

Program & Services Committee

MEETING AGENDA

Meeting Details

Date: Wednesday, February 25, 2026

Time: 8:00 a.m.

Location: In-person:

4100 Okeechobee Road
Unit 90A
Fort Pierce, Florida 34947

Microsoft TEAMS Virtual Meeting Access

Access Code: 315 421 899#

Phone: 1-772-800-5467

URL:

<https://teams.microsoft.com/meet/298082229996662?p=mt7vWEsZIW6UOBOoE5>

Opening Remarks

1. Welcome & Attendance

Voting Items

2. Review and Approve Welfare Transition Program (WT) - Incentive Payments Policy
3. Review and Approve Workforce Innovation and Opportunity Act (WIOA) Youth – Supportive Services Policy

Information/Discussion

4. Review February 25, 2026, Program and Services Meeting Minutes - Approved at the April 29, 2026, Board of Directors Meeting
5. CareerSource Research Coast (CSRC) Programs Update
 - a. Workforce Information Technology Solution (WITS) Project
 - b. Eligible Training Providers
 - c. Summer of Success
 - d. Hope Florida
 - Participant Enrollments
 - Hope Florida Employers/Job Orders
 - e. Business Services
 - OJT Update
 - Hiring Events
 - Rapid Response - Amazon
 - f. Migrant & Seasonal Farmworkers (MSFW)
 - Staffing Update
 - g. Jobs for Veteran State Grant (JVSG)
 - Stand Down 2026

- h. Welfare Transition (WT) Program, Supplemental Nutrition Assistance Program (SNAP)
 - Staffing Update
 - Case Load Trends
 - i. Workforce Innovation and Opportunity Act (WIOA) Program – Adult/Dislocated Worker/Youth
 - New Analytics Dashboard
 - Program Trends
6. Adjournment - Next P & S Meeting - August 26, 2026



AGENDA ITEM SUMMARY

Title	Revisions to the Welfare Transition Program (WTP) Incentive Payments Policy
Strategic Plans/Goals	Operational Intelligence
Policy/Plan/Law	Personal Responsibility and Work Opportunity Reconciliation Act, Federal Regulations (45CFR 263.11(b), and Florida Statue 414.085
Action Requested	Review and Approve Revisions to CSRC’s Welfare Transition Program Incentive Payments Policy
Background	<p>The Temporary Assistance for Needy Families (TANF) Program is designed to assist eligible individuals in achieving economic self-sufficiency through participation in work, education, training, and related activities that support long-term employment outcomes. As part of program delivery, incentive payments may be used to encourage engagement and recognize progress toward established goals.</p> <p>The proposed revision to the WTP Incentive Policy updates and clarifies CSRC’s approach to incentive payments provided to WTP participants. While incentive payments will continue to be subject to available funding, the revised policy places greater emphasis on encouraging participation in employment and training activities that strengthen employability, support progress toward established goals, and advance participant self-sufficiency.</p>
Staff Recommendations	Approve the revisions to the Welfare Transition Program Up-Front Diversion Policy
Supporting Material	WTP – Incentives Payments Policy
Board Staff	Tracey McMorris Vice President of Operations/COO tmcmorris@careersourcerc.com (866) 482-4473 ext. 528



WELFARE TRANSITION PROGRAM INCENTIVE PAYMENTS -POLICY

ORIGINAL APPROVAL DATE: 8/10/2011

REVISION DATE: 02/28/20245/27/2026

BOARD APPROVAL DATE: 02/28/20246/24/2026

PURPOSE

The purpose of this policy is to establish a uniform standard for CareerSource Research Coast’s (CSRC) use of Incentive Payments for Welfare Transition (WT) Program participants.

REFERENCES

Personal Responsibility and Work Opportunity Reconciliation Act, Federal Regulations (45CFR 263.11(b), and Florida Statute 414.085. WTP – Incentive Payments Procedures:-

BACKGROUND

Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide incentives to WT participants to complete assigned activities. In addition, the LWDBs may determine the value of the incentive payments and create policies related to their use.

