



Board of Directors

MEETING AGENDA

Meeting Details

Date: Wednesday, Sept. 30, 2026

Time: 8:00 am

Location: 4100 Okeechobee Road,
Fort Pierce, Florida 34947, Unit 90A

MSTeams Virtual Meeting Access:

Access Code: 423 498 063#

Phone: 772-800-5467

URL:<https://teams.microsoft.com/meet/281021139010774?p=7CYhG79odTI7C2tcxE>

Opening Remarks

1. Welcome & Call to Order
2. Pledge of Allegiance
3. Roll Call and Attendance (Page 3)
 - a. Board Members
 - b. Staff
4. Conflict of Interest Declaration (Pages 4-6)
5. Presentation by Sean Boyle, Chief Executive Officer, St. Lucie County Children's Services Council (Page 7)

Voting Items

6. Review and Approve August Financial Reports - PY2026-2027 (Pages 8-13)
7. Review and Approve Consent Agenda (Page 14)
 - a. Review and Approve June 24, 2026, Board of Directors Meeting Minutes
 - b. Review and Approve July 21, 2026, Youth Council Meeting Minutes
 - c. Review and Approve August 14, 2026, Executive Committee Meeting Minutes
 - i. Review and Approve May and June Financial Reports - PY2025-2026
 - ii. LWDB 20 Final Budget - PY 2026-2027
 - d. Review and Approve September 11, 2026, Executive Committee Meetings
 - i. Review and Approve July Financial Reports - PY2026-2027
 - ii. Review and Approve Eckerd Statement of Work for PY 2026-2027
Workforce Innovation and Opportunity Act (WIOA) Youth Services Contract
 - iii. Review and Approve Local Targeted Occupations List (LTOL) for 2nd Quarter - PY2026-PY2027
8. Review and Approve Declaration of Authority - Rebecca Petrie, Designee for David Freeland, President, Education Association of St. Lucie County (Pages 15-16)
9. Review and Approve Acceptance of the Internal Control Questionnaire (ICQ) for PY 2026-2027 (Page 17)

10. Review and Approve Workforce Innovation & Opportunity Act (WIOA) - Youth Services Subrecipient Contract for PY2026-2027 (RFP Term - 1 of 5 years) (Page 18)
11. Review and Approve Request for Quarterly Office Closures to Accommodate Professional Staff Training Days in PY2026-2027 (Page 19)

Information/Discussion

12. One-Stop Operator Report - 4th Quarter (Pages 20-25)
13. Workforce Readiness Taskforce Report - 3rd Quarter (Page 26)
14. Federal Negotiated Primary Indicators of Performance - PYs 2026 and 2027 (Pages 27-29)
15. Federal Primary Indicators of Performance - 4th Quarter PY2025-2026 (Pages 30-31)
16. Annual Performance Report for Direct Provider of Workforce Services PY2025-2026 (Pages 32-34)
17. Chair's Report (Page 35)
 - a. Reminder to Complete the Board of Directors Orientation - Deadline September 30, 2026
 - b. Ad Hoc Search Committee - Board Membership
 - c. Request for By-Laws Modification: Sunset of Programs and Services Committee
18. President's Report (Page 36)
 - a. CareerSource Florida Board of Directors August Meeting
 - 2-Year Plan Update
 - Workforce Policy G104
 - Individual Training Account (ITA) Waiver Negotiated - PY2026-2027
 - Letter Grade - Metric Calculation Update
19. Open to the Public (Page 37)
20. Open to the Board (Page 38)
21. Adjournment - Next Board of Directors Meeting - January 27, 2026

