



# Executive Committee

## MEETING AGENDA

### *Meeting Details*

**Date:** Friday, April 12, 2024

**Time:** 8:00 a.m.

**Location:** Administrative Office  
584 NW University Blvd.  
Suite 100  
Port St. Lucie, FL 34986

### *MS Teams Virtual Meeting Access:*

**Access Code:** 689 595 204#

**Phone:** 772-800-5467

**URL:** [Join the meeting now](#)

### *Opening Remarks*

1. Welcome & Attendance
2. Declarations of Conflict of Interest

### *Voting Items*

3. Review and Approve January and February Financial Reports - PY 2023-2024
4. Review and Approve Local Targeted Occupations List (LTOL) 4th Quarter - PY 2023-2024
5. Review and Approve Training Provider Recommendation - Chapman School of Seamanship, Inc.
6. Review and Approve Workforce Innovation and Opportunity Act (WIOA) - Supportive Services Policy Revisions
7. Review and Approve Welfare Transition (WT) - Excused Absence Policy Revisions

### *Information/Discussion*

8. Primary Indicators of Performance 2nd Quarter - PY 2023-2024
9. Ad Hoc Search Committee - Board Membership
10. Other Business
  - a. National Association of Workforce Boards (NAWB) Forum - March 23-26, 2024
  - b. Legislative/CareerSource Florida Updates
  - c. Regional Planning Area-Update.
11. Adjournment - Next Executive Committee Meeting May 17, 2024

## AGENDA ITEM SUMMARY

<b>Title</b>	Declarations of Conflict of Interest
<b>Strategic</b>	N/A
<b>Plans/Goals</b>	Public Law 105-220
<b>Policy/Plan/Law</b>	Information Only
<b>Action Requested</b>	In the event that a conflict of interest arises due to business or employment interests of associates or close family members, a Regional Workforce Development Board member would be required to reveal that conflict, to refrain from voting on the issue and to file a memorandum of voting conflict Commission Form 8B
<b>Background</b>	
<b>Staff</b>	
<b>Recommendations</b>	Conflict of Interest Statement Form
<b>Supporting Material</b>	8B Memorandum of Voting Conflict
<b>Board Staff</b>	Brian Bauer President/CEO <a href="mailto:bbauer@careersourcerc.com">bbauer@careersourcerc.com</a> (866) 482-4473 ext. 418

collaborate.

innovate.

lead.



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
  - The form must be read publicly at the next meeting after the form is filed.
- IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:
- You must disclose orally the nature of your conflict in the measure before participating.
  - You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, \_\_\_\_\_, hereby disclose that on \_\_\_\_\_, 20: \_\_\_\_

A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows

\_\_\_\_\_  
Date Filed

\_\_\_\_\_  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

## AGENDA ITEM SUMMARY

<b>Title</b>	Review and Approve Financial Reports
<b>Strategic Plans/Goals</b>	Optimal Use of Resources
<b>Policy/Plan/Law</b>	Workforce Innovation and Opportunity Act (WIOA)/Role of LWDB's
<b>Action Requested</b>	Review and Approve January and February Financial Reports
<b>Background</b>	The Board approved the budget for PY 2023-2024. The Executive Committee regularly reviews budgets, all amendments to the budget, and monthly expenditures.
<b>Staff Recommendations</b>	Review and Approve January and February Financial Reports
<b>Supporting Material</b>	Monthly Financial Reports
<b>Board Staff</b>	Lisa Delligatti Chief Financial Officer <a href="mailto:ldelligatti@careersourcerc.com">ldelligatti@careersourcerc.com</a> (866) 482-4473 ext. 430

LWDB 20  
Summary of Funding and Expenditures  
As of January 31, 2024

PY 23-24 TOTAL AVAILABLE FUNDING	INDIRECT	10 ADULT	12 DW	11 YOUTH	20 WP	22 SNAP	24 LVER	25 DVOP	271 RESEA	40 WTP	470 Apprent Navigator
PY 23-24 Allocations		\$ 1,020,696	\$ 768,878	\$ 890,940	\$ 812,239	\$ 405,841	\$ 126,167	\$ 166,108	\$ 398,384	\$ 995,764	\$ 62,499
PY 23-24Supplemental		\$ -	\$ 164,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retained by DEO for Merit Salaries		\$ -	\$ -	\$ -	\$ (354,062)	\$ -	\$ (78,699)	\$ (91,213)	\$ -	\$ -	\$ -
Carryforward to PY 24-25		\$ -	\$ (919,443)	\$ (482,276)	\$ (114,544)	\$ (188,152)	\$ (37,396)	\$ (58,704)	\$ (51,322)	\$ (163,614)	\$ -
Carryforward from PY 22-23		\$ 286,364	\$ 869,768	\$ 568,110	\$ 81,565	\$ 130,534	\$ 20,463	\$ 24,529	\$ 134,912	\$ 146,600	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,307,060</b>	<b>\$ 883,587</b>	<b>\$ 976,774</b>	<b>\$ 425,197</b>	<b>\$ 348,223</b>	<b>\$ 30,535</b>	<b>\$ 40,720</b>	<b>\$ 481,974</b>	<b>\$ 978,750</b>	<b>\$ 62,499</b>
<b>FUNDING DRAWN DOWN YTD</b>											
FUNDING DRAWN DOWN YTD	INDIRECT	10 ADULT	12 DW	11 YOUTH	20 WP	22 SNAP	24 LVER	25 DVOP	271 RESEA	40 WTP	470 Apprent Navigator
PY 23-24 Allocations		\$ 253,000	\$ 32,500	\$ -	\$ 120,977	\$ 100,237	\$ -	\$ -	\$ -	\$ 250,011	\$ 51,300
PY 23-24Supplemental		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retained by DEO for Merit Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward to PY 24-25		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward from PY 22-23		\$ 286,364	\$ 869,768	\$ 446,277	\$ 81,565	\$ 54,168	\$ 25,947	\$ 28,947	\$ 287,912	\$ 146,600	\$ -
<b>TOTAL</b>		<b>\$ 539,364</b>	<b>\$ 902,268</b>	<b>\$ 446,277</b>	<b>\$ 202,542</b>	<b>\$ 154,405</b>	<b>\$ 25,947</b>	<b>\$ 28,947</b>	<b>\$ 287,912</b>	<b>\$ 396,611</b>	<b>\$ 51,300</b>
<b>% of Total Budgeted Funding Received</b>		<b>41.27%</b>	<b>102.11%</b>	<b>45.69%</b>	<b>47.63%</b>	<b>44.34%</b>	<b>84.97%</b>	<b>71.09%</b>	<b>59.74%</b>	<b>40.52%</b>	<b>0.00%</b>
<b>EXPENDITURES</b>											
<b>Administrative</b>	<b>\$ -</b>	<b>\$ 51,619</b>	<b>\$ 111,128</b>	<b>\$ 11,918</b>	<b>\$ 44,539</b>	<b>\$ 18,849</b>	<b>\$ 2,554</b>	<b>\$ 2,435</b>	<b>\$ 35,760</b>	<b>\$ 50,631</b>	<b>\$ 6,285</b>
Salaries and Benefits	\$ 251,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General and Administrative	\$ 137,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Allocated Indirect Costs	\$ (389,543)	\$ 181,406	\$ 19,817	\$ 11,918	\$ 6,062	\$ 18,849	\$ 2,554	\$ 2,435	\$ 35,760	\$ 50,631	\$ 6,285
Reclassification	\$ -	\$ (129,787)	\$ 91,310	\$ -	\$ 38,477	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Program Training</b>	<b>\$ 0</b>	<b>\$ 437,764</b>	<b>\$ 775,354</b>	<b>\$ 490,669</b>	<b>\$ 125,948</b>	<b>\$ 124,878</b>	<b>\$ 23,364</b>	<b>\$ 24,240</b>	<b>\$ 232,581</b>	<b>\$ 330,624</b>	<b>\$ 40,056</b>
WIOA Youth Contracts	\$ -	\$ -	\$ -	\$ 403,164	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 144,567	\$ 584,604	\$ 64,543	\$ 12,021	\$ 13,289	\$ 75,840	\$ 3,468	\$ 4,116	\$ 150,916	\$ 200,310	\$ 31,050
Contract Labor	\$ -	\$ 12,308	\$ 6,204	\$ -	\$ 13	\$ 14,128	\$ 7	\$ 7	\$ 20,913	\$ 19,373	\$ 333
Internship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Incentives/Stipends	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,450	\$ -
Support Services Non-ITA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,971	\$ -
Support Services ITA	\$ -	\$ 5,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-ITA/OST/TAA	\$ -	\$ 156,491	\$ 20,305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ -
Training-OJT	\$ -	\$ 143,474	\$ 7,175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-Cust./Employed Worker	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEX/ Internships/ Participant Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 1,171	\$ 4,569	\$ 671	\$ 723	\$ 1,828	\$ 924	\$ 4,600	\$ 2,494	\$ 1,193	\$ 1,693	\$ 436
One Stop Shared Costs	\$ -	\$ 78,325	\$ 8,376	\$ 268	\$ 22,457	\$ 12,791	\$ 12,383	\$ 14,672	\$ 27,058	\$ 30,920	\$ 4,452
Other Operating Expenses	\$ 31,893	\$ 83,730	\$ 10,004	\$ 69,060	\$ 20,863	\$ 12,601	\$ 1,741	\$ 1,841	\$ 16,195	\$ 51,745	\$ 919
Allocated Program Indirect	\$ (177,631)	\$ 82,720	\$ 9,037	\$ 5,434	\$ 2,764	\$ 8,595	\$ 1,165	\$ 1,110	\$ 16,306	\$ 23,088	\$ 2,866
Reclassification	\$ -	\$ (713,772)	\$ 649,039	\$ -	\$ 64,734	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 489,383</b>	<b>\$ 886,482</b>	<b>\$ 502,587</b>	<b>\$ 170,486</b>	<b>\$ 143,727</b>	<b>\$ 25,918</b>	<b>\$ 26,675</b>	<b>\$ 268,341</b>	<b>\$ 381,255</b>	<b>\$ 46,341</b>
<b>Funding Over/(under) expenditures</b>	<b>\$ 0</b>	<b>\$ 49,982</b>	<b>\$ 15,786</b>	<b>\$ (56,310)</b>	<b>\$ 32,055</b>	<b>\$ 10,679</b>	<b>\$ 29</b>	<b>\$ 2,272</b>	<b>\$ 19,571</b>	<b>\$ 15,356</b>	<b>\$ 4,959</b>
<b>YTD % of Budgeted Funds Expended</b>		<b>37.44%</b>	<b>100.33%</b>	<b>51.45%</b>	<b>40.10%</b>	<b>41.27%</b>	<b>84.88%</b>	<b>65.51%</b>	<b>55.68%</b>	<b>38.95%</b>	<b>0.00%</b>