POLICY:

It is the policy of CSRC to provide incentive payments to WT Program participants ~~to encourage the completion of activities leading to self-sufficiency, as detailed in the table below, as a tool to promote participation in employment and training activities, recognize progress toward established goals, and support achievement of self-sufficiency. Incentive payment amounts are subject to available funding and established program priorities. Incentive payment amounts are based on the availability of funding.~~

INCENTIVE PAYMENT ELIGIBILITY REQUIREMENTS:

~~All participants must either:~~

- ~~• Participants must R~~received cash assistance benefits in the month the incentive is earned ~~or~~
- ~~• Participants’ C~~ash assistance benefits closed within the previous three months from the date of request due to earnings generated from employment.
 - ~~— If the incentive request is for quarterly employment retention, the Temporary Cash Assistance case must have initially closed due to earnings generated from employment.~~

WT PROGRAM INCENTIVE PAYMENTS AND AMOUNTS*

~~CSRC provides the following incentives to WT participants as determined allowable and upon meeting the requirements listed for each:~~

<u>Incentive Reason</u>	<u>Amount</u>
<u>Attendance at scheduled initial appointment with a WT Program Career Planner</u>	<u>\$25.00</u>
<u>Obtainment of GED or High School Diploma</u>	<u>\$100.00</u>
<u>College Degree, Applied Technical Diploma, Nationally Recognized Credential, Industry Certification or State License (Participants will not receive an incentive if they do not complete the related credential for the program of study)</u>	<u>\$100.00</u>
<u>Unsubsidized Job Placement Full-time (30 hours or more), after verification of employment and the receipt of the first paystub reflecting a full pay period.</u>	<u>\$200.00</u>
<u>Unsubsidized Job Placement Full-time (29 hours or less), after verification of employment and the receipt of the first paystub reflecting a full pay period.</u>	<u>\$100.00</u>
<u>Completion of participation hours for the month</u>	<u>\$75.00</u>
<u>Completion of a resume approved by a CSRC Workshop Instructor and completion of three approved job readiness workshops</u>	<u>\$75.00</u>
<u>Completion of three assessments in the Skills, Interests, and Proficiency Assessments workshop</u>	<u>\$75.00</u>
<u>Completion of each 75-hour Office Administration course</u>	<u>\$175.00</u>
<u>Completion of two consecutive weeks of vocational training</u>	<u>\$75.00</u>
<u>Completion of a WIOA intake and assessment with a CSRC (WIOA) Career Planner</u>	<u>\$25.00</u>

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.



WELFARE TRANSITION PROGRAM INCENTIVE PAYMENTS -POLICY

ORIGINAL APPROVAL DATE: 8/10/2011

REVISION DATE: 02/28/20245/27/2026

BOARD APPROVAL DATE: 02/28/20246/24/2026

<u>Completion of the Florida Ready to Work program, attainment of the Florida Soft Skills Credential, and attainment of the Florida Ready to Work Credential</u>	<u>\$150.00</u>
<u>Retention of employment after case closure by DCF for earned income (quarterly up to 4 quarters), only when the Temporary Cash Assistance case initially closed due to earnings generated from employment.</u>	<u>\$50.00</u>
<u>Completion of weekly hours at Community Service/Work Experience Site</u>	<u>\$25.00</u>
<u>Attendance at Job Fair</u>	<u>\$25.00</u>

The amount of incentive payments are subject to change based on the amount of Welfare Transition Program funding available and awarded to CSRC each program year.