**BOARD OF DIRECTORS MEETING
AGENDA
ATTENDANCE ROSTER
JULY 1, 2025 - JUNE 30, 2026**

#	BOARD MEMBER		09/24	02/04	04/29	06/24	Total
1	Werner	Bols	T	E			
2	Jim	Brann - Chair	T	X			
3	Pamela	Burchell	E	E			
4	Jose	Capellan	T	T			
5	Joseph	Catrambone	E	E			
6	Bob	Cenk	E	T			
7	Erin	Lowry * As of 12-1-2025	T	E			
8	David	Freeland	E	E			
9	Jon Aliesha	Prince Seitz (Designee)	T	X			
10	Mike	Kauffmann	E	T			
11	Leslie	Kristof - Past Chair	E	T			
12	Michael Tracey	Maine Miller (Designee)	X	E			
13	Dr. Tim Angela	Moore Browning (Designee)	X	T			
14	Terrance	Moore	X	T			
15	Dr. David Christie	Moore Shields (Designee) Treasurer	T	T			
16	Wayne	Olson *Resigned as of 10-6-25	E	N/A			
17	Lorna	Landherr	T	T			
18	Will	Armstead - Vice Chair	X	T			
19	Kevin	Staten	E	E			
20	Kelly	Johnson	E	X			
21	Deb	Frazier	X	E			
#	ADMINISTRATIVE STAFF		09/24	02/04	04/29	06/24	Total
1	Brian	Bauer	X	X			
2	Tracey	McMorris	X	X			
3	Lisa	Delligatti	X	X			
4	Christina	Coble	X	X			
5	IT	M. Rivera/Luis Bello	X	X			
6	Jennifer	Eimann	X	X			

T – Attended Virtually X – Attended In-Person E – Excused U - Unexcused

Agenda Item 4

AGENDA ITEM SUMMARY

Title	Declarations of Conflict of Interest
Strategic	N/A
Plans/Goals	Public Law 105-220
Policy/Plan/Law	Information Only
Background/Action Requested	In the event that a conflict of interest arises due to business or employment interests of associates or close family members, a Regional Workforce Development Board member would be required to reveal that conflict, to refrain from voting on the issue and to file a memorandum of voting conflict Commission Form 8B
Staff Recommendations	Conflict of Interest Statement Form
Supporting Material	8B Memorandum of Voting Conflict
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC

LAST NAME – FIRST NAME – MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☐ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY
CITY COUNTY	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED	MY POSITION IS ☐ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venture, co-owner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
 - The form must be read publicly at the next meeting after the form is filed.
- IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:
- You must disclose orally the nature of your conflict in the measure before participating.
 - You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, _____, hereby disclose that on _____, 20: ____

A measure came or will come before my agency which (check one)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Agenda Item 5

AGENDA ITEM SUMMARY

Title	Presentation by Sean Boyle, Chief Executive Officer, St. Lucie County Children's Services Council
Strategic Plans/Goals	Optimal Use of Resources
Action Requested	None - Information Only
Background	Sean Boyle, Chief Executive Officer, St. Lucie County Children's Services Council will present an overview of the important work the St. Lucie County Children's Services Council is doing. This presentation will provide more detailed information to all Board members so that they may more confidently communicate these services within the community.
Staff Recommendations	None - Information Only
Supporting Material	Board PowerPoint Presentation September 30, 2026 Link: https://careersourcerc.com/wp-content/uploads/2026/09/Career-Source-Presentation.pptx
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473, ext. 418

Agenda Item 6

AGENDA ITEM SUMMARY

Title	Review and Approve Financial Reports
Strategic Plans/Goals	Optimal Use of Resources
Policy/Plan/Law	Workforce Innovation and Opportunity Act (WIOA)/Role of LWDB's
Action Requested	Review and Approve August Financial Reports - PY 2026-2027
Background	The Board approved the budget for PY 2026-2027 The Executive Committee regularly reviews budgets, all amendments to the budget, and monthly expenditures.
Staff Recommendations	Review and Approve August Financial Reports
Supporting Material	August Financial Statements, Statement of Financial Position
Board Staff	Lisa Delligatti Chief Financial Officer ldelligatti@careersourcerc.com (866) 482-4473 ext. 430

