



Treasure Coast Workforce Consortium Meeting Minutes

June 15, 2023

Meeting Summary

Opening Remarks

1. Welcome
2. Roll Call

Voting Items

3. Review and Approve Minutes from Treasure Coast Consortium Meeting - October 20, 2022
4. Review and Approve Draft Budget - PY 2023-2024
5. Review and Approve Board of Directors Membership Recertification - PY2023-2024
6. Review and Approve Appointment of Nominations of Directors to the Workforce Development Board of the Treasure Coast - PY 2023-2024

Information/Discussion

7. Single Audit Report - James Moore & Co. - June 30, 2022, and 2021
8. 2021-IRS Form 990 Tax Return
9. Legislative/CareerSource Florida Updates
10. Adjournment

Members Participating by Teleconference:

Commissioner Chris Dzadovsky, Commissioner Doug Smith, Commissioner Susan Adams

Members Participating In-Person:

None

Staff Participating In-Person:

Brian Bauer, Jennifer Eimann

Called To Order:

The meeting was called to order at 3:00 p.m.

Agenda Item 3 - Review and Approve Minutes from Treasure Coast Consortium

Meeting - October 20, 2023:

Brian Bauer, President/CEO, called for a motion to approve the October 20, 2023, Treasure Coast Consortium meeting as presented.

A motion was made by Commissioner Doug Smith to approve the minutes as presented. Commissioner Chris Dzadovsky seconded the motion. The motion passed unanimously.

Agenda Item 4 – Review and Approve Review and Approve Draft Budget - PY 2023-2024:

Brian Bauer, President/CEO, explained that the Department of Economic Opportunity (DEO) and the State Workforce Development Board grant the authority, on behalf of the Governor, to allow Local Workforce Development Boards (LWDBs) to transfer up to and including 100 percent of the funds allocated to local areas for adult activities for expenditure on dislocated worker activities, and up to 100 percent of funds allocated to local areas for dislocated worker activities for expenditures on adult activities. LWDBs are required to ensure that any transfer of funds between WIOA programs complies with federal law and to record and document their use and application of local funds.

As a result, CSRC anticipates full expenditure of the WIOA Adult - 2023 funding prior to June 2024. Therefore, CSRC is requesting the ability to utilize \$788,000 of WIOA Dislocated Worker funding to cover PY 2023-2024 Adult expenditures.

Preliminary funding for PY 2023-2024 shows the following allocations:

- WIOA Adult Program - \$1,020,696
- WIOA Dislocated Worker Program - \$933,263
- WIOA Youth Program - \$890,940
- Wagner Peyser Program - \$1,143,725
- Welfare Transition/SNAP Programs - \$1,401,605
- Veterans Program - \$462,187
- RESEA Program - \$ 453,000
- Florida Atlantic Workforce Alliance - \$2,807,519

Mr. Bauer explained that through the Hope Florida - A Pathway to Potential Initiative - Spearheaded by First Lady Casey DeSantis and implemented by the Florida Department of Children and Families, additional funding will be provided to the LWDBs for a HOPE Navigator. The Hope Navigator is responsible for helping clients access a wide variety of services and resources to achieve economic independence.

A motion was made by Commissioner Doug Smith to approve the Draft Budget - PY 2023-2024, as presented. Commissioner Chris Dzadovsky seconded the motion. The motion passed unanimously.

Agenda Item 5 - Review and Approve Board of Directors Membership Recertification - PY2023-2024:

Brian Bauer, President/CEO, stated that Board Members shall be appointed for fixed and staggered terms and may serve until their successors are appointed. After the initial staggered terms, the terms of Workforce Development Board Members shall be four (4) years. Members may be reappointed for successive terms if the sponsoring organization agrees. Under the REACH Act, term limits have been set at 8 years for Business members.

Mr. Bauer presented the following board members for membership re-certification:

- Pamela Burchell (BU)
- Wayne Olson (GRVRD)
- Dr. Timothy Moore (WOY/ETPC)
- Lorna Landherr (BU)
- Jose Capellan (WOV/GRO)
- Pete Tesch (BU/GRED)
- Jim Brann (BU)

A motion was made by Commissioner Susan Adams to approve the Board of Directors Membership Recertification - PY2023-2024, as presented. Commissioner Doug Smith seconded the motion. The motion passed unanimously.

Agenda Item 6 - Review and Approve Appointment of Nominations of Directors to the Workforce Development Board of the Treasure Coast - PY 2023-2024:

Brian Bauer, President/CEO, explained that an Ad Hoc Committee had been formed. Jim Brann, Vice-Chair, was appointed as the new board member liaison representing CareerSource Research Coast. Through applications submitted and vetted by the committee, the following professionals are recommended to serve as Business Members on the Board of Directors.