- ~~• Attendance at a scheduled, in-person, initial appointment with a WT Program Career Planner - \$25~~
- ~~• Obtainment of GED or high school diploma - \$100~~
- ~~• College Degree, Applied Technical Diploma, Nationally Recognized Credential, Industry Certification or State License - \$100 - Participants may not receive an incentive if they do not complete the related credential for the program of study:

 - ~~• Unsubsidized Job Placement

 - ~~○ Full time (30 hours or more) employment - \$200~~
 - ~~○ Part time (29 hours or less) employment - \$100~~~~~~
- ~~• Employment incentives will only be requested after verification of employment and the receipt of the first full paystub.~~
- ~~• Completion of four consecutive weeks of participation (can be ongoing) - \$75

 - ~~• Completion of a resume approved by a CSRC Workshop Instructor and completion of three approved job readiness workshops - \$75~~
 - ~~• Completion of three assessments in the Skills, Interests, and Proficiency Assessments workshop - \$75~~
 - ~~• Completion of each 75-hour Office Administration course - \$175~~
 - ~~• Completion of two consecutive weeks of vocational training (can be ongoing) - \$75~~
 - ~~• Completion of a WIOA intake and assessment with a CSRC (WIOA) Career Planner - \$25~~
 - ~~• Completion of the Florida Ready to Work program, attainment of the Florida Soft Skills Credential, and attainment of the Florida Ready to Work Credential - \$150~~
 - ~~• Retention of employment after case closure by DCF for earned income-

 - ~~○ 1st quarter following case closure \$50~~
 - ~~○ 2nd quarter following case closure \$50~~
 - ~~○ 3rd quarter following case closure \$50~~
 - ~~○ 4th quarter following case closure \$50~~~~~~
- ~~* The amount of incentive payments are subject to change based on the amount of Welfare Transition Program funding available and awarded to CSRC each program year.~~

Refer to the Following Documents:

WTP - Incentive Procedure

WTP - Issuance of Transportation and Incentive Payments Policy

WTP - Issuance of Transportation Assistance and Incentive Payments Procedure



WELFARE TRANSITION PROGRAM INCENTIVE PAYMENTS POLICY

ORIGINAL APPROVAL DATE: 8/10/2011

REVISION DATE: 5/27/2026

BOARD APPROVAL DATE: 6/24/2026

PURPOSE

The purpose of this policy is to establish a uniform standard for CareerSource Research Coast’s (CSRC) use of Incentive Payments for Welfare Transition (WT) Program participants.

REFERENCES

Personal Responsibility and Work Opportunity Reconciliation Act, Federal Regulations (45CFR 263.11(b), and Florida Statute 414.085. [WTP – Incentive Payments Procedures](#)

BACKGROUND

Florida Statutes allow Local Workforce Development Boards (LWDBs) to provide incentives to WT participants to complete assigned activities. In addition, the LWDBs may determine the value of the incentive payments and create policies related to their use.

POLICY:

It is the policy of CSRC to provide incentive payments to WT Program participants, as detailed in the table below, as a tool to promote participation in employment and training activities, recognize progress toward established goals, and support achievement of self-sufficiency. Incentive payment amounts are subject to available funding and established program priorities

INCENTIVE PAYMENT ELIGIBILITY REQUIREMENTS:

- Participants must receive cash assistance benefits in the month the incentive is earned or
- Participants’ cash assistance benefits closed within the previous three months from the date of request due to earnings generated from employment.

Incentive Reason	Amount
Attendance at scheduled initial appointment with a WT Program Career Planner	\$25.00
Obtainment of GED or High School Diploma	\$100.00
College Degree, Applied Technical Diploma, Nationally Recognized Credential, Industry Certification or State License (Participants will not receive an incentive if they do not complete the related credential for the program of study)	\$100.00
Unsubsidized Job Placement Full-time (30 hours or more), after verification of employment and the receipt of the first paystub reflecting a full pay period.	\$200.00
Unsubsidized Job Placement Full-time (29 hours or less), after verification of employment and the receipt of the first paystub reflecting a full pay period.	\$100.00
Completion of participation hours for the month	\$75.00
Completion of a resume approved by a CSRC Workshop Instructor and completion of three approved job readiness workshops	\$75.00
Completion of three assessments in the Skills, Interests, and Proficiency Assessments workshop	\$75.00
Completion of each 75-hour Office Administration course	\$175.00
Completion of two consecutive weeks of vocational training	\$75.00
Completion of a WIOA intake and assessment with a CSRC (WIOA) Career Planner	\$25.00
Completion of the Florida Ready to Work program, attainment of the Florida Soft Skills Credential, and attainment of the Florida Ready to Work Credential	\$150.00
Retention of employment after case closure by DCF for earned income (quarterly up to 4 quarters), only when the Temporary Cash Assistance case initially closed due to earnings generated from employment.	\$50.00
Completion of weekly hours at Community Service/Work Experience Site	\$25.00
Attendance at Job Fair	\$25.00