LWDB 20  
Summary of Funding and Expenditures  
As of January 31, 2024

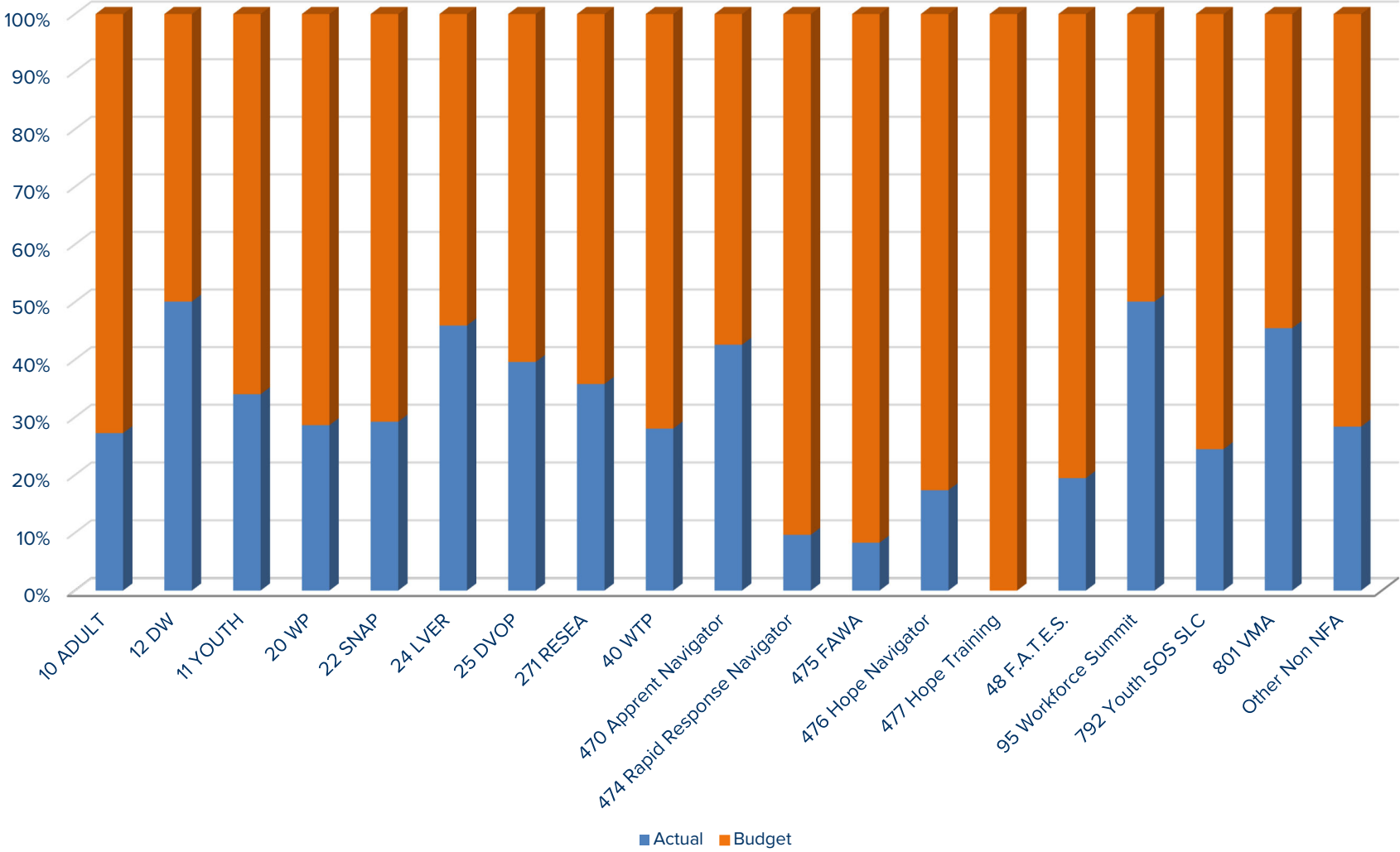
PY 23-24 TOTAL AVAILABLE FUNDING	474 Rapid Response Navigator	475 FAWA	476 Hope Navigator	477 Hope Training	48 F.A.T.E.S.	95 Workforce Summit	792 Youth SOS SLC	801 VMA	Other Non NFA
PY 23-24 Allocations	\$ 75,000	\$ -	\$ 73,283	\$ 104,686	\$ -	\$ 140,000	\$ -	\$ 12,024	\$ -
PY 23-24 Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,046
Additional Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,230	\$ -	\$ -
Retained by DEO for Merit Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward to PY 24-25	\$ (42,940)	\$ (1,189,515)	\$ -	\$ -	\$ (97,043)	\$ -	\$ -	\$ -	\$ -
Carryforward from PY 22-23	\$ -	\$ 2,760,541	\$ -	\$ -	\$ 156,308	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 32,060</b>	<b>\$ 1,571,026</b>	<b>\$ 73,283</b>	<b>\$ 104,686</b>	<b>\$ 59,265</b>	<b>\$ 140,000</b>	<b>\$ 149,230</b>	<b>\$ 12,024</b>	<b>\$ 60,046</b>
<b>FUNDING DRAWN DOWN YTD</b>									
FUNDING DRAWN DOWN YTD	474 Rapid Response Navigator	475 FAWA	476 Hope Navigator	477 Hope Training	48 F.A.T.E.S.	95 Workforce Summit	792 Youth SOS SLC	801 VMA	Other Non NFA
PY 23-24 Allocations	\$ 4,700	\$ -	\$ 17,600	\$ -	\$ -	\$ 140,000	\$ -	\$ 10,020	\$ -
PY 23-24 Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,786
Additional Funds	\$ -	\$ -	\$ -	\$ -	\$ 156,308	\$ -	\$ 39,944	\$ -	\$ -
Retained by DEO for Merit Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward to PY 24-25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward from PY 22-23	\$ -	\$ 147,041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 4,700</b>	<b>\$ 147,041</b>	<b>\$ 17,600</b>	<b>\$ -</b>	<b>\$ 156,308</b>	<b>\$ 140,000</b>	<b>\$ 39,944</b>	<b>\$ 10,020</b>	<b>\$ 27,786</b>
<b>% of Total Budgeted Funding Received</b>	<b>14.66%</b>	<b>9.36%</b>	<b>24.02%</b>	<b>0.00%</b>	<b>263.74%</b>	<b>0.00%</b>	<b>26.77%</b>	<b>83.33%</b>	<b>46.27%</b>
<b>EXPENDITURES</b>									
<b>Administrative</b>	<b>\$ 455</b>	<b>\$ 19,348</b>	<b>\$ 2,090</b>	<b>\$ -</b>	<b>\$ 1,978</b>	<b>\$ 20,218</b>	<b>\$ 6,799</b>	<b>\$ -</b>	<b>\$ 2,940</b>
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General and Administrative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Allocated Indirect Costs	\$ 455	\$ 19,348	\$ 2,090	\$ -	\$ 1,978	\$ 20,218	\$ 6,799	\$ -	\$ 2,940
Reclassification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Program Training</b>	<b>\$ 2,966</b>	<b>\$ 122,520</b>	<b>\$ 13,310</b>	<b>\$ -</b>	<b>\$ 12,343</b>	<b>\$ 120,128</b>	<b>\$ 41,523</b>	<b>\$ 10,020</b>	<b>\$ 20,739</b>
WIOA Youth Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 2,372	\$ 71,234	\$ 10,588	\$ -	\$ 2,419	\$ -	\$ 3,598	\$ -	\$ 9,255
Contract Labor	\$ 9	\$ 1,123	\$ 9	\$ -	\$ 43	\$ -	\$ -	\$ -	\$ -
Internship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Incentives/Stipends	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Support Services Non-ITA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Support Services ITA	\$ -	\$ -	\$ -	\$ -	\$ 567	\$ -	\$ -	\$ -	\$ -
Training-ITA/OST/TAA	\$ -	\$ -	\$ -	\$ -	\$ 6,946	\$ -	\$ -	\$ -	\$ -
Training-OJT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-Cust./Employed Worker	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEX/ Internships/ Participant Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,733	\$ -	\$ -
Travel	\$ 4	\$ 902	\$ 44	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ 225
One Stop Shared Costs	\$ 51	\$ 12,351	\$ 1,151	\$ -	\$ 730	\$ -	\$ 1,689	\$ -	\$ 4,454
Other Operating Expenses	\$ 323	\$ 28,087	\$ 565	\$ -	\$ 726	\$ 110,909	\$ 1,404	\$ 10,020	\$ 5,464
Allocated Program Indirect	\$ 207	\$ 8,823	\$ 953	\$ -	\$ 902	\$ 9,219	\$ 3,100	\$ -	\$ 1,341
Reclassification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 2,966</b>	<b>\$ 141,867</b>	<b>\$ 15,399</b>	<b>\$ -</b>	<b>\$ 14,321</b>	<b>\$ 140,346</b>	<b>\$ 48,322</b>	<b>\$ 10,020</b>	<b>\$ 23,679</b>
<b>Funding Over/(under) expenditures</b>	<b>#VALUE!</b>	<b>\$ 5,173</b>	<b>\$ 2,201</b>	<b>\$ -</b>	<b>\$ 141,987</b>	<b>\$ (346)</b>	<b>\$ (8,378)</b>	<b>\$ -</b>	<b>\$ 4,107</b>
<b>YTD % of Budgeted Funds Expended</b>	<b>#VALUE!</b>	<b>9.03%</b>	<b>21.01%</b>	<b>0.00%</b>	<b>24.16%</b>	<b>0.00%</b>	<b>32.38%</b>	<b>83.33%</b>	<b>39.43%</b>

LWDB 20  
Summary of Funding and Expenditures  
As of January 31, 2024

PY 23-24 TOTAL AVAILABLE FUNDING	YEAR TO DATE TOTALS			
PY 23-24 Allocations	\$	6,052,509		
PY 23-24 Supplemental	\$	164,384		
Unrestricted Funds Earned this year	\$	60,046		
Additional Funds	\$	149,230		
Retained by DEO for Merit Salaries	\$	(523,974)		
Carryforward to PY 24-25	\$	(3,344,949)		
Carryforward from PY 22-23	\$	5,179,694		
<b>TOTAL</b>		<b>\$ 7,736,939</b>		
<b>FUNDING DRAWN DOWN YTD</b>				
	PY 23-24 Actual	PY 23-24 Budget	VARIANCE	% Expended
PY 23-24 Allocations	\$ 980,345	\$ 6,052,509	\$ 5,072,164	16.197%
PY 23-24 Supplemental	\$ -	\$ 164,384	\$ 164,384	0.000%
Unrestricted Funds Earned this year	\$ 27,786	\$ 60,046	\$ 32,260	46.275%
Additional Funds	\$ 196,252	\$ 149,230	\$ (47,022)	131.510%
Retained by DEO for Merit Salaries	\$ -	\$ (523,974)	\$ (523,974)	
Carryforward to PY 24-25	\$ -	\$ (3,344,949)	\$ (3,344,949)	
Carryforward from PY 22-23	\$ 2,374,589	\$ 5,179,694	\$ 2,805,105	45.844%
<b>TOTAL</b>	<b>\$ 3,578,972</b>	<b>\$ 7,736,939</b>	<b>\$ 4,157,968</b>	<b>46.258%</b>
<b>% of Total Budgeted Funding Received</b>	<b>46.26%</b>			
<b>EXPENDITURES</b>				
	PY 23-24 Actual	PY 23-24 Budget	VARIANCE	% Expended
<b>Administrative</b>	<b>\$ 389,543</b>	<b>\$ 603,121</b>	<b>\$ 213,578</b>	<b>64.59%</b>
Salaries and Benefits	\$ 251,875	\$ 515,350	\$ 263,476	48.87%
General and Administrative	\$ 137,668	\$ 86,486	\$ (51,182)	159.18%
Allocated Indirect Costs	\$ -	\$ 1,284	\$ 1,284	
Reclassification	\$ (0)	\$ -	\$ (0)	
Travel	\$ -	\$ -	\$ -	
<b>Program Training</b>	<b>\$ 2,949,027</b>	<b>\$ 7,132,970</b>	<b>\$ 4,183,943</b>	<b>41.3%</b>
WIOA Youth Contracts	\$ 403,164	\$ 800,000	\$ 396,837	50.4%
Salaries and Benefits	\$ 1,384,189	\$ 3,334,621	\$ 1,950,433	41.5%
Contract Labor	\$ 74,469	\$ 46,903	\$ (27,566)	158.8%
Internship	\$ -	\$ -	\$ -	
Incentives/Stipends	\$ 1,450	\$ 17,126	\$ 15,676	8.5%
Support Services Non-ITA	\$ 1,971	\$ 11,759	\$ 9,788	16.8%
Support Services ITA	\$ 5,882	\$ 161,500	\$ 155,618	3.6%
Training-ITA/OST/TAA	\$ 183,817	\$ 668,415	\$ 484,598	27.5%
Training-OJT	\$ 150,649	\$ 670,424	\$ 519,775	22.5%
Training-Cust./Employed Worker	\$ -	\$ 78,000	\$ 78,000	0.0%
WEX/ Internships/ Participant Wages	\$ 31,733	\$ 99,226	\$ 67,493	32.0%
Travel	\$ 21,486	\$ 26,215	\$ 4,729	82.0%
One Stop Shared Costs	\$ 232,129	\$ 458,387	\$ 226,258	50.6%
Other Operating Expenses	\$ 458,090	\$ 760,393	\$ 302,304	60.2%
Allocated Program Indirect	\$ (0)	\$ 0	\$ -	
Reclassification	\$ 0	\$ -	\$ 0	
<b>Total Expenditures</b>	<b>\$ 3,338,570</b>	<b>\$ 7,736,091</b>	<b>\$ 4,397,521</b>	<b>43.2%</b>
<b>Funding Over/(under) expenditures</b>	<b>\$ 240,402</b>			
<b>YTD % of Budgeted Funds Expended</b>	<b>43.15%</b>			

