



Treasure Coast Workforce Consortium Meeting Minutes

June 11, 2024

Meeting Summary Opening Remarks

1. Welcome
2. Roll Call

Voting Items

3. Review and Approve Minutes from Treasure Coast Consortium Meeting – February 5, 2024
4. Review and Approve Draft Budget - PY 2024-2025
5. Review and Approve Comprehensive One-Stop Career Center Memorandum of Understanding (MOU) and Infrastructure Agreement (IFA) - July 1, 2024-June 30, 2027
6. Review and Approve Request for Subsequent Local Workforce Development Area Designation
7. Review and Approve Appointment of Nominations of Directors to the Workforce Development Board of the Treasure Coast - PY 2024-2025
8. Review and Approve Board of Directors Membership Recertification - PY2024-2025

Information/Discussion

9. Legislative/CareerSource Florida Updates
10. Adjournment

Members Participating by Teleconference:

Commissioner Jamie Fowler, Commissioner Doug Smith

Members Participating In-Person:

None

Members Excused:

Laura Moss

Staff Participating In-Person:

Brian Bauer, Lisa Delligatti, Jennifer Eimann

Called To Order:

The meeting was called to order at 3:00 p.m.

Agenda Item 3 - Review and Approve Minutes from Treasure Coast Consortium Meeting - October 20, 2023:

Brian Bauer, President/CEO, moved to approve the February 5, 2024, Treasure Coast Consortium meeting as presented.

With no further discussion, Doug Smith moved to approve the Minutes from Treasure Coast Consortium Meeting - October 20, 2023, as presented. Jamie Fowler seconded the motion, which passed unanimously.

Agenda Item 4 - Review and Approve Review and Approve Draft Budget - PY 2024-2025:

Brian Bauer, President/CEO, explained that the Florida Department of Commerce (FLORIDACOMMERCE) and the State Workforce Development Board grant the authority, on behalf of the Governor, to allow Local Workforce Development Boards (LWDBs) to transfer up to and including 100 percent of the funds allocated to local areas for adult activities for expenditure on dislocated worker activities, and up to 100 percent of funds allocated to local areas for dislocated worker activities for expenditures on adult activities. LWDBs are required to ensure that any transfer of funds between WIOA programs complies with federal law and to record and document their use and application of local funds.

Mr. Bauer presented the preliminary funding allocations for PY 2024-2025:

- Total Funding Allocations for PY 24-25 - \$5,408,676
- Overall funding decrease of 19% for PY 24-25
- Dislocated Worker Carry-Forward for PY 25-26 - \$152,781
- Hope Navigator Grant - ends June 30, 2025

Mr. Bauer noted that historically, the Dislocated Worker (DW) carry-forward monies have totaled closer to \$700,000. As a result, the executive team will need to closely monitor the available carry-forward for PY25-26 and make fiscal decisions accordingly.

With no further discussion, Doug Smith moved to approve the Draft Budget - PY 2024-2025, as presented. Jamie Fowler seconded the motion, which passed unanimously.

Agenda Item 5 - Review and Approve Review and Approve Comprehensive One-Stop Career Center Memorandum of Understanding (MOU) and Infrastructure Agreement (IFA):

Brian Bauer, President/CEO, explained that the LWDB is required by law to review and approve our comprehensive one-stop career center MOU and associated infrastructure funding agreement (IFA) every three years for our mandatory partners: Indian River State College, AARP, FLDOE Division of Blind Services, FLDOE Division of Vocational Rehabilitation, and St. Lucie County Community Services.

The MOU is an agreement that details the operations of the local one-stop delivery system, the provision of programs and services, and the apportionment of costs. The infrastructure funding agreement outlines costs incurred by those mandatory partners who are being reimbursed to the LWDB.

With no further discussion, Jamie Fowler moved to approve the Comprehensive One-Stop Career Center Memorandum of Understanding (MOU) and Infrastructure Agreement (IFA), as presented. Doug Smith seconded the motion, which passed unanimously.