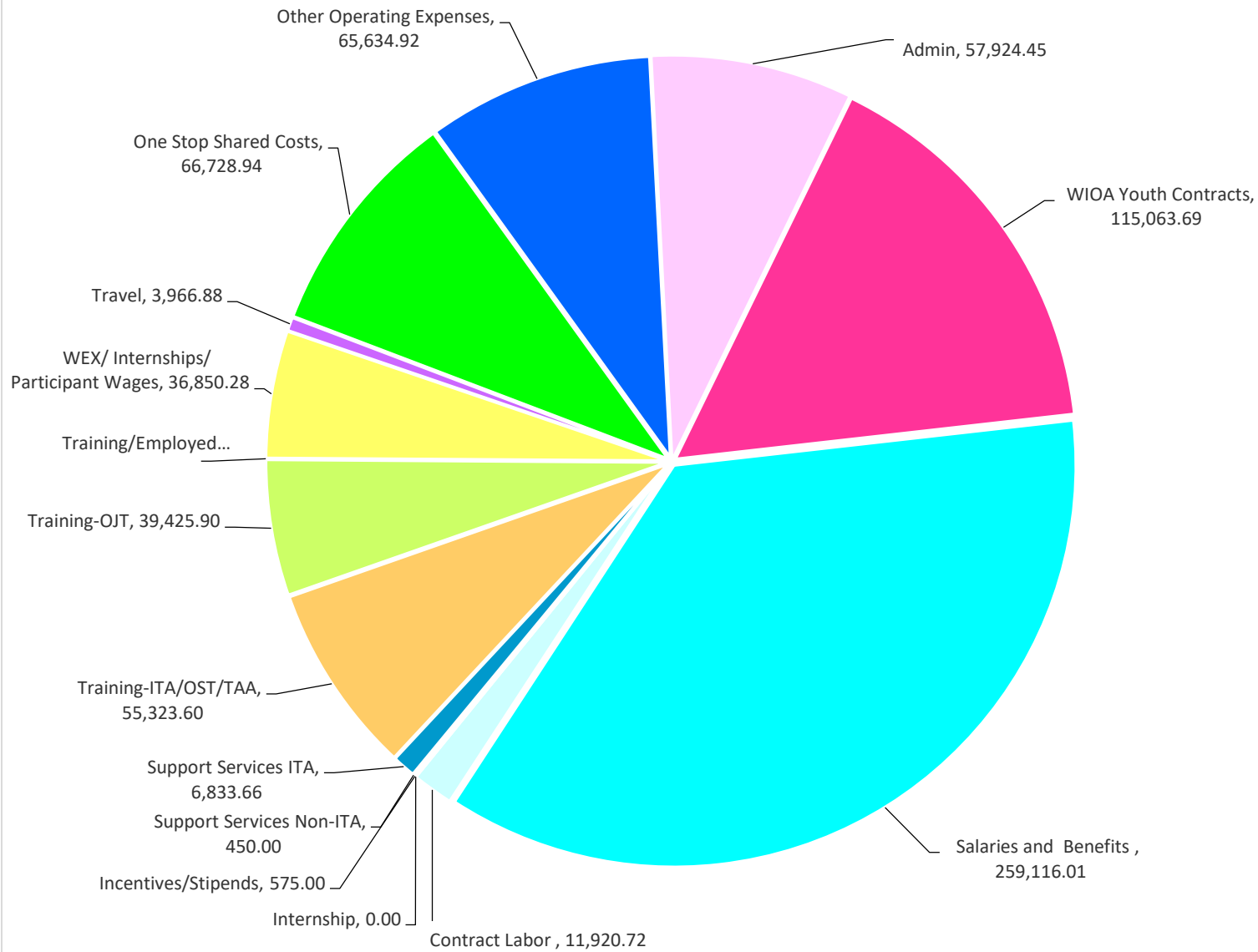
LWDB 20
Summary of Funding and Expenditures
As of August 31, 2026