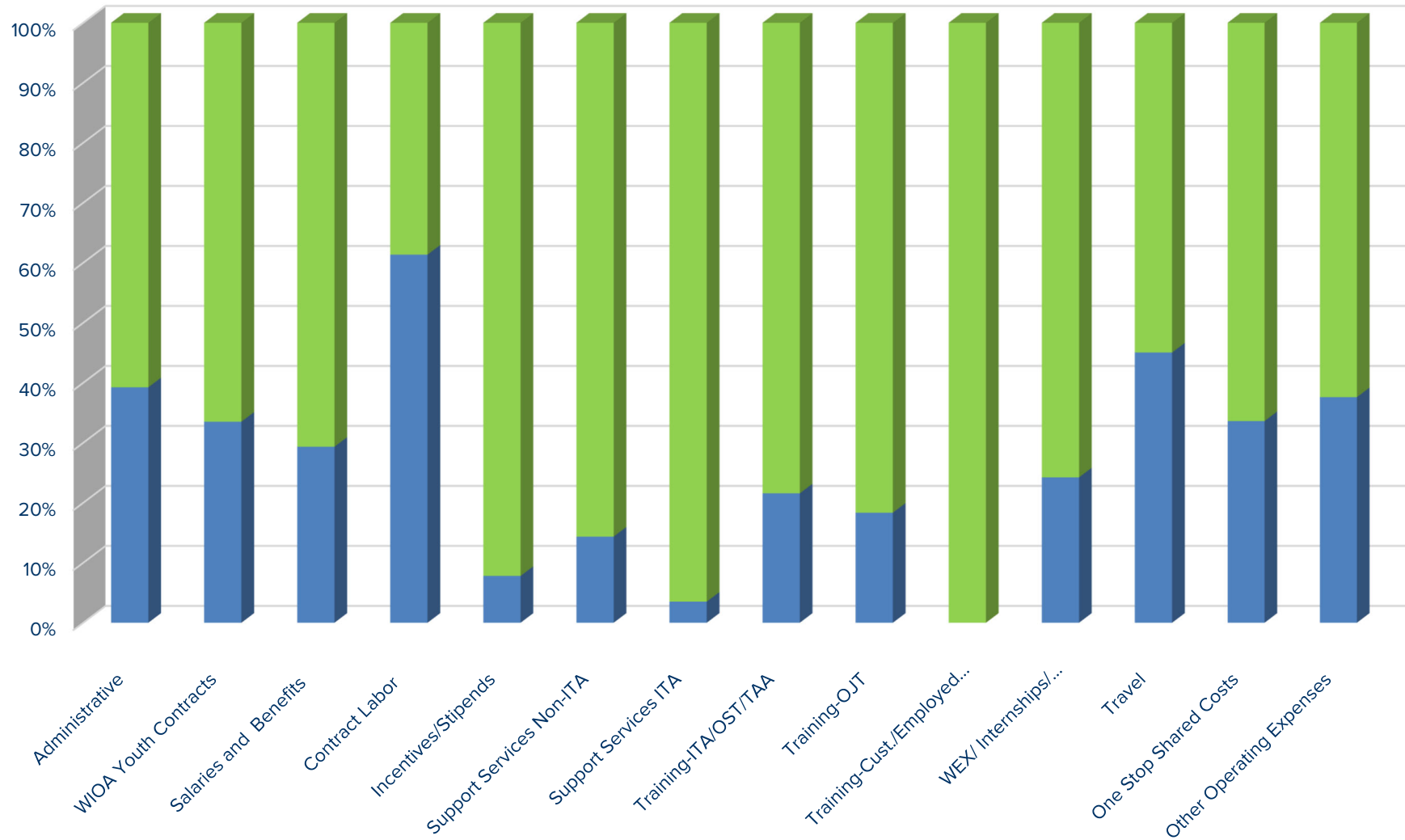


### Budget to Actual Expenditures by Program as of January 31, 2024



## Budget to Actual by Expenditure Category as of January 31, 2024

■ PY 23-24 Actual    ■ PY 23-24 Budget



LWDB 20  
Summary of Funding and Expenditures  
As of February 29, 2024

PY 23-24 TOTAL AVAILABLE FUNDING	INDIRECT	10 ADULT	12 DW	11 YOUTH	20 WP	22 SNAP	24 LVER	25 DVOP	271 RESEA	40 WTP	470 Apprent Navigator
PY 23-24 Allocations		\$ 1,020,696	\$ 768,878	\$ 890,940	\$ 812,239	\$ 405,841	\$ 126,167	\$ 166,108	\$ 398,384	\$ 995,764	\$ 62,499
PY 23-24 Supplemental		\$ -	\$ 164,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retained by DEO for Merit Salaries		\$ -	\$ -	\$ -	\$ (354,062)	\$ -	\$ (78,699)	\$ (91,213)	\$ -	\$ -	\$ -
Carryforward to PY 24-25		\$ -	\$ (919,443)	\$ (482,276)	\$ (114,544)	\$ (188,152)	\$ (37,396)	\$ (58,704)	\$ (51,322)	\$ (163,614)	\$ -
Carryforward from PY 22-23		\$ 286,364	\$ 869,768	\$ 568,110	\$ 81,565	\$ 130,534	\$ 20,463	\$ 24,529	\$ 134,912	\$ 146,600	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 1,307,060</b>	<b>\$ 883,587</b>	<b>\$ 976,774</b>	<b>\$ 425,197</b>	<b>\$ 348,223</b>	<b>\$ 30,535</b>	<b>\$ 40,720</b>	<b>\$ 481,974</b>	<b>\$ 978,750</b>	<b>\$ 62,499</b>
<b>FUNDING DRAWN DOWN YTD</b>											
FUNDING DRAWN DOWN YTD	INDIRECT	10 ADULT	12 DW	11 YOUTH	20 WP	22 SNAP	24 LVER	25 DVOP	271 RESEA	40 WTP	470 Apprent Navigator
PY 23-24 Allocations		\$ 433,000	\$ 53,000	\$ -	\$ 120,977	\$ 122,237	\$ 6,484	\$ 5,418	\$ 182,200	\$ 315,011	\$ 55,100
PY 23-24 Supplemental		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retained by DEO for Merit Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward to PY 24-25		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward from PY 22-23		\$ 286,364	\$ 869,768	\$ 520,077	\$ 81,565	\$ 54,168	\$ 20,463	\$ 24,529	\$ 134,912	\$ 146,600	\$ -
<b>TOTAL</b>		<b>\$ 719,364</b>	<b>\$ 922,768</b>	<b>\$ 520,077</b>	<b>\$ 202,542</b>	<b>\$ 176,405</b>	<b>\$ 26,947</b>	<b>\$ 29,947</b>	<b>\$ 317,112</b>	<b>\$ 461,611</b>	<b>\$ 55,100</b>
<b>% of Total Budgeted Funding Received</b>		<b>55.04%</b>	<b>104.43%</b>	<b>53.24%</b>	<b>47.63%</b>	<b>50.66%</b>	<b>88.25%</b>	<b>73.54%</b>	<b>65.79%</b>	<b>47.16%</b>	<b>0.00%</b>
<b>EXPENDITURES</b>											
<b>Administrative</b>	<b>\$ -</b>	<b>\$ 59,119</b>	<b>\$ 113,705</b>	<b>\$ 12,918</b>	<b>\$ 61,409</b>	<b>\$ 22,440</b>	<b>\$ 2,861</b>	<b>\$ 2,667</b>	<b>\$ 39,572</b>	<b>\$ 58,256</b>	<b>\$ 7,654</b>
Salaries and Benefits	\$ 288,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General and Administrative	\$ 150,647	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Allocated Indirect Costs	\$ (438,695)	\$ 202,906	\$ 24,395	\$ 12,918	\$ 6,933	\$ 22,440	\$ 2,861	\$ 2,667	\$ 39,572	\$ 58,256	\$ 7,654
Reclassification	\$ -	\$ (143,787)	\$ 89,310	\$ -	\$ 54,477	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Program Training</b>	<b>\$ -</b>	<b>\$ 519,266</b>	<b>\$ 804,224</b>	<b>\$ 557,001</b>	<b>\$ 185,948</b>	<b>\$ 147,851</b>	<b>\$ 26,577</b>	<b>\$ 27,015</b>	<b>\$ 256,595</b>	<b>\$ 379,232</b>	<b>\$ 48,861</b>
WIOA Youth Contracts	\$ -	\$ -	\$ -	\$ 458,297	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 163,049	\$ 655,704	\$ 78,878	\$ 13,923	\$ 15,224	\$ 87,956	\$ 3,814	\$ 4,462	\$ 167,942	\$ 231,647	\$ 37,685
Contract Labor	\$ -	\$ 15,049	\$ 8,945	\$ -	\$ 13	\$ 19,153	\$ 7	\$ 7	\$ 21,552	\$ 23,598	\$ 333
Internship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Incentives/Stipends	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,875	\$ -
Support Services Non-ITA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,971	\$ -
Support Services ITA	\$ -	\$ 5,620	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-ITA/OST/TAA	\$ -	\$ 165,697	\$ 25,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ -
Training-OJT	\$ -	\$ 162,315	\$ 7,558	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-Cust./Employed Worker	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEX/ Internships/ Participant Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 1,171	\$ 5,454	\$ 804	\$ 726	\$ 1,951	\$ 1,056	\$ 4,874	\$ 2,494	\$ 1,345	\$ 1,926	\$ 531
One Stop Shared Costs	\$ -	\$ 90,115	\$ 11,447	\$ 398	\$ 26,823	\$ 15,823	\$ 14,514	\$ 16,803	\$ 30,544	\$ 35,909	\$ 5,798
Other Operating Expenses	\$ 35,138	\$ 91,877	\$ 11,340	\$ 77,787	\$ 23,053	\$ 13,666	\$ 2,068	\$ 2,038	\$ 17,230	\$ 55,758	\$ 1,035
Allocated Program Indirect	\$ (199,358)	\$ 92,207	\$ 11,086	\$ 5,871	\$ 3,150	\$ 10,198	\$ 1,300	\$ 1,212	\$ 17,983	\$ 26,474	\$ 3,478
Reclassification	\$ -	\$ (764,772)	\$ 649,039	\$ -	\$ 115,734	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 0</b>	<b>\$ 578,385</b>	<b>\$ 917,929</b>	<b>\$ 569,919</b>	<b>\$ 247,357</b>	<b>\$ 170,291</b>	<b>\$ 29,438</b>	<b>\$ 29,682</b>	<b>\$ 296,168</b>	<b>\$ 437,488</b>	<b>\$ 56,515</b>
<b>Funding Over/(under) expenditures</b>	<b>\$ 0</b>	<b>\$ 140,979</b>	<b>\$ 4,839</b>	<b>\$ (49,842)</b>	<b>\$ (44,816)</b>	<b>\$ 6,114</b>	<b>\$ (2,491)</b>	<b>\$ 266</b>	<b>\$ 20,944</b>	<b>\$ 24,123</b>	<b>\$ (1,415)</b>
<b>YTD % of Budgeted Funds Expended</b>		<b>44.25%</b>	<b>103.89%</b>	<b>58.35%</b>	<b>58.17%</b>	<b>48.90%</b>	<b>96.41%</b>	<b>72.89%</b>	<b>61.45%</b>	<b>44.70%</b>	<b>0.00%</b>

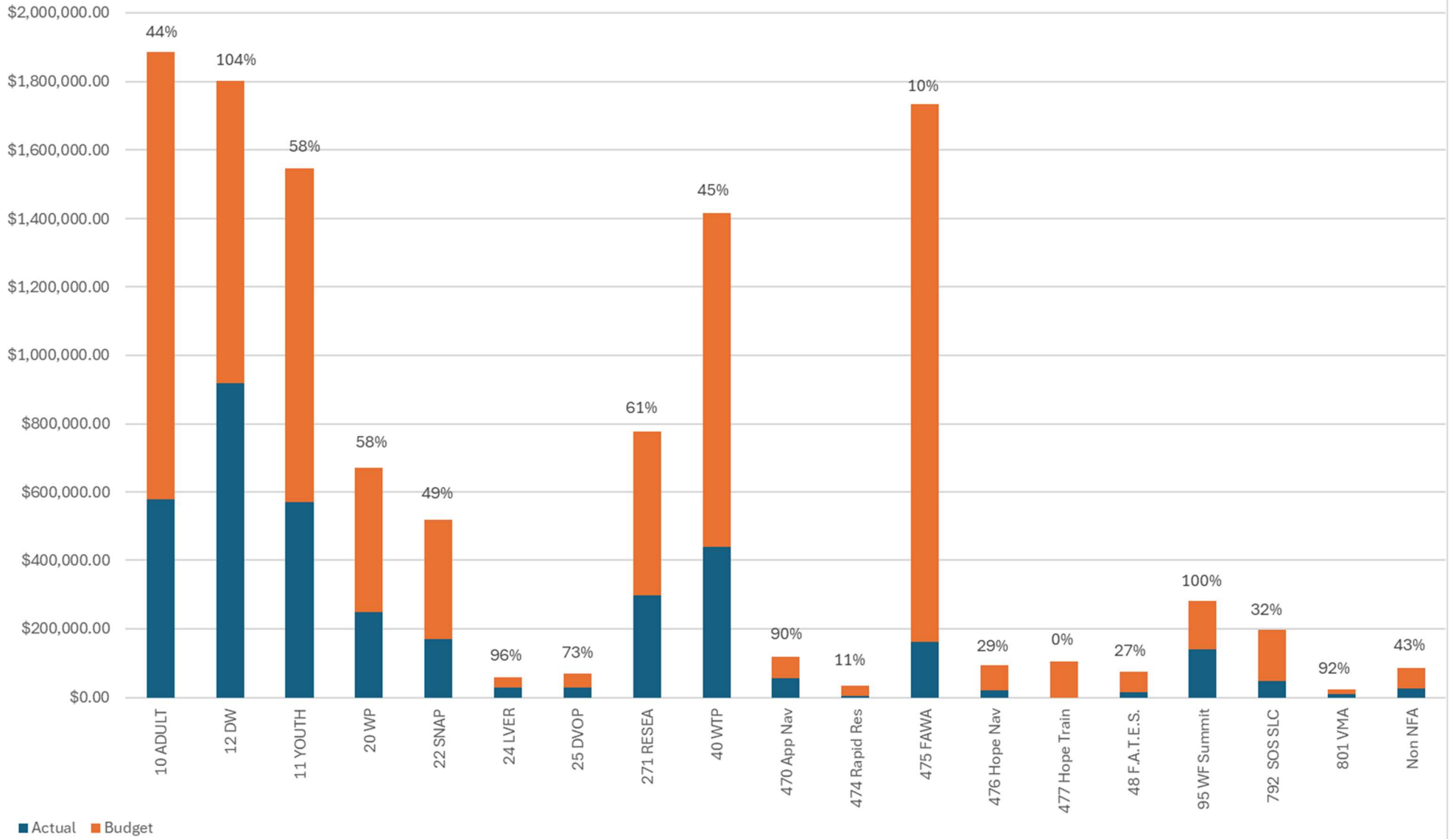
LWDB 20  
Summary of Funding and Expenditures  
As of February 29, 2024

