



Treasure Coast Workforce Consortium Meeting Minutes

August 21, 2024

Meeting Summary

Opening Remarks

1. Welcome
2. Roll Call

Voting Items

3. Review and Approve Minutes from Treasure Coast Consortium Meeting - June 11, 2024
4. Review and Approve Individual Training Account (ITA) Waiver Request - PY 2024-2025
5. Review and Approve LWBD 20 Final Budget - PY 2024-2025

Information/Discussion

6. WIOA Local Four-Year/Regional Plan - Update
7. CareerSource Research Coast Reorganization - PY 2024-2025
8. Adjournment

Members Participating by Teleconference:

Commissioner Jamie Fowler, Commissioner Doug Smith. Commissioner Laura Moss

Members Participating In-Person:

None

Members Excused:

None

Staff Participating In-Person/Teleconference:

Brian Bauer, Martin Rivera, Jennifer Eimann

Called To Order:

The meeting was called to order at 9:00 a.m.

Agenda Item 3 - Review and Approve Minutes from Treasure Coast Consortium Meeting - August 11, 2024:

Brian Bauer, President/CEO, moved to approve the June 11, 2024, Treasure Coast Consortium meeting as presented.

Doug Smith moved to approve the Minutes from the August 11, 2024, Treasure Coast Consortium Meeting, as presented. Jamie Fowler seconded the motion, which passed unanimously.

Agenda Item 4 - Review and Approve Individual Training Account (ITA) Waiver Request for Program Year 2022-2023:

Brian Bauer, President/CEO, explained that CareerSource Florida allows Local Workforce Development Boards (LWDBs) to request a Waiver of the 50% ITA expenditure required under Florida statute.

CareerSource Research Coast (CSRC) requests that the 35% ITA Waiver Request be continued for PY 2024-2025.

Jamie Fowler moved to approve the ITA Waiver Request for PY 2024-2025 as presented. Doug Smith seconded the motion, which passed unanimously.

Agenda Item 5 - Review and Approve Review and Approve Final Budget - PY 2024-2025:

Brian Bauer, President/CEO, explained that the Florida Department of Commerce (FLORIDACOMMERCE) and the State Workforce Development Board grant the authority, on behalf of the Governor, to allow Local Workforce Development Boards (LWDBs) to transfer up to and including 100 percent of the funds allocated to local areas for adult activities for expenditure on dislocated worker activities, and up to 100 percent of funds allocated to local areas for dislocated worker activities for expenditures on adult activities. LWDBs must ensure that any transfer of funds between WIOA programs complies with federal law and record and document their use and application of local funds.

Mr. Bauer presented the funding allocations for PY 2024-2025:

- Total Funding Allocations for PY 24-25 - \$5,408,676
- Overall funding decrease of 19% for PY 24-25
- Dislocated Worker Carry-Forward for PY 25-26 - \$152,781
- Hope Navigator Grant - ends June 30, 2025

Mr. Bauer noted that historically, the Dislocated Worker (DW) carry-forward monies have totaled closer to \$700,000. As a result, the executive team will need to closely monitor the available carry-forward for PY25-26 and make fiscal decisions accordingly.

Doug Smith moved to approve the Final Budget - PY 2024-2025, as presented. Jamie Fowler seconded the motion, which passed unanimously.

Agenda Item 6 - WIOA Local Four-Year/Regional Plan Update:

Brian Bauer, President/CEO, explained that staff completed their assigned sections of the WIOA Local Four-Year Plan. Tracey McMorris, COO, is reviewing the entire plan and making any final revisions before posting it on the CareerSource Research Coast CSRC website for 30 days and presenting it to the Board of Directors at the September 25, 2024 meeting.

CSRC has completed the initial planning sessions with CareerSource Palm Beach (CSPB) County and identified areas for improving workforce system alignments. This information is being incorporated into the four-year plan.

Ms. Bauer noted that CSRC and CSPB are meeting on August 29, 2024, to discuss how to collaboratively implement the identified partnership opportunities to better achieve our shared goals. Ms. Bauer stressed that collaborating with CSPB was a very positive experience.

Agenda Item 7 - CareerSource Research Coast Reorganization - PY 2024-2025:

Mr. Bauer announced that due to an approximately 18% funding reduction, LWDB 20 will be consolidated into one comprehensive center. This means we will close the Indian River Career and Martin County Career Centers effective October 2024. Likewise, the current administrative offices will also be closed. Mr. Bauer is working to finalize a new lease at Renaissance Business Park, Ft. Pierce, to house the one-stop comprehensive center.

Mr. Bauer explained that an all-staff meeting was called on September 8, 2024, and these changes and a reduction in the workforce (RIF) were announced. The RIF includes a minimum of six staff members and will take place on 9/30/2024.

Business will continue as usual, and all services will remain available to clients. Additional information will be provided to the board as we move forward.

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Adjournment

With no further business to discuss, Commissioner Fowler adjourned the meeting at 9:48 a.m.

BOARD SECRETARY CERTIFICATION

I hereby certify that these minutes reflect the proceedings of the Treasure Coast Workforce Consortium, have been reviewed by the Consortium, and approved or approved with modifications that have been incorporated herein.

9-23-2024

Brian Bauer
Board Secretary

Date