PY 26-27 TOTAL AVAILABLE FUNDING	INDIRECT	10 ADULT	12 DW	11 YOUTH	20 WP	22 SNAP	24 LVER	25 DVOP	271 RESEA	40 WTP	474 Rapid Response Navigator	478 Network Navigators	479 Sectors of Strategic Focus
PY 26-27 Allocations		\$ 1,194,256	\$ 625,801	\$ 992,973	\$ 811,672	\$ 231,203	\$ 107,323	\$ 202,538	\$ 403,969	\$ 1,162,837	\$ 105,000	\$ 166,000	\$ 40,000
PY 26-27 Supplemental		\$ -	\$ 81,874	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Funds/Incentives		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retained by DEO for Merit Salaries		\$ -	\$ -	\$ -	\$ (299,706)	\$ -	\$ (67,001)	\$ (135,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward to PY 27-28		\$ (724,746)	\$ (716,365)	\$ (483,999)	\$ (370,184)	\$ (65,019)	\$ (14,533)	\$ (26,651)	\$ (100,738)	\$ (685,274)	\$ -	\$ -	\$ -
Carryforward from PY 25-26		\$ 806,695	\$ 784,993	\$ 409,992	\$ 186,601	\$ 73,509	\$ 6,186	\$ 17,322	\$ 80,333	\$ 292,557	\$ -	\$ -	\$ -
Total DEO Grant Funding		\$ 1,276,205	\$ 776,303	\$ 918,966	\$ 328,383	\$ 239,693	\$ 31,975	\$ 58,209	\$ 383,564	\$ 770,120	\$ 105,000	\$ 166,000	\$ 40,000
OTHER NON DEO REVENUES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,276,205	\$ 776,303	\$ 918,966	\$ 328,383	\$ 239,693	\$ 31,975	\$ 58,209	\$ 383,564	\$ 770,120	\$ 105,000	\$ 166,000	\$ 40,000
FUNDING DRAWN DOWN YTD	INDIRECT	10 ADULT	12 DW	11 YOUTH	20 WP	22 SNAP	24 LVER	25 DVOP	271 RESEA	40 WTP	474 Rapid Response Navigator	478 Network Navigators	479 Sectors of Strategic Focus
PY 26-27 Allocations		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,717	\$ 5,800	\$ 500
PY 26-27 Supplemental		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Funds/Incentives		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Retained by DEO for Merit Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carryforward from PY 25-26		\$ 225,894	\$ 24,429	\$ 86,083	\$ 50,550	\$ 25,243	\$ 4,943	\$ 8,351	\$ 66,404	\$ 81,059	\$ -	\$ -	\$ -
OTHER NON DEO REVENUES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 225,894	\$ 24,429	\$ 86,083	\$ 50,550	\$ 25,243	\$ 4,943	\$ 8,351	\$ 66,404	\$ 81,059	\$ 4,717	\$ 5,800	\$ 500
% of Total Budgeted Funding Received		17.70%	3.15%	9.37%	15.39%	10.53%	15.46%	14.35%	17.31%	10.53%	4.49%	3.49%	1.25%
EXPENDITURES													
Administrative	\$ -	\$ 23,148	\$ 1,246	\$ 7,038	\$ 3,260	\$ 2,012	\$ 297	\$ 522	\$ 5,208	\$ 7,981	\$ 720	\$ 1,068	\$ 71
Salaries and Benefits	\$ 41,961	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General and Administrative	\$ 15,964	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Allocated Indirect Costs	\$ (57,924)	\$ 23,148	\$ 1,246	\$ 7,038	\$ 3,260	\$ 2,012	\$ 297	\$ 522	\$ 5,208	\$ 7,981	\$ 720	\$ 1,068	\$ 71
Reclassification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Training	\$ -	\$ 194,461	\$ 13,169	\$ 140,249	\$ 71,613	\$ 21,094	\$ 4,173	\$ 7,542	\$ 53,964	\$ 84,228	\$ 7,398	\$ 11,090	\$ 735
WIOA Youth Contracts	\$ -	\$ -	\$ -	\$ 115,064	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries and Benefits	\$ 49,347	\$ 84,867	\$ (1,010)	\$ 2,282	\$ 6,963	\$ 13,066	\$ 953	\$ 1,790	\$ 35,896	\$ 45,523	\$ 5,415	\$ 7,943	\$ 528
Contract Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 853	\$ -	\$ -	\$ -	\$ 8,907	\$ -	\$ -	\$ -
Internship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Incentives/Stipends	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575	\$ -	\$ -	\$ -
Support Services Non-ITA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450	\$ -	\$ -	\$ -
Support Services ITA	\$ -	\$ 5,934	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -
Training-ITA/OST/TAA	\$ -	\$ 45,677	\$ 9,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-OJT	\$ -	\$ 39,426	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training-Cust./Employed Worker	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WEX/ Internships/ Participant Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 199	\$ 1,056	\$ 205	\$ 452	\$ 462	\$ 163	\$ 112	\$ 58	\$ 563	\$ 591	\$ 22	\$ 19	\$ 1
One Stop Shared Costs	\$ 323	\$ 18,113	\$ 557	\$ 541	\$ 10,592	\$ 3,203	\$ 2,659	\$ 5,013	\$ 7,969	\$ 12,824	\$ 1,238	\$ 2,035	\$ 134
Other Operating Expenses	\$ 7,991	\$ 12,266	\$ 726	\$ 14,880	\$ 15,340	\$ 1,800	\$ 153	\$ 159	\$ 4,334	\$ 7,286	\$ 3	\$ 25	\$ 0
Allocated Program Indirect	\$ (57,859)	\$ 23,122	\$ 1,244	\$ 7,030	\$ 3,256	\$ 2,009	\$ 296	\$ 521	\$ 5,203	\$ 7,972	\$ 720	\$ 1,067	\$ 71
Reclassification	\$ -	\$ (36,000)	\$ 1,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 0	\$ 217,610	\$ 14,415	\$ 147,287	\$ 74,873	\$ 23,106	\$ 4,470	\$ 8,064	\$ 59,173	\$ 92,209	\$ 8,118	\$ 12,158	\$ 806
Funding Over/(under) expenditures	\$ 0	\$ 8,284	\$ 10,014	\$ (61,203)	\$ (24,323)	\$ 2,138	\$ 473	\$ 287	\$ 7,232	\$ (11,150)	\$ (3,401)	\$ (6,358)	\$ (306)
YTD % of Budgeted Funds Expended		17.05%	1.86%	16.03%	22.80%	9.64%	13.98%	13.85%	15.43%	11.97%	7.73%	7.32%	2.01%