PY 23-24 TOTAL AVAILABLE FUNDING	474 Rapid Response Navigator	475 FAWA	476 Hope Navigator	477 Hope Training	48 F.A.T.E.S.	95 Workforce Summit	792 Youth SOS SLC	801 VMA	Other Non NFA
PY 23-24 Allocations	\$ 75,000	\$ -	\$ 73,283	\$ 104,686	\$ -	\$ 140,000	\$ -	\$ 12,024	\$ -
PY 23-24 Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,046
Additional Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,230	\$ -	\$ -
Retained by DEO for Merit Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward to PY 24-25	\$ (42,940)	\$ (1,189,515)	\$ -	\$ -	\$ (97,043)	\$ -	\$ -	\$ -	\$ -
Carryforward from PY 22-23	\$ -	\$ 2,760,541	\$ -	\$ -	\$ 156,308	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 32,060</b>	<b>\$ 1,571,026</b>	<b>\$ 73,283</b>	<b>\$ 104,686</b>	<b>\$ 59,265</b>	<b>\$ 140,000</b>	<b>\$ 149,230</b>	<b>\$ 12,024</b>	<b>\$ 60,046</b>
<b>FUNDING DRAWN DOWN YTD</b>									
FUNDING DRAWN DOWN YTD	474 Rapid Response Navigator	475 FAWA	476 Hope Navigator	477 Hope Training	48 F.A.T.E.S.	95 Workforce Summit	792 Youth SOS SLC	801 VMA	Other Non NFA
PY 23-24 Allocations	\$ 4,700	\$ -	\$ 21,400	\$ -	\$ -	\$ 140,000	\$ -	\$ 11,022	\$ -
PY 23-24 Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted Funds Earned this year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,447
Additional Funds	\$ -	\$ -	\$ -	\$ -	\$ 156,308	\$ -	\$ 39,944	\$ -	\$ -
Retained by DEO for Merit Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward to PY 24-25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward from PY 22-23	\$ -	\$ 169,541	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 4,700</b>	<b>\$ 169,541</b>	<b>\$ 21,400</b>	<b>\$ -</b>	<b>\$ 156,308</b>	<b>\$ 140,000</b>	<b>\$ 39,944</b>	<b>\$ 11,022</b>	<b>\$ 34,447</b>
<b>% of Total Budgeted Funding Received</b>	<b>14.66%</b>	<b>10.79%</b>	<b>29.20%</b>	<b>0.00%</b>	<b>263.74%</b>	<b>0.00%</b>	<b>26.77%</b>	<b>91.67%</b>	<b>57.37%</b>
<b>EXPENDITURES</b>									
<b>Administrative</b>	<b>\$ 471</b>	<b>\$ 22,147</b>	<b>\$ 2,867</b>	<b>\$ 27</b>	<b>\$ 2,207</b>	<b>\$ 20,322</b>	<b>\$ 6,834</b>	<b>\$ -</b>	<b>\$ 3,217</b>
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General and Administrative	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Allocated Indirect Costs	\$ 471	\$ 22,147	\$ 2,867	\$ 27	\$ 2,207	\$ 20,322	\$ 6,834	\$ -	\$ 3,217
Reclassification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Program Training</b>	<b>\$ 3,060</b>	<b>\$ 139,704</b>	<b>\$ 18,413</b>	<b>\$ 178</b>	<b>\$ 13,732</b>	<b>\$ 119,778</b>	<b>\$ 41,529</b>	<b>\$ 11,022</b>	<b>\$ 22,772</b>
WIOA Youth Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 2,444	\$ 81,285	\$ 14,421	\$ 132	\$ 3,046	\$ -	\$ 3,598	\$ -	\$ 10,092
Contract Labor	\$ 9	\$ 1,123	\$ 9	\$ -	\$ 43	\$ -	\$ -	\$ -	\$ -
Internship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Incentives/Stipends	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Support Services Non-ITA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Support Services ITA	\$ -	\$ -	\$ -	\$ -	\$ 1,017	\$ -	\$ -	\$ -	\$ -
Training-ITA/OST/TAA	\$ -	\$ -	\$ -	\$ -	\$ 6,946	\$ -	\$ -	\$ -	\$ -
Training-OJT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-Cust./Employed Worker	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEX/ Internships/ Participant Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,733	\$ -	\$ -
Travel	\$ 4	\$ 996	\$ 76	\$ 1	\$ 12	\$ -	\$ -	\$ -	\$ 581
One Stop Shared Costs	\$ 51	\$ 14,160	\$ 1,865	\$ 30	\$ 775	\$ -	\$ 1,689	\$ -	\$ 5,148
Other Operating Expenses	\$ 338	\$ 32,075	\$ 740	\$ 2	\$ 891	\$ 110,542	\$ 1,404	\$ 11,022	\$ 5,490
Allocated Program Indirect	\$ 214	\$ 10,064	\$ 1,303	\$ 12	\$ 1,003	\$ 9,235	\$ 3,106	\$ -	\$ 1,462
Reclassification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 3,531</b>	<b>\$ 161,851</b>	<b>\$ 21,281</b>	<b>\$ 204</b>	<b>\$ 15,939</b>	<b>\$ 140,100</b>	<b>\$ 48,363</b>	<b>\$ 11,022</b>	<b>\$ 25,989</b>
<b>Funding Over/(under) expenditures</b>	<b>\$ 1,169</b>	<b>\$ 7,690</b>	<b>\$ 119</b>	<b>\$ (204)</b>	<b>\$ 140,369</b>	<b>\$ (100)</b>	<b>\$ (8,419)</b>	<b>\$ -</b>	<b>\$ 8,458</b>
<b>YTD % of Budgeted Funds Expended</b>	<b>11.01%</b>	<b>10.30%</b>	<b>29.04%</b>	<b>0.20%</b>	<b>26.89%</b>	<b>0.00%</b>	<b>32.41%</b>	<b>91.67%</b>	<b>43.28%</b>

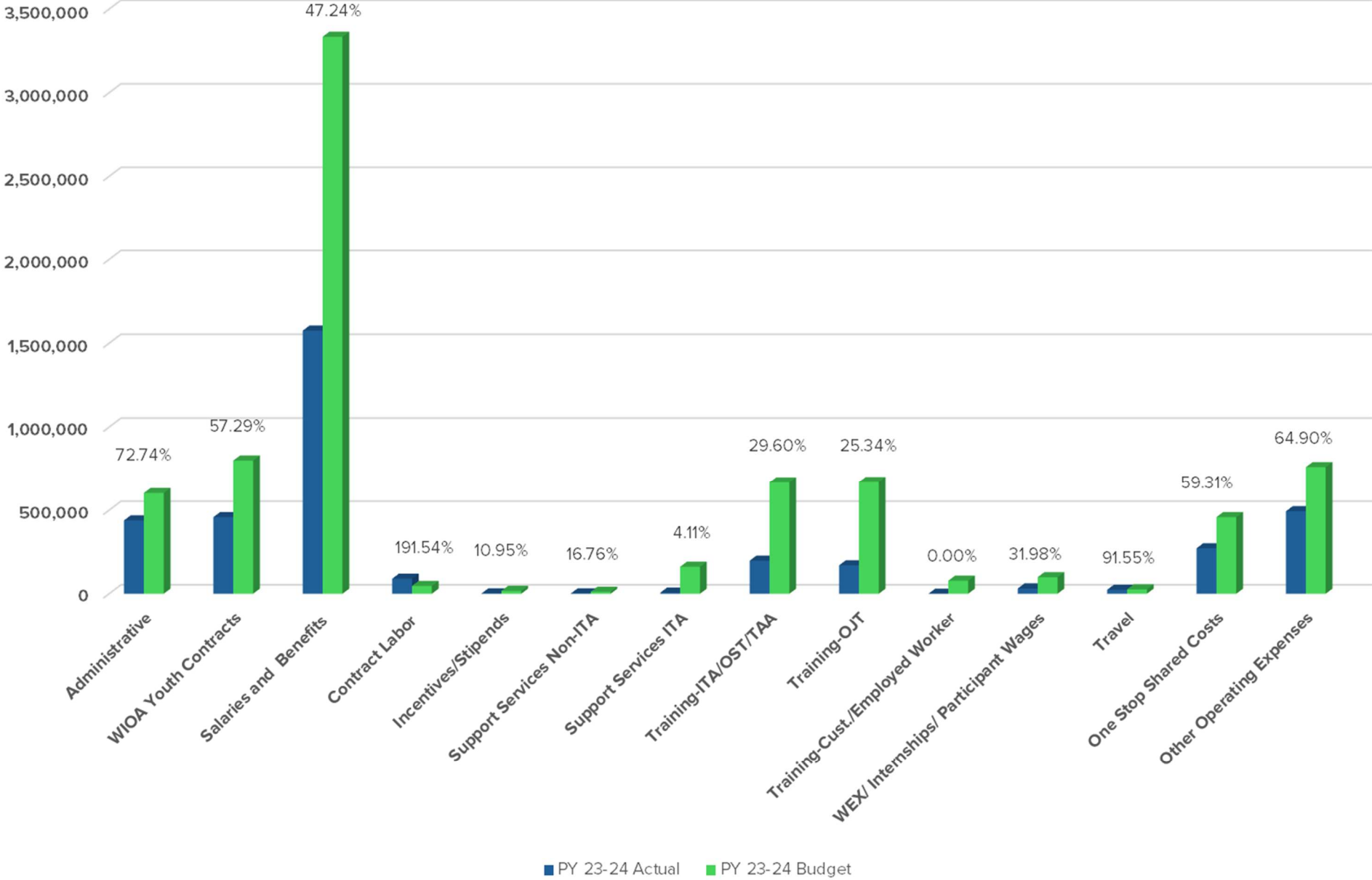
LWDB 20  
Summary of Funding and Expenditures  
As of February 29, 2024