AGENDA ITEM SUMMARY

Title	Review and Approve WIOA Workforce Innovation Opportunity Act (Act) - Youth Program Supportive Services Policy Revisions
Strategic Plans/Goals	Operational Intelligence
Policy/Plan /Law	Section 129 of the Workforce Innovation & Opportunity Act (WIOA); CareerSource Florida Administrative Policy Number 109; TEGL 10-16, Change 3.
Action Requested	Review and Approve Revisions to Workforce Innovation Opportunity Act (Act) - Youth Program's Supportive Services Policy
Background	<p>Supportive services, one of the fourteen program elements for the WIOA Youth program, are services that enable an individual to participate in WIOA activities. These supportive services include but are not limited to assistance with transportation, childcare, housing, health care, educational testing, work-related attire, and work- related tools.</p> <p>Staff has revised the policy to include a structured approval process for requests that fall outside of the limits or frequency outlined in the policy. This change aligns the WIOA Youth policy with the existing WIOA Adult and Dislocated Worker approach, requiring VP/COO approval for exceptions.</p>
Staff Recommendations	Approve the Revisions to the WIOA Youth Program Supportive Services Policy
Supporting Material	WIOA Youth Program Supportive Services Policy
Board Staff	<p>Tracey McMorris Vice President of Operations/COO tmcmorris@careersourcerc.com (866) 482-4473 ext. 528</p>



PURPOSE

To establish a uniform standard for providing supportive services to Workforce Innovation & Opportunity Act (WIOA) Youth program participants of CareerSource Research Coast (CSRC). To avoid duplication, CSRC shall coordinate/provide cost-effective support services by connecting participants to other resources, or via the use of WIOA funds as available. CSRC shall authorize supportive services when a participant demonstrates financial need, when the participant will not be successful without the support, and when no alternative funding is available to pay for such supportive services.

REFERENCES

~~Section 129 of the Workforce Innovation & Opportunity Act. U.S. Department of Labor Training and Employment Guidance Letter (TEGL) 10-16, Change 3. WIOA Desk Reference – Supportive Services, 2024 Edition. CareerSource Florida Administrative Policy 109.~~

BACKGROUND

Supportive services, one of the fourteen program elements for the WIOA Youth program, are services that enable an individual to participate in WIOA activities. These supportive services include but are not limited to assistance with transportation, childcare, housing, health care, educational testing, work-related attire, and work-related tools.

LOCAL POLICY

To help WIOA Youth program participants overcome barriers to employment and training services, supportive services may be provided to participants actively enrolled, participating in a training activity, or active in follow up. Staff must assess the participant's financial need for supportive services during the initial objective assessment and throughout the participant's enrollment in career or training services. WIOA-funded supportive services may be provided to the participant only after staff have determined and appropriately documented the following:

- Supportive services are necessary for the participant to complete career or training services.
- The identified supportive service is not available through other agencies, programs, or resources.
 - If available through other sources, staff must document how/why referrals to other agencies for the supportive service would create a hardship for the participant.
- Determination of need for the supportive service is included in the participant's Individual Service Strategy (ISS) or Individual Employment Plan (IEP). An explanation regarding the participant's need for supportive service must be included in the participant's case notes in Employ Florida.
- Participant has completed and signed a [Determination of Need Statement Form](#) documenting the financial need for support. A copy of the form must be maintained in the participant's case file.
- The completion of a [Receipt of Supportive Services](#) form documenting the cost, purpose and need for the requested supportive service.
 - The record of payment will be included in the participant's case file.
- Staff will enter the appropriate service code in the State's Management Information System, Employ Florida, along with a supporting case note documenting the need for the supportive service, as reflected in the ISS or IEP.