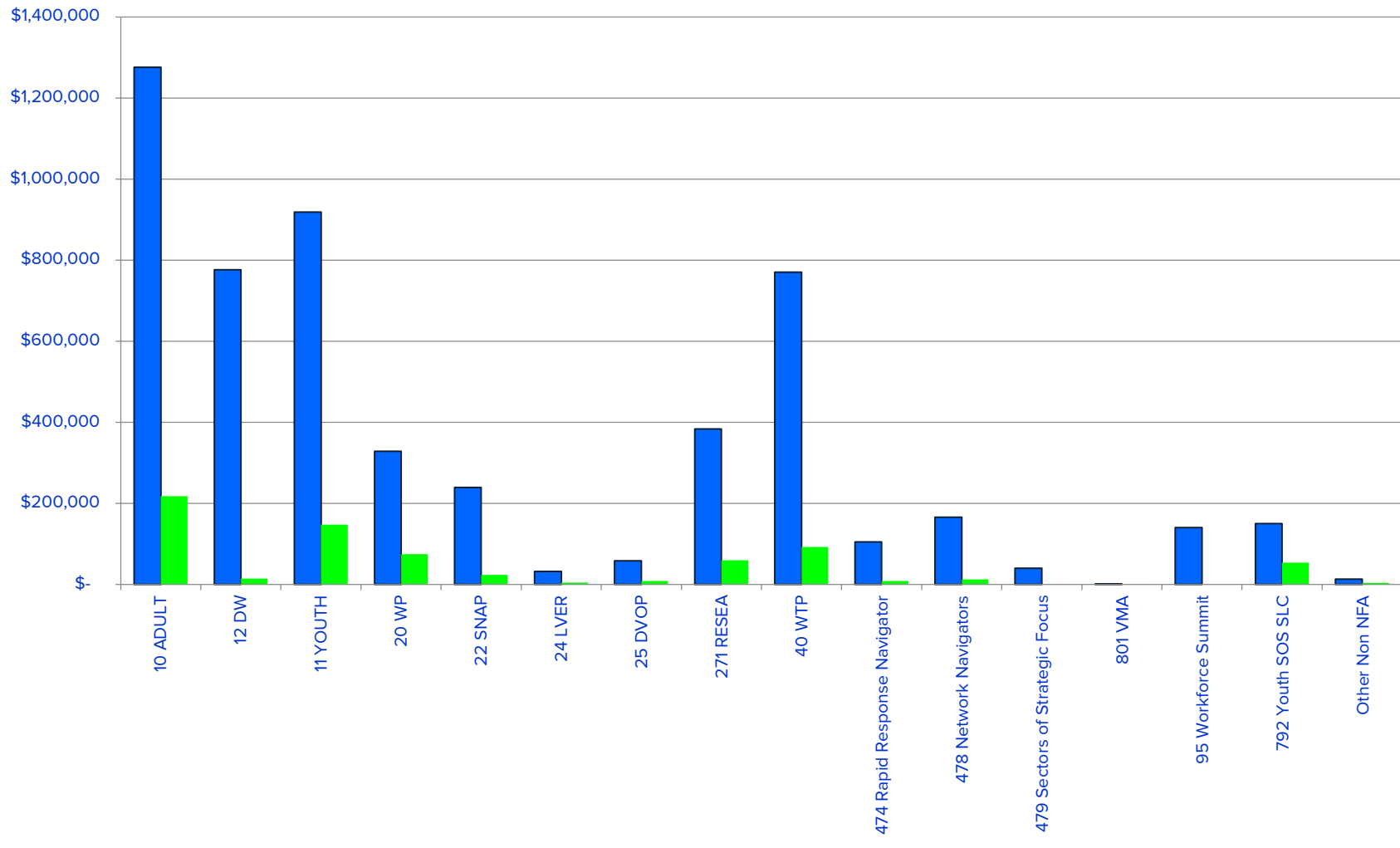
LWDB 20
Summary of Funding and Expenditures
As of August 31, 2026