PY 23-24 TOTAL AVAILABLE FUNDING	YEAR TO DATE TOTALS			
PY 23-24 Allocations	\$	6,052,509		
PY 23-24 Supplemental	\$	164,384		
Unrestricted Funds Earned this year	\$	60,046		
Additional Funds	\$	149,230		
Retained by DEO for Merit Salaries	\$	(523,974)		
Carryforward to PY 24-25	\$	(3,344,949)		
Carryforward from PY 22-23	\$	5,179,694		
<b>TOTAL</b>		<b>\$ 7,736,939</b>		
<b>FUNDING DRAWN DOWN YTD</b>				
	PY 23-24 Actual	PY 23-24 Budget	VARIANCE	% Expended
PY 23-24 Allocations	\$ 1,470,549	\$ 6,052,509	\$ 4,581,959	24.297%
PY 23-24 Supplemental	\$ -	\$ 164,384	\$ 164,384	0.000%
Unrestricted Funds Earned this year	\$ 34,447	\$ 60,046	\$ 25,599	57.368%
Additional Funds	\$ 196,252	\$ 149,230	\$ (47,022)	131.510%
Retained by DEO for Merit Salaries	\$ -	\$ (523,974)	\$ (523,974)	
Carryforward to PY 24-25	\$ -	\$ (3,344,949)	\$ (3,344,949)	
Carryforward from PY 22-23	\$ 2,307,986	\$ 5,179,694	\$ 2,871,708	44.558%
<b>TOTAL</b>	<b>\$ 4,009,235</b>	<b>\$ 7,736,939</b>	<b>\$ 3,727,704</b>	<b>51.819%</b>
<b>% of Total Budgeted Funding Received</b>	<b>51.82%</b>			
<b>EXPENDITURES</b>				
	PY 23-24 Actual	PY 23-24 Budget	VARIANCE	% Expended
<b>Administrative</b>	<b>\$ 438,695</b>	<b>\$ 603,121</b>	<b>\$ 164,426</b>	<b>72.74%</b>
Salaries and Benefits	\$ 288,048	\$ 515,350	\$ 227,303	55.89%
General and Administrative	\$ 150,647	\$ 86,486	\$ (64,161)	174.19%
Allocated Indirect Costs	\$ 0	\$ 1,284	\$ 1,284	
Reclassification	\$ (0)	\$ -	\$ (0)	
Travel	\$ -	\$ -	\$ -	
<b>Program Training</b>	<b>\$ 3,322,758</b>	<b>\$ 7,132,970</b>	<b>\$ 3,810,212</b>	<b>46.6%</b>
WIOA Youth Contracts	\$ 458,297	\$ 800,000	\$ 341,703	57.3%
Salaries and Benefits	\$ 1,575,302	\$ 3,334,621	\$ 1,759,319	47.2%
Contract Labor	\$ 89,841	\$ 46,903	\$ (42,937)	191.5%
Internship	\$ -	\$ -	\$ -	
Incentives/Stipends	\$ 1,875	\$ 17,126	\$ 15,251	10.9%
Support Services Non-ITA	\$ 1,971	\$ 11,759	\$ 9,788	16.8%
Support Services ITA	\$ 6,637	\$ 161,500	\$ 154,863	4.1%
Training-ITA/OST/TAA	\$ 197,846	\$ 668,415	\$ 470,569	29.6%
Training-OJT	\$ 169,873	\$ 670,424	\$ 500,551	25.3%
Training-Cust./Employed Worker	\$ -	\$ 78,000	\$ 78,000	0.0%
WEX/ Internships/ Participant Wages	\$ 31,733	\$ 99,226	\$ 67,493	32.0%
Travel	\$ 24,001	\$ 26,215	\$ 2,214	91.6%
One Stop Shared Costs	\$ 271,890	\$ 458,387	\$ 186,498	59.3%
Other Operating Expenses	\$ 493,494	\$ 760,393	\$ 266,899	64.9%
Allocated Program Indirect	\$ 0	\$ 0	\$ -	
Reclassification	\$ 0	\$ -	\$ 0	
<b>Total Expenditures</b>	<b>\$ 3,761,453</b>	<b>\$ 7,736,091</b>	<b>\$ 3,974,638</b>	<b>48.6%</b>
<b>Funding Over/(under) expenditures</b>	<b>\$ 247,782</b>			
<b>YTD % of Budgeted Funds Expended</b>	<b>48.62%</b>			

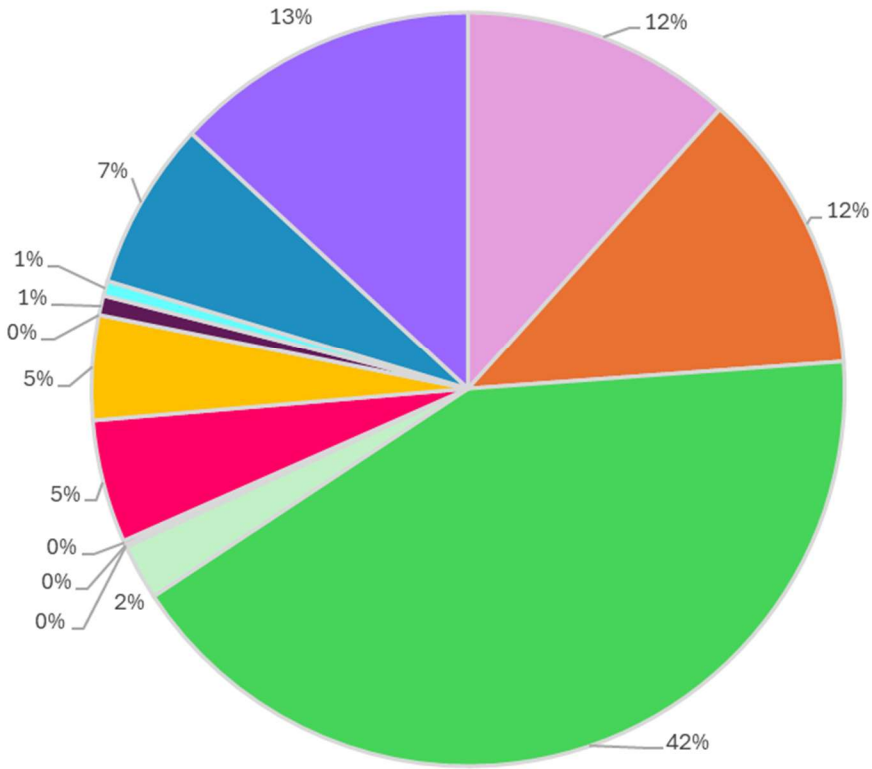
### Budget vs Actual by Program



### Expenses by Category Budget to Actual



### PY 23-24 Expenditures Actual



- Administrative
- Contract Labor
- Support Services ITA
- Training-Cust./Employed Worker
- One Stop Shared Costs
- WIOA Youth Contracts
- Incentives/Stipends
- Training-ITA/OST/TAA
- WEX/ Internships/ Participant Wages
- Other Operating Expenses
- Salaries and Benefits
- Support Services Non-ITA
- Training-OJT
- Travel



## AGENDA ITEM SUMMARY

<b>Title</b>	Local Targeted Occupations List (LTOL) for 4th Quarter of PY 2023-2024
<b>Strategic Goal</b>	Strong Advancement of Existing and Emerging Local Targeted Industry Clusters
<b>Policy/Plan/Law</b>	Workforce Innovation & Opportunity Act
<b>Action Required</b>	Review and Approve the LTOL for the 4th Quarter of PY 2023-2024

**Background**

The Department of Commerce (FLORIDACOMMERCE) Bureau of Labor Market Statistics (LMS) has published the 2023-2024 Statewide Targeted Occupations List on the DEO website. The Statewide Demand Occupations list identifies the labor market needs of Florida's business community and encourages job training based on those needs, with emphasis on jobs that are both high demand and high skill/high wage, and is used as a baseline for establishing the Local Targeted Occupations Lists (LTOLs). The Local Workforce Development Boards (LWDBs) develop and use their LTOLs to identify occupations for which eligible adults and dislocated workers may receive training assistance under the Workforce Innovation and Opportunity Act.

Pursuant to CareerSource Florida policy, LWDBs are to develop their LTOLs, in consultation with local business and industry representatives, using the LMS-generated Demand Occupations Lists, as well as other resources, such as Help Wanted Online Lists and Supply/Demand lists. The LWDBs must publish their updated LTOLs on their websites and update them as they make changes. CareerSource Research Coast adopted a local policy to incorporate CareerSource Florida's LTOL policy and process. As part of our local policy, the LTOL is to be reviewed and approved on a quarterly basis in order to add occupations in demand or delete occupations that are declining.

**Staff Recommendation**

Staff reviewed local labor market information and resources regarding the LTOL. There are no recommended addition of occupations to the 4th Quarter of PY 2023-2024 list. Staff recommends approval of this LTOL for the 4th Quarter of PY 2023-2024.

**Supporting Materials**

CareerSource Research Coast Local Targeted Occupations List

**Board Staff**

Brian Bauer  
President/CEO  
[bbauer@careersourcerc.com](mailto:bbauer@careersourcerc.com)  
(866) 482-4473 ext. 418

# 2023-24 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Development Area 20 - Indian River, Martin, and St. Lucie counties

Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 30 annual openings and positive growth
- 3 Mean Wage of \$16.39/hour and Entry Wage of \$13.32/hour
- 4 High Skill/High Wage (HSHW) Occupations:  
Mean Wage of \$25.67/hour and Entry Wage of \$16.39/hour

SOC Code*	HSHW**	Occupation Title*	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level***
			Annual % Growth	Annual Openings	2021 Hourly Wage		Annual % Growth	Annual Openings	2021 Hourly Wage				
					Mean	Entry			Mean	Entry			
132011	HSHW	Accountants and Auditors	1.49	149	35.59	19.68	1.433637	9327	36.69	21.86	5	Yes	R
113012	HSHW	Administrative Services Managers	0.02	4	46.92	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
493011	HSHW	Aircraft Mechanics and Service Technicians	2.18	32	N/A	N/A	1.275075	1424	31.28	19.87	3	Yes	S
532011	HSHW	Airline Pilots, Copilots, and Flight Engineers	0.02	1	118.61	N/A	1.187475	665	111.83	63.62	4	Yes	S
173011	HSHW	Architectural and Civil Drafters	2.06	22	N/A	N/A	1.364712	831	26.84	18.87	3	Yes	S
119041	HSHW	Architectural and Engineering Managers	1.56	10	67.69	45.74	1.762937	723	70.33	46.08	5	Yes	S
274011		Audio and Video Technicians	1.22	4	N/A	N/A	2.493062	1013	24.05	14.84	4	No	S
493021		Automotive Body and Related Repairers	0.01	3	23.51	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
493023		Automotive Service Technicians and Mechanics	0.15	124	21.54	14.49	0.334087	5289	21.79	13.91	3	No	R
194021		Biological Technicians	1.40	21	N/A	N/A	1.887425	566	20.84	14.82	4	Yes	S
433031		Bookkeeping, Accounting, and Auditing Clerks	0.23	320	20.25	14.08	0.222162	12179	20.4	13.86	4	Yes	R
472021		Brickmasons and Blockmasons	0.00	1	21.88	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
493031		Bus and Truck Mechanics and Diesel Engine Specialists	0.88	26	24.59	18.10	1.255837	1594	25.08	18.05	3	No	S
533051		Bus Drivers, School or Special Client	0.01	6	17.12	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
533052		Bus Drivers, Transit and Intercity	N/A	N/A	N/A	N/A	0.73355	1327	20.76	14.27	3	No	S
131199		Business Operations Specialists, All Other											
251011	HSHW	Business Teachers, Postsecondary	0.02	1	49.04	N/A	2.23235	525	45.7	23.69	5	No	S
131020	HSHW	Buyers and Purchasing Agents	0.30	35	27.15	17.46	-0.0122	2608	30.91	18.31	4	Yes	R
535021	HSHW	Captains, Mates, and Pilots of Water Vessels	0.02	1	32.50	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
292031		Cardiovascular Technologists and Technicians	1.40	18	N/A	N/A	1.547	517	24.33	14.2	3	No	S
251194	HSHW	Career/Technical Education Teachers, Postsecondary	0.01	4	30.29	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
435011		Cargo and Freight Agents	N/A	N/A	N/A	N/A	1.385412	1118	22.67	15.36	3	Yes	S
472031		Carpenters	0.91	237	19.95	15.15	0.99115	6762	21.14	15.6	3	No	R
472051		Cement Masons and Concrete Finishers	1.02	40	N/A	N/A	1.4146	1658	19.2	14.09	3	No	S
351011	HSHW	Chefs and Head Cooks	2.31	54	30.36	18.46	1.48045	1972	28.29	16.3	3	No	R
111011	HSHW	Chief Executives	0.00	2	82.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
172051	HSHW	Civil Engineers	2.08	30	N/A	N/A	1.6718	1642	45.22	27.52	5	Yes	S
131031	HSHW	Claims Adjusters, Examiners, and Investigators	0.49	14	N/A	N/A	0.09765	2094	31.45	20.39	3	Yes	S
212011		Clergy	1.41	76	23.28	15.34	1.02695	1825	24.58	15.27	5	No	R
292010		Clinical Laboratory Technologists and Technicians	1.71	36	24.55	14.97	1.404137	1891	25.13	15.26	4	No	R
532012	HSHW	Commercial Pilots	2.62	30	N/A	N/A	1.3417	746	52.69	27.66	3	Yes	S
211099		Community and Social Service Specialists, All Other	1.67	10	22.98	15.86	1.559637	546	21.18	15.25	5	No	S
131141	HSHW	Compensation, Benefits, and Job Analysis Specialists	0.89	3	N/A	N/A	1.472312	554	28.75	19.06	4	Yes	S
131041	HSHW	Compliance Officers	1.42	40	32.05	18.58	1.153187	2499	31.63	18.12	3	Yes	R
113021	HSHW	Computer and Information Systems Managers	0.93	11	N/A	N/A	1.824475	2248	70.34	44.67	5	Yes	S
151241	HSHW	Computer Network Architects	0.72	3	N/A	N/A	1.525225	685	53.64	32.8	5	Yes	S

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Mean Wage of \$25.67/hour and Entry Wage of \$16.39/hour