Staff must ensure the supportive services provided are used for their intended purpose and must not be issued to a third party on behalf of the WIOA Youth participant. Supportive services are purchased directly from the appropriate vendor; CSRC does not reimburse the participant for the costs incurred. – The availability of supportive services may vary with each program year and is based on WIOA Youth pProgram funding availability.



Due to limited WIOA Youth program funding, CSRC does not regularly authorize supportive service payments for housing expenses, childcare/dependent care, legal fees, fines, late fees, court costs, or any item not listed in the chart below. Limits are based on the participant’s documented need, suitability, and funding availability. The table below reflects the supportive services regularly needed by WIOA Youth participants. Requests for support services not listed may be submitted to the Youth Program Manager; however, the VP/COO will have the final approval of supportive services not listed, and requests that exceed the “Quantity Limitation,” or maximum amount listed below. However, requests for support services not listed may be approved by the WIOA Youth Program Manager.

SUPPORT SERVICE LIMITATIONS PER YOUTH PER PROGRAM YEAR		
Support Service	Cost Limitation	Quantity Limitation
Uniforms	\$100.00	2-Tops, 2-Bottoms
Shoes	\$50.00	One Pair
Safety Steel Toe Boots	\$75.00	One Pair
Interview Attire	\$100.00	2-Tops, 2-Bottoms
Tools	\$100.00	No Quantity Limitation
Background Screening	\$100.00	No Quantity Limitation
Physicals/Drug Screening	\$100.00	No Quantity Limitation
Bus Passes	\$35.00	One Book Per Month Maximum
Gas Cards/Uber Cards	Based on Mileage, not to Exceed \$50.00	One Per Month Maximum
Educational Testing, Licensing Fees, Required Textbooks	\$300.00	No Quantity Limitation
Required Accommodations for Youth with Disabilities	No Predetermined Limit - Based on Documentation of Need and Manager approval	No Quantity Limitation
Driver’s License, Permit, State ID	No Predetermined Limit. Based on actual cost.	No Quantity Limitation

Reference Documents:

[WIOA Youth - Supportive Services Procedure](#)



PURPOSE

To establish a uniform standard for providing supportive services to Workforce Innovation & Opportunity Act (WIOA) Youth program participants of CareerSource Research Coast (CSRC). To avoid duplication, CSRC shall coordinate/provide cost-effective support services by connecting participants to other resources, or via the use of WIOA funds as available. CSRC shall authorize supportive services when a participant demonstrates financial need, when the participant will not be successful without the support, and when no alternative funding is available to pay for such supportive services.

BACKGROUND

Supportive services, one of the fourteen program elements for the WIOA Youth program, are services that enable an individual to participate in WIOA activities. These supportive services include but are not limited to assistance with transportation, childcare, housing, health care, educational testing, work-related attire, and work-related tools.

LOCAL POLICY

To help WIOA Youth program participants overcome barriers to employment and training services, supportive services may be provided to participants actively enrolled, participating in a training activity, or active in follow up. Staff must assess the participant's financial need for supportive services during the initial objective assessment and throughout the participant's enrollment in career or training services. WIOA-funded supportive services may be provided to the participant only after staff have determined and appropriately documented the following:

- Supportive services are necessary for the participant to complete career or training services.
- The identified supportive service is not available through other agencies, programs, or resources.
 - If available through other sources, staff must document how/why referrals to other agencies for the supportive service would create a hardship for the participant.
- Determination of need for the supportive service is included in the participant's Individual Service Strategy (ISS) or Individual Employment Plan (IEP). An explanation regarding the participant's need for supportive service must be included in the participant's case notes in Employ Florida.
- Participant has completed and signed a [Determination of Need Statement Form](#) documenting the financial need for support. A copy of the form must be maintained in the participant's case file.
- The completion of a [Receipt of Supportive Services](#) form documenting the cost, purpose and need for the requested supportive service.
 - The record of payment will be included in the participant's case file.
- Staff will enter the appropriate service code in the State's Management Information System, Employ Florida along with a supporting case note documenting the need for the supportive service, as reflected in the ISS or IEP.

