to the Board the negotiated metrics that the LWDBs are required to negotiate with the state for PY 2022 and PY 2023. CSRC negotiated a lower performance level for credential rate attainment for both Dislocated and Adult Workers.

Mr. Bauer stated that for the PY 2021-2022 performance goals in Wagner-Peyser, WIOA Adult, and WIOA Youth programs CSRC exceeded ten metrics and met four. WIOA Dislocated Worker program shows that we have not met the performance goal under the category of 2nd Quarter After Exit. Mr. Bauer pointed out that these figures are in direct correlation with the Covid pandemic reflecting low unemployment metric rates.

Mr. Bauer stated the LWDB 20 was one of the top 5% of local workforce boards that had met all but one or less of their established performance goals.

Mr. Bauer stated as part of the REACH Act, Florida's local workforce development boards received their letter grades. Using criteria set by the Governor's REACH Office in 2022 and based on 2021-2022 data, CareerSource Research Coast was assigned an A- as its baseline grade. Many of the metrics that are used to determine the letter grades are tied to the WIOA Indicators of Performance.

Seven metrics are tied directly to increasing the performance of Temporary Assistance for Needy Families (TANF) and Supplemental Nutrition Assistance Program (SNAP) populations assisting them in transitioning from assisted service into a career pathway and self-sufficiency.

This is the first year of the calculations used in these metrics. These metrics will be tracked and analyzed on a continuous basis and used as a baseline for historical data purposes to start grading the LWDBs in future years.

Agenda Item 6 - Review Final Budget PY 2022-2023:

Brian Bauer, President/CEO, presented the final budget for PY 2022-2023 reflecting the final closeout figures for PY 2021-2022. Lisa Delligatti, CFO, added the revenue carry-forward amounts, as well as any additional final funding amounts, and then balanced out the expenditures. The final budget provides an actual snapshot of the grants and funding we have available for PY 2022-2023.

As previously mentioned, a notice of intent to modify the business center lease was provided to our current landlord, Port St. Lucie (PSL) Business Center. Cited in the letter is that due to the reduction in funding, CareerSource is unable to continue to carry the expense of the Lease for 13,362 square feet of the demised premises. PSL Business Ctr and CareerSource came to a verbal agreement on a modification of the lease by reducing a significant portion of suite 300.

As of September 30, 2022, CSRC now has a satellite office in suite 200, Port St. Lucie, that will continue to serve clients. The one-stop comprehensive center is located at the Garden City career center, Avenue Q, Fort Pierce.

Agenda Item 7 - Review DEO Program Year (PY) 2021-2022 Programmatic and Financial Compliance Monitoring Review:

Brian Bauer, President/CEO, stated that per State requirements, CSRC conducts self or internal monitoring on a scheduled basis. Various staff members with programmatic experience are utilized to ensure that programs comply with federal/state/local regulations and policies. Internal monitoring is also completed to track performance, reach goals, and provide continuous improvement.

DEO also completes an annual programmatic quality assurance review of all CareerSource Research Coast programs and special projects, including career center operations.

Mr. Bauer stated that all programs did very well and were pleased with the monitoring report. The DEO will be doing a presentation to the Board of Directors in December 2022.

Agenda Item 8 - REACH Act Update:

Brian Bauer, President/CEO, explained that another charge of the REACH Act is for CareerSource Florida to consider the reduction of the number of boards in the state of Florida (board realignment) as a means to assess cost-effectiveness, efficiencies, and if the LWDBs are doing the best they can to serve job seekers and employers in the state of Florida.

Local and state stakeholder engagement is essential in addressing the REACH Act’s legislative intent regarding a reduction of local workforce development boards. As a result, CareerSource Florida hosting an Alignment Evaluation CLEOs Webinar on October 27 from 1:00 - 2:30 pm. Mr. Bauer stated it is important that the Commissioners try and attend this online seminar as their input as stakeholders is especially important in this matter.

Mr. Bauer explained that there have been discussions regarding a REACH Act 2.0 coming out this year in session. Reach Act 2.0 will supersede the REACH Act and address any changes, additions, etc. to the original REACH Act.

Mr. Bauer explained that no specific guidance has come down from the state regarding the 10% holdback for training providers.

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Adjournment

With no further business to discuss the meeting adjourned at 3:42 p.m.

BOARD SECRETARY CERTIFICATION

I hereby certify these minutes reflect the proceedings by the Treasure Coast Workforce Consortium and have been reviewed by the Board and approved or approved with modifications that have been incorporated herein.

Brian Bauer
Board Secretary

Date