SOC Code*	HSHW**	Occupation Title*	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level***
			Annual % Growth	Annual Openings	2021 Hourly Wage		Annual % Growth	Annual Openings	2021 Hourly Wage				
151231	HSHW	Computer Network Support Specialists	1.26	14	32.72	23.66	1.442062	887	32.57	21.01	3	Yes	S
519161		Computer Numerically Controlled Tool Operators	0.01	1	22.45	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
151299	HSHW	Computer Occupations, All Other	0.01	3	41.54	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
151211	HSHW	Computer Systems Analysts	1.02	17	43.43	25.15	1.445662	2943	44.58	27.96	4	Yes	S
151232	HSHW	Computer User Support Specialists	0.92	37	25.76	16.52	1.732975	4532	24.95	15.75	3	Yes	R
474011	HSHW	Construction and Building Inspectors	-0.15	29	28.68	19.74	1.055712	1468	30.12	19.06	3	Yes	S
119021	HSHW	Construction Managers	1.38	58	46.84	27.87	1.6407	3377	49.89	28.74	4	No	R
131051	HSHW	Cost Estimators	0.89	44	N/A	N/A	0.902925	1377	31.18	19.13	4	No	S
151242	HSHW	Database Administrators	0.02	2	44.23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
151243	HSHW	Database Architects	0.02	1	57.12	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
319091		Dental Assistants	2.04	121	19.46	16.06	1.868625	3421	19.63	15.87	3	No	R
291292	HSHW	Dental Hygienists	2.06	58	34.33	28.25	1.87035	1153	35.18	29.19	4	No	R
292032	HSHW	Diagnostic Medical Sonographers	2.26	19	N/A	N/A	2.451512	614	34.27	26.98	3	No	S
472081		Drywall and Ceiling Tile Installers	1.49	30	N/A	N/A	1.099587	788	19.61	14	3	No	S
119032	HSHW	Education Administrators, Kindergarten through Secondary	1.37	33	42.28	27.95	N/A	N/A	N/A	N/A	5	No	R
119033	HSHW	Education Administrators, Postsecondary	0.02	3	43.89	N/A	1.417712	1111	46.05	33.25	5	No	S
173023	HSHW	Electrical and Electronic Engineering Technologists and Technicians	N/A	N/A	N/A	N/A	1.415662	782	29.33	19.14	4	Yes	S
172071	HSHW	Electrical Engineers	1.06	8	N/A	N/A	1.97235	656	45.32	28.99	5	Yes	S
472111		Electricians	1.92	158	22.96	16.70	1.505212	5999	23.6	16.86	3	No	R
172072	HSHW	Electronics Engineers, Except Computer	0.02	2	51.20	N/A	1.692725	519	50.3	35.33	5	Yes	S
252021	HSHW	Elementary School Teachers, Except Special Education	1.35	171	28.52	21.12	1.214537	6265	29.57	21.08	5	No	R
172199	HSHW	Engineers, All Other	0.50	3	N/A	N/A	1.321262	693	49.99	26.74	5	Yes	S
119072	HSHW	Entertainment and Recreation Managers, Except Gambling	0.02	1	40.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
113013	HSHW	Facilities Managers	0.02	2	44.38	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
119013	HSHW	Farmers, Ranchers, and Other Agricultural Managers	0.01	7	44.33	N/A	0.097262	5002	44.56	22.53	4	No	S
512051		Fiberglass Laminators and Fabricators	0.01	4	19.04	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
132051	HSHW	Financial and Investment Analysts	0.02	4	46.30	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
113031	HSHW	Financial Managers	2.04	65	61.59	32.50	2.27545	3661	66.29	34.98	5	Yes	R
132054	HSHW	Financial Risk Specialists	0.02	1	46.11	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
132099	HSHW	Financial Specialists, All Other	0.02	2	28.89	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
332011	HSHW	Firefighters	0.72	72	26.19	17.40	0.630787	1626	25.71	16.59	3	No	R
471011	HSHW	First-Line Supervisors of Construction Trades and Extraction Workers	1.27	175	29.75	20.42	1.347287	6420	31.74	21.04	4	No	R
371011		First-Line Supervisors of Housekeeping and Janitorial Workers	0.44	57	20.26	14.44	1.830225	2885	19.74	13.88	3	No	R
371012		First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers	0.41	83	24.61	17.52	1.736762	1982	23.81	16.38	3	No	R
491011	HSHW	First-Line Supervisors of Mechanics, Installers, and Repairers	1.16	74	31.28	20.51	1.22125	3401	31.26	20.64	3	No	R
411012	HSHW	First-Line Supervisors of Non-Retail Sales Workers	-0.39	40	37.37	20.83	0.038825	2634	43.82	23.51	4	Yes	S
431011	HSHW	First-Line Supervisors of Office and Administrative Support Workers	0.48	256	28.25	18.32	0.4849	11899	29.35	18.86	4	Yes	R

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SOC Code*	HSHW**	Occupation Title*	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level***
			Annual % Growth	Annual Openings	2021 Hourly Wage		Annual % Growth	Annual Openings	2021 Hourly Wage				
391022		First-Line Supervisors of Personal Service Workers	0.02	5	23.46	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
511011	HSHW	First-Line Supervisors of Production and Operating Workers	1.43	88	30.66	18.96	1.088612	2870	29.79	18.77	3	Yes	R
411011		First-Line Supervisors of Retail Sales Workers	0.08	301	22.30	14.33	0.024562	10845	22.39	14.19	3	No	R
531047		First-Line Supervisors of Transportation and Material Moving Workers, Except Aircraft Cargo Handling Supervisors	0.58	73	25.56	16.67	1.456225	4152	26.27	16.95	3	Yes	R
391014		First-Line Supervisory of Entertainment and Recreation Workers, Except Gambling Services	0.02	4	24.23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
119051	HSHW	Food Service Managers	0.98	130	34.51	20.77	0.594525	3684	35.82	19.55	4	No	R
111021	HSHW	General and Operations Managers	1.31	332	46.28	20.28	1.356512	15477	47.51	21.26	4	Yes	R
472121		Glaziers	2.26	19	N/A	N/A	2.241837	869	20.39	15.29	3	No	S
271024		Graphic Designers	0.31	24	N/A	N/A	0.702787	1716	25.83	16.87	4	Yes	S
292099	HSHW	Health Technologists and Technicians, All Other	0.02	4	21.73	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
499021		Heating, Air Conditioning, and Refrigeration Mechanics and Installers	1.54	143	21.93	15.39	1.1598	4213	22.52	15.77	3	No	R
533032		Heavy and Tractor-Trailer Truck Drivers	1.16	223	20.45	14.00	0.9763	13002	21.62	14.92	3	Yes	R
113121	HSHW	Human Resources Managers	1.20	13	51.70	33.03	1.353275	766	56.98	34.83	5	Yes	S
131071	HSHW	Human Resources Specialists	1.45	86	28.61	17.80	1.346987	5002	31.42	18.49	5	Yes	R
173026	HSHW	Industrial Engineering Technologists and Technicians	0.01	1	28.46	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
172112	HSHW	Industrial Engineers	2.33	8	N/A	N/A	2.3575	1025	44.86	30.14	5	Yes	S
499041	HSHW	Industrial Machinery Mechanics	2.10	25	27.25	19.05	2.154937	1828	26.07	18.12	3	Yes	S
537051		Industrial Truck and Tractor Operators	2.56	177	19.04	14.76	1.826062	4759	19.3	14.88	3	Yes	R
151212	HSHW	Information Security Analysts	2.83	6	N/A	N/A	4.135675	1047	49.44	30.8	3	Yes	S
413021		Insurance Sales Agents	1.28	94	N/A	N/A	1.058812	5238	28.19	14.47	3	Yes	S
273091		Interpreters and Translators	3.07	7	N/A	N/A	3.146237	522	24.63	13.67	4	Yes	S
252012	HSHW	Kindergarten Teachers, Except Special Education	1.56	12	N/A	N/A	1.204462	979	28.39	19.71	5	No	S
292061		Licensed Practical and Licensed Vocational Nurses	2.03	167	22.95	19.44	1.569787	3969	23.01	18.96	3	No	R
132072	HSHW	Loan Officers	-0.75	26	35.09	15.98	0.186937	1467	35.86	17.27	4	Yes	S
119081	HSHW	Lodging Managers	0.02	2	37.93	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
131081	HSHW	Logisticians	3.73	11	28.30	15.58	1.465175	932	33.32	20	5	Yes	S
514041		Machinists	1.88	36	N/A	N/A	1.36225	1125	22.14	15.46	3	Yes	S
499071		Maintenance and Repair Workers, General	0.02	41	19.47	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
131111	HSHW	Management Analysts	1.92	97	40.52	23.50	1.84815	8036	41.63	22.17	5	Yes	R
119199	HSHW	Managers, All Other	0.02	9	50.29	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
131161	HSHW	Market Research Analysts and Marketing Specialists	2.49	106	30.34	17.34	2.726837	6860	32.99	18.28	5	Yes	R
112021	HSHW	Marketing Managers	1.26	18	N/A	N/A	1.537612	1463	72.48	36.91	5	Yes	S
319011		Massage Therapists	0.03	11	23.46	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
172141	HSHW	Mechanical Engineers	2.02	11	43.22	27.22	1.745	711	43.3	27.76	5	Yes	S
119111	HSHW	Medical and Health Services Managers	4.01	89	47.10	28.78	N/A	N/A	N/A	N/A	5	No	R

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			Annual % Growth	Annual Openings	2021 Hourly Wage		Annual % Growth	Annual Openings	2021 Hourly Wage				
319092		Medical Assistants	2.05	227	16.88	13.68	2.342537	9263	17.06	13.72	3	No	R
292036	HSHW	Medical Dosimetrists	0.01	1	65.29	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
499062		Medical Equipment Repairers	0.86	12	N/A	N/A	1.490575	569	24.55	15.53	3	Yes	S
292072		Medical Records Specialist	0.01	5	22.74	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
436013		Medical Secretaries and Administrative Assistants	1.45	131	17.18	13.79	1.498862	5104	17.21	13.53	3	No	R
131121		Meeting, Convention, and Event Planners	2.41	16	N/A	N/A	1.803925	1150	25.39	15.27	4	Yes	S
252022	HSHW	Middle School Teachers, Except Special and Career/Technical Education	1.34	87	28.67	21.27	1.221925	2908	28.98	20.31	5	No	R
493042		Mobile Heavy Equipment Mechanics, Except Engines	1.29	11	23.12	16.98	1.103387	937	24.11	17.19	3	Yes	S
493051		Motorboat Mechanics and Service Technicians	1.67	34	N/A	N/A	1.1237	507	24.18	15.78	3	Yes	S
151244	HSHW	Network and Computer Systems Administrators	0.98	17	35.13	21.99	1.337562	1592	39.34	24.6	4	Yes	S
311131		Nursing Assistant	0.02	40	15.43	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
312011	HSHW	Occupational Therapy Assistants	0.04	4	34.76	N/A	3.356887	588	31.43	24.74	4	No	S
472073		Operating Engineers and Other Construction Equipment Operators	0.23	69	19.96	15.73	0.959725	2869	21.27	15.72	3	No	R
472141		Painters, Construction and Maintenance	0.89	113	N/A	N/A	0.952862	3163	18.62	14.28	3	No	S
232011		Paralegals and Legal Assistants	0.53	108	23.37	16.62	1.8048	4961	25.93	17.89	3	Yes	R
292043	HSHW	Paramedics	0.02	2	29.04	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
132052	HSHW	Personal Financial Advisors	0.26	32	N/A	N/A	0.565975	1939	50.42	20.04	5	No	S
372021		Pest Control Workers	1.17	40	N/A	N/A	1.357662	1557	18.6	13.66	3	No	S
292052		Pharmacy Technicians	1.29	54	17.17	13.74	0.955262	2629	17.33	13.75	3	No	R
319097		Phlebotomists	2.09	31	N/A	N/A	2.28795	1214	17.17	13.78	3	No	S
312021	HSHW	Physical Therapist Assistants	3.35	37	N/A	N/A	3.386962	1330	31.22	22.28	4	No	S
291071	HSHW	Physician Assistants	3.85	18	N/A	N/A	3.987412	837	50.39	28.97	5	No	S
472151		Pipelayers	0.01	1	20.38	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
472152		Plumbers, Pipefitters, and Steamfitters	1.20	94	23.17	16.81	1.101187	3524	23.13	16.6	3	No	R
333051	HSHW	Police and Sheriff/Es Patrol Officers	0.63	55	28.44	21.43	0.595812	3358	31.88	22.46	3	No	R
251199	HSHW	Postsecondary Teachers, All Other	N/A	N/A	N/A	N/A	1.46945	2167	33.81	19.75	4	No	S
272012	HSHW	Producers and Directors	1.50	3	N/A	N/A	1.810875	774	34.98	18.61	5	Yes	S
131082	HSHW	Project Management Specialists	0.01	17	42.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
119141	HSHW	Property, Real Estate, and Community Association Managers	0.72	83	30.23	15.80	1.087675	3497	32.01	17.33	4	No	R
292053		Psychiatric Technicians	0.02	11	18.03	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
273031	HSHW	Public Relations Specialists	1.07	40	27.45	17.33	1.4035	1596	30.57	17.13	5	Yes	R
435031		Public Safety Telecommunications	0.01	2	22.45	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
292034	HSHW	Radiologic Technologists and Technicians	1.41	43	26.85	20.37	1.3897	1359	28.64	20.96	3	No	R
419021	HSHW	Real Estate Brokers	0.01	4	41.25	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
291141	HSHW	Registered Nurses	1.73	387	33.35	25.96	1.52785	13568	34.62	26.5	4	No	R
291126	HSHW	Respiratory Therapists	3.10	21	N/A	N/A	3.02875	742	29.37	24.46	4	No	S
472181		Roofers	2.80	185	N/A	N/A	2.35465	3616	19.63	14.17	3	No	S