Agenda Item 6 - Application for Subsequent Local Workforce Development Area (LWDA) Designation - PY2024 & PY2025:

Brian Bauer, President/CEO, explained that this application recertifies board membership for PY2024 & 2025. Under WIOA, the Governor must designate local workforce development areas after consultation with the State Workforce Board, CareerSource Florida, Chief Local Elected Officials (CLEO), and the Local Workforce Development Boards.

LWDAs that received an initial designation shall be granted a subsequent designation if, for the two most recent program years, the LWDA performed successfully and sustained financial integrity.

With no further discussion, Doug Smith moved to approve the Application for Subsequent Local Workforce Development Area (LWDA) Designation - PY2024 & PY2025, as presented. Jamie Fowler seconded the motion, which passed unanimously.

Agenda Item 7 - Review and Approve Appointment of Nominations of Directors to the Workforce Development Board of the Treasure Coast - PY 2023-2024:

Brian Bauer, President/CEO, explained that an Ad Hoc Committee had been formed, and Jim Brann, Vice Chair, was appointed as the new board member liaison representing CareerSource Research Coast. The committee recommended the following professionals to serve as business members on the board of directors through applications submitted and vetted by the committee.

The Ad Hoc Committee would also recommend a Business Member (BU) seat for our local Chambers of Commerce in the three counties we serve. This seat will rotate annually (July 1 through June 30) between the three main entities, as well as the Treasure Coast Builders Association seat vacated by Maddie Williams.

- David Bean, Walmart Distribution, Ft. Pierce
- Amanda Commander, HCA Florida St. Lucie Hospital
- Keith Fletcher, Boys and Girls Club of Martin County
- Christopher Hambleton, APP Jet Center
- Kelly Johnson, RV Johnson Insurance
- Deborah Frazier, Treasure Coast Builders Association (TCBA)
- Terissa Aronson, St. Lucie County Chamber of Commerce – To fill the Chamber seat rotated between Martin, St. Lucie, and Indian River Counties.

After discussion, a motion was made by Jamie Fowler to approve the appointment of the following nominations of Directors to the Workforce Development Board of the Treasure Coast - PY 2023-2024. David Bean, Walmart Distribution, Ft. Pierce, Kelly Johnson, RV Johnson Insurance, Deborah Frazier, Treasure Coast Builders Association (TCBA), Terissa Aronson, St. Lucie County Chamber of Commerce. Doug Smith seconded the motion. The motion passed unanimously.

Agenda Item 8 - Review and Approve Board of Directors Membership Recertification - PY2024-2025:

Brian Bauer, President/CEO, stated that board members shall be appointed for fixed and staggered terms and may serve until their successors are appointed. After the initial staggered terms, the terms of Workforce Development Board Members shall be four (4) years. Any vacancy in the membership of the Workforce Development Board shall be filled in the same manner as the original appointment. Members may be reappointed for successive terms if the sponsoring organization agrees or until their term limit of eight consecutive years is satisfied. Any member of the Workforce Development Board may be removed for cause in accordance with procedures established by the Workforce Development Board. Under the REACH Act, term limits have been set at eight years for Business members.

Mr. Bauer presented the following board members for recertification as Directors to the Workforce Development Board of the Treasure Coast:

Helene Caseltine (BU/GRED), (BU), David Freeland (WOLO), Bob Cenk (BU), Leslie Kristof (BU/ETPC), David Moore (WOY/ ETPA), Terrance Moore (BU)
Deborah Frazier (B/U) - Filling seat vacated by Maddie Williams - TCBA

With no further discussion, a motion was made by Jamie Fowler to approve the Board of Directors Membership Recertification - PY2024-2025, as presented. Commissioner Doug Smith seconded the motion. The motion passed unanimously.

Adjournment

With no further business to discuss, Commissioner Smith adjourned the meeting at 4:05 p.m.

BOARD SECRETARY CERTIFICATION

I hereby certify that these minutes reflect the proceedings of the Treasure Coast Workforce Consortium, have been reviewed by the Consortium, and approved or approved with modifications that have been incorporated herein.



Brian Bauer
Board Secretary

8-21-2024

Date