Staff must ensure the supportive services provided are used for their intended purpose and must not be issued to a third party on behalf of the WIOA Youth participant. Supportive services are purchased directly from the appropriate vendor; CSRC does not reimburse the participant for costs incurred. The availability of supportive services may vary with each program year and is based on WIOA Youth program funding availability.

Due to limited WIOA Youth program funding, CSRC does not regularly authorize supportive service payments for housing expenses, childcare/dependent care, legal fees, fines, late fees, court costs, or any item not listed in the chart below. Limits are based on the participant's documented need, suitability, and funding availability. The table below reflects the supportive services regularly needed by WIOA Youth participants. Requests for support services not listed may be submitted to the Youth Program Manager; however, the VP/COO will have the final approval of supportive services not listed, and requests that exceed the "Quantity Limitation," or maximum amount listed below.



Support Service	Quantity Limitation
Background Screening	Twice Per Program Year
Bus Passes	Once Per Month Maximum
Driver's License, Permit, State ID	Once Per Program Year (Each)
Educational Testing, Licensing Fees, Required Textbooks	\$500 Maximum Per Program Year
Gas Cards/Uber Cards	Bi-weekly
Interview Attire	2 Tops and 2 Bottoms Per Program Year
Physicals/Drug Screening	\$500 Maximum Per Program Year
Required Accommodations for Youth with Disabilities	No Quantity Limitation. Based on Documentation of Need and Manager approval.
Safety Steel Toe Boots	One Pair Per Program Year
Shoes	One Pair Per Program Year
Tools	Once Per Program Year
Uniforms	2 Tops and 2 Bottoms Per Program Year (**unless participant provides documentation from the training program/potential employer with the # of uniform items required)

Agenda Item 4 Programs and Services Meeting Minutes

February 25, 2027

Opening Remarks

1. Welcome & Attendance

Voting Items

2. Review/Approve Workforce Innovation and Opportunity Act (WIOA) - Youth Program Eligibility and Service Provider Selection Policy (Approved by YC 1/20/26)
3. Review/Approve Workforce Innovation and Opportunity Act (WIOA) - On-the-Job Training Program Policy Revisions
4. Review/Approve Workforce Innovation and Opportunity Act (WIOA) – Business Engagement and Economic Development Support Policy (New Policy)
5. Review/Approve Workforce Innovation and Opportunity Act (WIOA) - Emergency Response and Disaster Recovery Policy (New Policy)
6. Review/Approve PY2025-26 4th Quarter Local Targeted Occupations List (LTOL)

Information/Discussion

7. Review 2026 FloridaCommerce Quality Assurance Monitoring Preliminary Exit Summary
8. CareerSource Research Coast (CSRC) Programs Update
 - a. Hope Florida
 - Participant Enrollments
 - Hope Florida Employers
 - b. CareerSource Research Coast (CSRC) Business Services Update
 - Participant Enrollments
 - City of Fort Pierce Job Fair Update
 - Treasure Coast-Palm Beach Regional Planning Area Job Fair
 - c. Wagner-Peyser/Migrant & Seasonal Farmworkers/RESEA
 - Staffing Update
 - d. Welfare Transition (WT) Program, Supplemental Nutrition Assistance Program (SNAP)
 - Staffing
 - Collaboration with WIOA Youth Team
 - Increased SNAP Participant Volume
 - e. Workforce Innovation and Opportunity Act (WIOA) Program - Adult/Dislocated Worker/Youth
 - Training Grants
 - WIOA Youth Internal Performance
 - WIOA Youth Participants
9. Adjournment - Next P & S Meeting - May 27, 2026