# 2023-24 Regional Demand Occupations List

Sorted by Occupational Title

Workforce Development Area 20 - Indian River, Martin, and St. Lucie counties

Selection Criteria:

- 1 FLDOE Training Code 3 (PSAV Certificate), 4 (Community College Credit/Degree), or 5 (Bachelor's Degree)
- 2 30 annual openings and positive growth
- 3 Mean Wage of \$16.39/hour and Entry Wage of \$13.32/hour
- 4 High Skill/High Wage (HSHW) Occupations:  
Mean Wage of \$25.67/hour and Entry Wage of \$16.39/hour

SOC Code*	HSHW**	Occupation Title*	Regional				Statewide				FLDOE Training Code	In EFI Targeted Industry?	Qualifying Level***
			Annual % Growth	Annual Openings	2021 Hourly Wage		Annual % Growth	Annual Openings	2021 Hourly Wage				
112022	HSHW	Sales Managers	0.34	35	N/A	N/A	1.37005	2575	61.04	30.43	5	Yes	S
414012	HSHW	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	0.74	230	32.44	15.96	0.8298	9474	32.58	16.02	3	Yes	R
414011	HSHW	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	0.38	34	N/A	N/A	1.047487	2619	43.77	21.11	3	Yes	S
252031	HSHW	Secondary School Teachers, Except Special and Career/Technical Education	N/A	N/A	N/A	N/A	1.22005	3890	30.83	21.75	5	No	S
413031	HSHW	Securities, Commodities, and Financial Services Sales Agents	-0.06	68	35.77	19.04	0.491687	3393	37.75	18.8	5	No	S
492098		Security and Fire Alarm Systems Installers	0.39	9	N/A	N/A	2.003087	687	22.9	16.23	3	No	S
472211		Sheet Metal Workers	1.29	24	N/A	N/A	1.432812	1016	21.68	15.24	3	Yes	S
435071		Shipping, Receiving, and Traffic Clerks	0.00	3	17.45	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
211093		Social and Human Service Assistants	0.02	18	19.33	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
151252	HSHW	Software Developers	0.02	33	50.96	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
151253	HSHW	Software Quality Assurance Analysts and Testers	0.02	5	37.12	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
252052	HSHW	Special Education Teachers, Kindergarten and Elementary School	1.72	5	N/A	N/A	1.224575	615	30.63	19.78	5	No	S
252058	HSHW	Special Education Teachers, Secondary School	0.02	4	34.09	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
537065		Stockers and Order Fillers	0.02	90	16.25	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
472221		Structural Iron and Steel Workers	0.01	2	23.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
211018		Substance Abuse, Behavioral Disorder, and Mental Health Counselors	2.65	59	23.03	16.01	2.371537	2200	24.04	15.52	5	No	R
292055		Surgical Technologists	2.05	23	N/A	N/A	1.633062	755	23.1	17.6	3	No	S
173031		Surveying and Mapping Technicians	1.09	17	21.38	14.62	1.645612	717	20.52	14.73	3	Yes	S
492022		Telecommunications Equipment Installers and Repairers, Except Line Installers	0.63	47	N/A	N/A	1.413525	2320	25.27	16.05	3	No	S
499052		Telecommunications Line Installers and Repairers	1.21	9	N/A	N/A	1.307987	814	22.57	16.56	3	No	S
472044		Tile and Stone Setters	1.82	26	N/A	N/A	2.057787	777	20.23	14.53	3	No	S
131151	HSHW	Training and Development Specialists	1.46	67	27.93	15.79	1.576162	2558	29.87	17.25	5	Yes	R
113071	HSHW	Transportation, Storage, and Distribution Managers	1.07	10	49.15	26.02	1.446025	757	49.75	28.08	4	Yes	S
292056		Veterinary Technologists and Technicians	0.03	8	18.32	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
319096		Veterinary Assistants and Laboratory Animal Caretakers	0.03	7	15.77	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
151255	HSHW	Web and Digital Interface Designers	0.01	1	37.36	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
151254	HSHW	Web Developers	0.02	2	42.07	N/A	N/A	N/A	N/A	N/A	N/A	N/A	R
514121		Welders, Cutters, Solderers, and Brazers	1.72	47	21.58	16.65	1.352662	1917	21.31	15.86	3	Yes	R

## AGENDA ITEM SUMMARY

<b>Title</b>	Training Provider Recommendation - Chapman School of Seamanship, Inc.
<b>Strategic Plans/Goals</b>	Optimal Use of Resources
<b>Policy/Plan/Law</b>	N/A
<b>Action Requested</b>	Review and Approve Training Provider Recommendation
<b>Background</b>	Providers of training services may apply for initial eligibility by completing a CareerSource Research Coast (CSRC) application for inclusion on the local list of eligible training providers. Applications received are reviewed by two CSRC staff members to confirm that all required documentation is provided and that minimal performance levels have been met. If the review team determines the provider has submitted all required documentation and met minimal performance levels, the application will be reviewed by a rating team based on a 100-point scale. The average score of the team must be 75 for the application to be presented for approval.
<b>Staff Recommendations</b>	Review and Approve the Recommendation for Training Provider Chapman School of Seamanship, Inc. be added to the Eligible Training Provider List (ETPL)
<b>Supporting Material</b>	Training Provider Rating Team Compilation
<b>Board Staff</b>	Brian Bauer President/COO <a href="mailto:bbauer@careersourcerc.com">bbauer@careersourcerc.com</a> (866) 482-4473 ext. 418

**TRAINING PROVIDER RATING TEAM COMPILATION**

Training Provider: Chapman School of Seamanship, Inc.

Rating Team Captain: Shelly Batton

Rating Team Members:

1. <u>Jim Brann</u>	2. <u>Christina Coble</u>
3. <u>Shelly Batton</u>	4. _____
5. _____	

Recommended:  Yes  No

Raters	Rated Elements					Total	Comments
	Instructional Methods (20 pts max)	LTOL (20 pts max)	Cost (20 pts max)	Performance (20 pts max)	Quality of Training (20 pts max)		
Rater 1	15	15	20	20	15	85	
Rater 2	15	15	15	20	15	80	
Rater 3	20	15	15	20	18	88	
Rater 4							
Rater 5							
<b>AVERAGE</b>						84.3	

As rating team captain, I Shelly Batton, attest that this recommendation and these scores were submitted by Rating Team members.

Rating Team Captain Signature: *Shelly Batton* Date: 3/15/24

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.



## AGENDA ITEM SUMMARY

<b>Title</b>	Review and Approve Revisions to WIOA Adult and Dislocated Workers - Supportive Services Policy Revisions
<b>Strategic Plans/Goals</b>	Operational Intelligence
<b>Policy/Plan/Law</b>	Workforce Innovation & Opportunity Act (WIOA)/CareerSource Florida Administrative Policy Number 109
<b>Action Requested</b>	Review and Approve Revisions to CSRC’s WIOA Adult and Dislocated Workers (A/DW) - Supportive Services Policy
<b>Background</b>	<p>WIOA requires access to supportive services, which participants may need to overcome barriers that affect their abilities to participate successfully in and/or complete training activities. CSRC shall authorize payment for supportive services when a participant demonstrates financial need, when the participant will not be successful without the support, and when no alternative funding is available to pay for the supportive service(s). WIOA-funded supportive services are requested at the Career Planner’s discretion and are reviewed for approval on a case-by-case basis by the Center Manager and Program Coordinator.</p> <p>To align with CareerSource Florida’s Supportive Services and Needs Related Payments Administrative Policy Number 109, staff revised the WIOA A/DW Supportive Services Policy as follows:</p> <ul style="list-style-type: none"> <li>• Increased the types of supportive services available at CSRC based on current WIOA guidelines.</li> <li>• Updated limitations per program year for each type of WIOA-funded supportive service available.</li> <li>• Established a process for requesting, reviewing, and approving other types of supportive services that a participant may express a need for that are not listed in the current Supportive Services Policy</li> </ul>
<b>Staff Recommendations</b>	Approve the revisions to the WIOA A/DW - Supportive Services Policy Revisions
<b>Supporting Material</b>	WIOA A/DW - Supportive Services Policy Revisions
<b>Board Staff</b>	Brian Bauer President/CEO <a href="mailto:bbauer@careersourcerc.com">bbauer@careersourcerc.com</a> 1-866-482-4473 ext. 418





**PURPOSE**

To establish a uniform standard for providing supportive services to Workforce Innovation & Opportunity Act (WIOA) Adult and Dislocated Worker (A/DW) program participants of CareerSource Research Coast (CSRC). To avoid duplication, CSRC shall coordinate/provide cost-effective support services by connecting participants to other resources, or via the use of WIOA funds as available.

**REFERENCES**

Workforce Innovation and Opportunity Act, Public Law (WIOA) Sections 3(59); 134(c)(2). 134(c)(3) Employment and Training Administration, United States Department of Labor. TEGL 19-16. 20 Code of Federal Regulations (CFR) Subpart G; 680.970; 680.900. CareerSource Florida Administrative Policy 109.

**BACKGROUND**

While participating in WIOA career or training services, the WIOA participant may need supportive services to overcome barriers that affect their ability to successfully participate in and/or ~~to~~ complete training activities. CSRC shall authorize payment for supportive services when a participant demonstrates financial need, when the participant will not be successful without the support, and when no alternative funding is available to pay for the supportive service(s). Supportive services include but are not limited to the following. ~~If available through other sources, staff must document how/why referrals to other agencies for the supportive service would create a hardship for the participant.~~

- WIOA funded supportive services
  - ~~Books, Exams, Fees (other than those included in ITA request), Supplies, Tools/Uniforms/Shoes~~
  - ~~-, Educational Testing Fees/Licensing Fees/Background Screening Uniforms~~
  - ~~Childcare/Dependent Care Assistance~~
  - ~~Needs-Related Payments~~
  - ~~Referrals to Healthcare~~
  - Transportation Supportive Services
    - ~~Gas/Prepaid Cards/Bus Passes~~
    - ~~Uber Gift Cards~~
    - ~~Driver's License, Permit, State ID~~
    - ~~Vehicle Insurance~~
    - ~~Vehicle Registration~~
    - ~~Vehicle Repair~~
    - 
    -
- ~~Non-WIOA funded supportive services~~



- Linkages to Community Services
- Referrals to Assistance with Housing
- Referrals to Legal Aid Services
- Referrals to Reasonable Accommodations for Individuals with Disabilities

**LOCAL POLICY**

WIOA funded supportive services are requested at the Career Planner’s discretion, with approval from the Center Manager and Program Coordinator. ~~–~~

~~The participant must demonstrate financial need.~~

The participant’s barrier for which the supportive service intends to overcome must be documented in the Individual Employment Plan (IEP). ~~–~~

~~The supportive service must not be available through other agencies, programs, or services.~~

~~If available through other sources, staff must document how/why referrals to other agencies for the supportive service would create a hardship for the participant.~~

The participant must complete and sign a [Statement of Need Form](#) detailing their financial need for support and the cost of the requested supportive service. A copy of the form must be maintained in the participant’s case file. Staff ~~has recorded~~ **must record** the appropriate code in Employ Florida (EF), along with a supporting case note documenting the need for the supportive service, as reflected in the IEP. If the supportive service is available through other sources, staff must also document how/why referrals to other agencies for the supportive service would create a hardship for the participant.

**~~SUPPORT SERVICE LIMITATIONS PER PROGRAM YEAR~~**

A specific monetary cap will not limit WIOA supportive services. Instead, limits will be based on the participant’s documented need, suitability, and funding availability.

The table below reflects the supportive services regularly needed by WIOA A/DW participants.

Requests for support services not listed may be submitted to the Program Coordinator or designee for review ~~and guidance~~ with the Director of Programs/~~CEO~~/Vice-President of Operations.

The CEO/President will have the final say on approval of supportive services not listed, as well as for any requests that exceed the “Quantity Limitation,” or maximum amount listed below.