It was also noted by Mr. Bauer that the Ad Hoc Committee would be recommending a Business Member (BU) seat to the Treasure Coast Workforce Consortium for appointment on the CareerSource Research Coast Board of Directors. This BU appointment is for our local Chambers of Commerce for the three counties we serve. This seat will rotate annually (July 1 through June 30) between the three main entities. Dori Stone will be the first chamber head to serve on the Board of Directors starting July 1, 2023.

- William Armstead, Boys & Girls Club (BU)
- Kevin Staten, Bank of America (BU)
- Katie Sterling, Freshco/Indian River Select (BU)
- Dori Stone, IRC Chamber of Commerce (BU)

A motion was made by Commissioner Susan Adams to approve the Appointment of Nominations of Directors to the Workforce Development Board of the Treasure Coast - PY 2023-2024, as presented. Commissioner Doug Smith seconded the motion. The motion passed unanimously.

Agenda Item 7 - Single Audit Report - James Moore & Co. - June 30, 2022, and 2021:

Brian Bauer, President/CEO, explained that each year, CSRC receives an audit report from its auditing firm, James Moore & Company. The draft audit of the financial statements is presented to the Board.

Mr. Bauer explained that there were no outstanding issues, and the overall findings for the audit of financial statements for June 30, 2022, and 2021 were very positive. A link was provided, and the Single-Audit report can be viewed on the CareerSource Research Coast website.

Agenda Item 8 - 2021-IRS Form 990 Tax Return:

Bauer, President/CEO, explained that the 2021-IRS Form 990 consists of a core form and supplemental schedules. Mr. Bauer asked if there were any questions regarding the IRS Form 990. With no further discussion, Mr. Bauer provided a link to access the 2021-IRS Form 990 Tax Return on the website.

Legislative/CareerSource Florida Updates:

Brian Bauer, President/CEO, thanked all Commissioners who participated and assisted with CareerSource Florida's exploration of approaches to aligning Florida's 24 LWDBs consistent with the charge for reducing the number of LWDBs under the REACH Act and the Governor's REACH Office.

Mr. Bauer explained that CareerSource Florida offered Reach Act updates on the most recent data regarding the LWDBs quarter-one letter grade performance for PY 2022-2023. The CareerSource Florida website is updated quarterly as the data becomes available. CSRC achieved a letter grade of B+ (89.3%).

Capital Update - Reimagining Florida's Workforce System: A Three-Pillar Plan for Transformation (Senate Bill 240) - Mr. Bauer stated that the board realignment outcome saw six boards consolidated and two counties that were reassigned. These changes will reduce the number of local boards in Florida from 24 to 21 to comply with the state REACH Act.

Under Senate Bill 240, Ernst and Young have been contracted to work with the LWDBs that are required to consolidate. The intent is to have the consolidation completed by July 1, 2024.

CareerSource Florida professional team and the Department of Economic Opportunity, in collaboration with the Governor's REACH Office and LWDBs, will work to develop a plan for specific system-wide improvements for consistency, improved customer experience, and efficiencies to include, but may not be limited to, technology, administration, fiscal, procurement/contracts, and programmatic policies.

In addition, the local workforce development boards have been asked to develop various recommendations to the Governor and state workforce development board for the designation of WIOA-compliant regional planning areas made up of two or more LWDBs to further improve workforce system alignment with larger economic development areas to support economic mobility, growth, and prosperity.

Senate Bill 240 - The bill directs the Governor’s Reimagining Education and Career Help (REACH) Office to work with the Florida Department of Economic Opportunity, Florida Department of Education, and CareerSource Florida to:

- create additional work-based learning opportunities for students.
- expand the internship tax credit program to include businesses that employ student apprentices and pre-apprentices.
- requires high schools to establish career fairs.
- call for the LWDBs to create education and industry consortiums.
- authorize universities to create workforce partnerships to help students eliminate student debt.

School Boards would have to provide all high school students with the option to enroll in one work-based learning opportunity.

The legislation also calls for \$100 million for the Workforce Development Capitalization Incentive Grant Program for schools to fund the creation or expansion of career and technical education programs.

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Adjournment

With no further business to discuss, Commissioner Smith adjourned the meeting at 4:10 p.m.

BOARD SECRETARY CERTIFICATION

I hereby certify that these minutes reflect the proceedings by the Treasure Coast Workforce Consortium , have been reviewed by the Consortium and approved or approved with modifications that have been incorporated herein.

2/12/2024

Brian Bauer
Board Secretary

Date