Members Present

Bob Cenk

Members Participating by Teleconference

Jim Brann Kelly Johnson

Members Excused

Jose Capellan Angela Browning Deb Frazier

Members Unexcused

None

Staff Present

Tracey McMorris Shelly Batton Kate Sayger
Jodi Thomas Stacey Schaefer Martin Rivera
Jennifer Eimann

Call to Order

Bob Cenk, Chair, called the meeting to order at 8:05 a.m. A quorum was not established. Mr. Cenk agreed to move voting items 1-6 to the next Executive Committee meeting, which will be held on March 13, 2025, for review and approval. All committee members agreed.

Agenda Item 7 - Review 2026 FloridaCommerce Quality Assurance Monitoring Preliminary Exit Summary:

Tracey McMorris, Vice President of Operations/COO, reviewed a preliminary quality assurance monitoring exit report covering activity from February 1 through December 31, with monitoring conducted January 26–30. The preliminary report identified fewer than ten findings overall, no program with more than two findings, and largely clerical issues in sampled records. Ms. McMorris noted the report was not final, and supporting attachments were not yet available for review.

Agenda Item 8 - CareerSource Research Coast (CSRC) CSRC Program Update:

a. In Christina Coble’s absence, Tracey McMorris presented the following CSRC Program Update.

- **HOPE FLORIDA PROGRAM:**

Christina Coble has assumed full oversight of the Hope Florida program, covering both participant navigation and employer engagement.

Key metrics to date:

- 508 Hope Florida participants enrolled
- 153 participants have gained employment
- Approximately one-third of participants are being assessed for training opportunities (Occupational Skills or OJT)

We have implemented a strong case-conferencing process: as participants become job-ready, they are prioritized for one-on-one meetings with the Business Services team, which then proactively creates employer opportunities. This best practice has been shared with the state, and other boards have begun adapting it.

On the employer side:

- 31 Hope Florida employers committed — well above the state average
- 5 Hope Florida-specific job orders created

b. In Christina Coble's absence, Tracey McMorris presented the following Business Services Update:

- **ON-THE-JOB TRAINING (OJT):**
To date, we have committed \$156,000 in OJT contracts to employers. Actual spending through December stands at \$86,245.29. We are approximately 50% through the program year and remain on track with our spending goals.
- **CITY OF FORT PIERCE JOB FAIR:**
This year's job fair was our strongest yet, with record-breaking attendance:
 - 964 job seekers served
 - 72 employers in attendance
 - 17 community partners participating

Ms. McMorris shared that employer feedback was very positive, with strong candidate quality noted throughout the event. Our team is currently conducting employer follow-up to track placement outcomes and determine how many engagements resulted in hires. Staff will report back to the committee with those findings.

- **Regional Job Fair Coming in May:**
Ms. McMorris explained that CareerSource Research Coast (CSRC) is collaborating with CareerSource Palm Beach (CSPB) on a regional job fair planned for May, to be held at the IRSC Chastain Campus. The event will target employers with a presence in both counties and job seekers from across both service areas. We are aiming for 30–35 employer participants. This initiative reflects our commitment as regional planning partners and is intended to become an annual event.

c. Wagner-Peyser/Migrant & Seasonal Farmworkers/RESEA:

- Wagner-Peyser updates focused on improving intake to ensure one-on-one customer service in the resource room. Wagner-Peyser will implement an Employee Florida Rapid Registration QR tool after the end-of-March training to streamline customer registration.
- The MSFW position remains in recruitment with interviews planned.
- RESEA is now fully staffed following an internal transition.

d. Welfare Transition (WT) Program, Supplemental Nutrition Assistance Program (SNAP) - Jodi Thomas, Wagner-Peyser Program Coordinator, provided the following update.