<b><u>SUPPORT SERVICE LIMITATIONS PER PROGRAM YEAR</u></b>	
<b>Support Service Quantity Limitation</b>	
<b>Support Service</b>	<b>Quantity Limitation</b>
Background Screening	<del>No Quantity Limitation</del> <u>Once Per Program Year</u>



<del>Books, Exams, Fees (other than those included in ITA request), Supplies, Tools, etc.</del>	<del>No Quantity Limitation</del> <u>Once Per Program Year</u>
Bus Passes	Once Per Month Maximum
Childcare/Dependent Care	\$1,000 Maximum Per Program Year
Driver's License, Permit, State ID	Once Per Program Year
Educational Testing Fees, Licensing Fees	<del>No Quantity Limitation</del> <u>Once Per Program Year</u>
Gas/Prepaid Cards	Bi-weekly
Health Care (medical or counseling), Physicals/Drug Screening, etc.	\$500 Maximum Per Program Year
Shoes	One Pair Per Program Year
Uber Gift Cards	Bi-weekly
Uniforms	2 Tops and 2 Bottoms Per Program Year (**unless participant provides documentation from the training program/potential employer with the # of uniform items required)
Vehicle Insurance	Once Per Program Year
Vehicle Registration	Once Per Program Year
Vehicle Repair	Once Per Lifetime

**REFER TO THE FOLLOWING DOCUMENTS**

WIOA - Support Services Procedures

WIOA - Needs Related Payment Procedures



## **PURPOSE**

To establish a uniform standard for providing supportive services to Workforce Innovation & Opportunity Act (WIOA) Adult and Dislocated Worker (A/DW) program participants of CareerSource Research Coast (CSRC). To avoid duplication, CSRC shall coordinate/provide cost-effective support services by connecting participants to other resources, or via the use of WIOA funds as available.

## **REFERENCES**

Workforce Innovation and Opportunity Act, Public Law (WIOA) Sections 3(59); 134(c)(2). 134(c)(3) Employment and Training Administration, United States Department of Labor. TEGL 19-16. 20 Code of Federal Regulations (CFR) Subpart G; 680.970; 680.900. CareerSource Florida Administrative Policy 109.

## **BACKGROUND**

While participating in WIOA career or training services, the WIOA participant may need supportive services to overcome barriers that affect their ability to successfully participate in and/or complete training activities. CSRC shall authorize payment for supportive services when a participant demonstrates financial need, when the participant will not be successful without the support, and when no alternative funding is available to pay for the supportive service(s). Supportive services include but are not limited to the following.

- WIOA-funded supportive services
  - Tools/Uniforms/Shoes
  - Educational Testing Fees/Licensing Fees/Background Screening
  - Childcare/Dependent Care Assistance
  - Needs-Related Payments
  - Healthcare
  - Transportation Supportive Services
    - Gas/Prepaid Cards/Bus Passes
    - Uber Gift Cards
    - Driver's License, Permit, State ID
    - Vehicle Insurance
    - Vehicle Registration
    - Vehicle Repair
  
- Non-WIOA funded supportive services
  - Linkages to Community Services
  - Referrals to Assistance with Housing
  - Referrals to Legal Aid Services
  - Referrals to Reasonable Accommodations for Individuals with Disabilities

## **LOCAL POLICY**

WIOA funded supportive services are requested at the Career Planner's discretion, with approval from the Center Manager and Program Coordinator. The participant's barrier for which the supportive service intends to overcome must be documented in the Individual Employment Plan (IEP). The participant must complete and sign a [Statement of Need Form](#) detailing their financial need for support and the cost of the requested supportive service. A copy of the form must be maintained in the participant's case file. Staff must record the appropriate code in Employ Florida (EF), along with a supporting case note documenting the need for the supportive service,



as reflected in the IEP. If the supportive service is available through other sources, staff must also document how/why referrals to other agencies would create a hardship for the participant.

A specific monetary cap will not limit WIOA supportive services. Instead, limits will be based on the participant's documented need, suitability, and funding availability. The table below reflects the supportive services regularly needed by WIOA A/DW participants. Requests for support services not listed may be submitted to the Program Coordinator or designee for review with the Director of Programs/Vice-President of Operations. The CEO/President will have the final say on approval of supportive services not listed, as well as for any requests that exceed the "Quantity Limitation," or maximum amount listed below.

<b>SUPPORT SERVICE LIMITATIONS PER PROGRAM YEAR</b>	
<b>Support Service</b>	<b>Quantity Limitation</b>
Background Screening	Once Per Program Year
Tools	Once Per Program Year
Bus Passes	Once Per Month Maximum
Childcare/Dependent Care	\$1,000 Maximum Per Program Year
Driver's License, Permit, State ID	Once Per Program Year
Educational Testing Fees, Licensing Fees	Once Per Program Year
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Vehicle Insurance	Once Per Program Year
Vehicle Registration	Once Per Program Year
Vehicle Repair	Once Per Lifetime

**REFER TO THE FOLLOWING DOCUMENTS**

- WIOA - Support Services Procedures
- WIOA - Needs Related Payment Procedures

## AGENDA ITEM SUMMARY

<b>Title</b>	Welfare Transition Program Excused Absences Policy Revisions
<b>Strategic Plans/Goals</b>	Operational Intelligence
<b>Policy/Plan/Law</b>	Florida's Temporary Assistance to Needy Families Work Verification Plan
<b>Action Requested</b>	Review and Approve Revisions to CSRC's WT Excused Absences Policy
<b>Background</b>	<p>Florida's Work Verification Plan administers the State of Florida's excused absence policy for paid work activities, unpaid work activities, and holidays for the Temporary Assistance for Needy Families (TANF) program.</p> <p>Hours counted toward the mandatory participation rate may include actual hours completed by the participant in a countable work activity, excused absence hours, and holiday hours.</p> <p>The State of Florida permits a maximum of 16 hours of excused time per month, totaling no more than 80 hours in a rolling 12-month period.</p> <p>The local policy was updated to allow flexibility in awarding excused absence hours when documentation cannot be provided.</p>
<b>Staff Recommendations</b>	Review and Approve Welfare Transition Excused Absences Policy Revisions
<b>Supporting Material</b>	Welfare Transition Excused Absences Policy Revisions
<b>Board Staff</b>	<p>Brian Bauer President/CEO <a href="mailto:bbauer@careersourcerc.com">bbauer@careersourcerc.com</a> 1-866-482-4473 ext. 418</p>



WELFARE TRANSITION  
EXCUSED ABSENCES POLICY  
ORIGINAL APPROVAL DATE: 3/9/2016  
REVISION DATE: ~~4/2/2024~~4/12/2024  
BOARD EFFECTIVE DATE: 4/24/2024

**PURPOSE**

The purpose of this policy is to establish a uniform standard that meets contractual and regulatory requirements for providing excused absence hours and holiday hours to Welfare Transition (WT) Program participants.

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**BACKGROUND**

Florida's Work Verification Plan administers the State of Florida's excused absence policy for paid work activities, unpaid work activities, and holidays for the Temporary Assistance for Needy Families (TANF) program.

Hours counted toward the mandatory participation rate may include actual hours completed by the participant in a countable work activity, excused absence hours, and holiday hours. All participation hours are entered on the *Job Participation Rate* tab on the *Skill Development* screen in the One Stop Service Tracking database.

The State of Florida permits a maximum of 16 hours of excused time per month totaling no more than 80 hours in a rolling 12-month period.

**LOCAL POLICY**

Excused absence hours and holiday hours are provided only if the WT Program participant is assigned to complete work activities on the day requested. Excused absence hours will ~~only~~ be provided ~~if supporting documentation is submitted by the participant at the case manager's discretion and must be documented in a detailed case note to include the reason for the excused absence, the number of excused hours provided, and the activity and number of hours assigned to the participant to complete during the time of the excused absence.~~

Supporting documentation for excused hours for situations where documentation is reasonably available (i.e. medical emergencies, etc.) should be obtained and scanned to the participant's file; however, certain situations may occur where documentation is not available (i.e. minor illness, etc.) and must be addressed in the case note whenever supporting documentation is not available.

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The amount of time provided for excused absence and for holiday hours is equivalent to the number of hours the participant typically completes for the given day. If the participant is not assigned to complete a specific number of hours on the given day, the participant will be provided with the amount of time equal to the average number of hours completed per day during that week.

If a participant is assigned to complete work activities at CareerSource Research Coast (CSRC) or at another work activity provider on a holiday observed by the organization but not listed on Florida's Work Verification Plan, the participant may be provided with excused absence hours for the day.

Refer to the following document:

**WTP – Excused Absences Procedure-December 2018**





## **PURPOSE**

The purpose of this policy is to establish a uniform standard that meets contractual and regulatory requirements for providing excused absence hours and holiday hours to Welfare Transition (WT) Program participants.

## **BACKGROUND**

Florida's Work Verification Plan administers the State of Florida's excused absence policy for paid work activities, unpaid work activities, and holidays for the Temporary Assistance for Needy Families (TANF) program.

Hours counted toward the mandatory participation rate may include actual hours completed by the participant in a countable work activity, excused absence hours, and holiday hours. All participation hours are entered on the *Job Participation Rate* tab on the *Skill Development* screen in the One Stop Service Tracking database.

The State of Florida permits a maximum of 16 hours of excused time per month totaling no more than 80 hours in a rolling 12-month period.

## **LOCAL POLICY**

Excused absence hours and holiday hours are provided only if the WT Program participant is assigned to complete work activities on the day requested. Excused absence hours will be provided at the case manager's discretion and must be documented in a detailed case note to include the reason for the excused absence, the number of excused hours provided, and the activity and number of hours assigned to the participant to complete during the time of the excused absence.

Supporting documentation for excused hours for situations where documentation is reasonably available (i.e. medical emergencies, etc.) should be obtained and scanned to the participant's file; however, certain situations may occur where documentation is not available (i.e. minor illness, etc.) and must be addressed in the case note whenever supporting documentation is not available.

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If a participant is assigned to complete work activities at CareerSource Research Coast (CSRC) or at another work activity provider on a holiday observed by the organization but not listed on Florida's Work Verification Plan, the participant may be provided with excused absence hours for the day.

Refer to the following document:

**WTP – Excused Absences Procedure-**

## AGENDA ITEM SUMMARY

Title	LWDB 20 Primary Indicators of Performance for Program Year (PY) 2023-2024 2nd Quarter
Strategic Plans/Goals	Clear, Credible, and Trustworthy Commitments and Projects
Policy/Plan/Law	Workforce Innovation and Opportunity Act (WIOA) Title I Programs and Title III Wagner-Peyser (WP) Act; Training and Employment Guidance Letter No. 09-20
Action Requested	For Information Only
Background	<p>The State of Florida must negotiate and agree upon performance levels for WIOA, and WP programs funded by the United States Department of Labor, Employment, and Training Administration. Once the state levels are established, the Department of Economic Opportunity (DEO) must negotiate and reach agreements with the Local Workforce Development Boards for their local performance targets.</p> <p>Staff will review CareerSource Research Coast’s performance for the 2nd quarter of PY2023-2024.</p>
Staff Recommendations	None
Supporting Material	LWDB 20 PY2023-2024 2nd Quarter Performance
Board Staff	<p>Brian Bauer President/CEO <a href="mailto:bbauer@careersourcerc.com">bbauer@careersourcerc.com</a> (866) 482-4473 ext. 418</p>



## AGENDA ITEM SUMMARY

<b>Title</b>	Local Workforce Development Board Membership
<b>Strategic Plans/Goals</b>	Effective Utilization of Current and Timely Operational Intelligence for all Stakeholders
<b>Policy/Plan/Law</b>	Workforce Innovation and Opportunity Act (WIOA)/By-Laws-Role of LWDB's
<b>Action Requested</b>	Establish Ad Hoc Search Committee for New Board Membership
<b>Background</b>	<p>The Governor, in partnership with CareerSource Florida (CSFL) Board of Directors, establish criteria for use by the Chief Local Elected Officials (CLEO) for appointment of members to the LWDB's in accordance with WIOA sec. 107(b)(2). In following the guidance set forth in the TC Workforce Consortium's Interlocal Agreement, the CLEO shall be the appointing authority for the members of the LWDB's.</p> <p>Application's for board membership have been sent to the following individuals:</p> <ul style="list-style-type: none"> <li>• David Bean, Operations Manager, Walmart Distribution Center, Ft. Pierce, Business (BU)</li> <li>• Keith Fletcher, President/CEO, Boys &amp; Girls Club of Martin County, Stuart, Business (BU)</li> <li>• Chris Hambleton, General Manager, APP Jet Center, Ft. Pierce, Business (BU)</li> <li>• Deb Frazier, Executive Officer, Treasure Coast Builders Association (TCBA), Port St. Lucie, Business (BU) - Maddie Williams Replacement at TCBA</li> </ul>
<b>Staff Recommendations</b>	None - Information Only
<b>Supporting Material</b>	None - Information Only
<b>Board Staff</b>	Brian Bauer President/CEO <a href="mailto:bbaueri@careersourcerc.com">bbaueri@careersourcerc.com</a> (866) 482-4473 ext. 418