- Ms. Thomas shared that the WTP/SNAP programs have strengthened their collaboration with the WIOA youth program, as both the Welfare Transition and SNAP programs depend heavily on community service work experience sites. Through this partnership, additional work sites are being sourced to improve participation outcomes for our clients.

Ms. Thomas stated that there has been a significant increase in SNAP volume. As noted in our last meeting, recent policy changes under the new bill removed homelessness and veteran status as exemptions, which has directly contributed to this uptick. In response, we have adapted by expanding orientation attendance to accommodate the growing caseload.

e. Workforce Innovation and Opportunity Act (WIOA) Program - Adult/Dislocated Worker/ Youth - Kate Sayger, Program Coordinator, shared the following update:

- Staffing Updates - The WIOA Adult/DW team has faced staffing challenges since October, operating with only two career planners after Diego Parada and Monica Rivera, both of whom transitioned to new roles. Two new hires have since brought the team back to full capacity.

Diane von Kauser joined CSRC in early January. She brings prior WIOA supervisory experience from another state and has exceeded expectations during training. She is expected to begin working directly with clients the following week.

Kiana Kelly started on Monday and is currently in training.

- Program Enrollment & Trends (Since July 1st) - 50 newly enrolled clients in the Adult/DW program, with 20 enrolled in ITA or in-school training with top training areas in CDL Class A licensing, registered nursing, paramedic, and practical nursing — consistent with last year's trends. One new enrollment in cybersecurity was noted as a positive emerging trend.
- WIOA Youth Program - 41 participants enrolled as of the end of January, putting the program on track with its performance metrics.

The youth team has been proactively pursuing mental health training and credentials to better support participants experiencing mental health challenges, which has been an increasing trend.

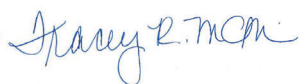
- On-the-Job Training (OJT) - Approximately 30 clients enrolled in OJT since the start of the program year.

Agenda Item 9 - Adjournment:

With no further items to discuss, Bob Cenk moved to adjourn the meeting, seconded by Jim Brann. All members agreed, and the meeting was adjourned at 8:34 a.m.

BOARD STAFF CERTIFICATION

I hereby certify that these minutes reflect the proceedings by the Program and Services Committee of CareerSource Research Coast, have been reviewed by the Board of Directors, and approved or approved with modifications which have been incorporated herein.



Digitally signed by Tracey
McMorris
Date: 2026.05.20 07:17:08 -04'00'

5/20/2026

Tracey McMorris
Board Staff

Date

Agenda Item 5

AGENDA ITEM SUMMARY

Title	CareerSource Research Coast (CSRC) Program Updates Strategic
Plans/Goals	Strategic Planning, Commitments, and Projects
Policy/Plan/Law	Workforce Development Board of the Treasure Coast By-Laws None -
Action Requested	Information only
Background	<p>The primary functions of the Program and Services Committee shall be to coordinate workforce development activities with regional economic development strategies and increase accountability by assuring that education and workforce development activities in the area are effective and relevant to current and future labor market needs.</p> <p>Staff will provide an update on CSRC programs and current initiatives:</p> <ol style="list-style-type: none"> a. Workforce Information Technology Solution (WITS) Project b. Eligible Training Providers c. Summer of Success d. Hope Florida <ul style="list-style-type: none"> • Participant Enrollments • Hope Florida Employers/Job Orders e. Business Services <ul style="list-style-type: none"> • OJT Update • Hiring Events • Rapid Response - Amazon f. Migrant & Seasonal Farmworkers <ul style="list-style-type: none"> • Staffing Update g. Jobs for Veteran State Grant (JVSG) <ul style="list-style-type: none"> • Stand Down 2026 h. Welfare Transition (WT) Program, Supplemental Nutrition Assistance Program (SNAP) <ul style="list-style-type: none"> • Staffing Update • Case Load Trends i. Workforce Innovation and Opportunity Act (WIOA) Program - Adult/Dislocated Worker/Youth <ul style="list-style-type: none"> • New Analytics Dashboard • Program Trends