PY 26-27 TOTAL AVAILABLE FUNDING	801 VMA	95 Workforce Summit	792 Youth SOS SLC	Other Non NFA	YEAR TO DATE TOTALS			
PY 26-27 Allocations	\$ -	\$ 140,000	\$ -	\$ -		\$ 6,183,572		
PY 26-27 Supplemental	\$ -	\$ -	\$ -	\$ -		\$ 81,874		
Additional Funds/Incentives	\$ -	\$ -	\$ -	\$ -		\$ -		
Retained by DEO for Merit Salaries	\$ -	\$ -	\$ -	\$ -		\$ (501,707)		
Carryforward to PY 27-28	\$ -	\$ -	\$ -	\$ -		\$ (3,187,509)		
Carryforward from PY 25-26	\$ 843	\$ -	\$ -	\$ -		\$ 2,659,031		
Total DEO Grant Funding	\$ 843	\$ 140,000	\$ -	\$ -		\$ 5,235,261		
OTHER NON DEO REVENUES	\$ -	\$ -	\$ 150,000	\$ 13,050		\$ 163,050		
TOTAL	\$ 843	\$ 280,000	\$ 150,000	\$ 13,050	\$ -	\$ 10,633,572		
FUNDING DRAWN DOWN YTD	801 VMA	95 Workforce Summit	792 Youth SOS SLC	Other Non NFA	PY 26-27 Actual	PY 26-27 Budget	VARIANCE	% Expended
PY 26-27 Allocations	\$ -	\$ -	\$ -	\$ -	\$ 11,017	\$ 6,183,572	\$ 6,172,555	0.178%
PY 26-27 Supplemental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,874	\$ 81,874	0.000%
Additional Funds/Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Retained by DEO for Merit Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (501,707)	\$ (501,707)	
Carryforward from PY 25-26	\$ 562	\$ -	\$ -	\$ -	\$ 573,517	\$ 2,659,031	\$ 2,085,514	21.569%
OTHER NON DEO REVENUES	\$ -	\$ -	\$ 53,627	\$ 6,477	\$ 60,104	\$ 163,050	\$ 102,946	36.862%
TOTAL	\$ 562	\$ -	\$ 53,627	\$ 6,477	\$ 644,638	\$ 8,585,820	\$ 7,941,182	
% of Total Budgeted Funding Received	66.67%	0.00%	35.75%	49.63%	6.06%			
EXPENDITURES					PY 26-27 Actual	PY 26-27 Budget	VARIANCE Under/(Over)	% Expended
Administrative	\$ -	\$ -	\$ 5,044	\$ 309	\$ 57,924	\$ 429,259	\$ 371,335	13.49%
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ 41,961	\$ 301,517	\$ 259,556	13.92%
General and Administrative	\$ -	\$ -	\$ -	\$ -	\$ 15,964	\$ 127,742	\$ 111,778	12.50%
Allocated Indirect Costs	\$ -	\$ -	\$ 5,044	\$ 309	\$ 0	\$ (0)	\$ (0)	
Reclassification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Program Training	\$ 562	\$ -	\$ 48,418	\$ 3,195	\$ 661,890	\$ 4,969,051	\$ 4,307,162	13.3%
WIOA Youth Contracts	\$ -	\$ -	\$ -	\$ -	\$ 115,064	\$ 750,000	\$ 634,936	15.3%
Salaries and Benefits	\$ -	\$ -	\$ 3,339	\$ 2,216	\$ 259,116	\$ 2,357,258	\$ 2,098,142	11.0%
Contract Labor	\$ -	\$ -	\$ 2,162	\$ -	\$ 11,921	\$ 11,077	\$ (844)	107.6%
Internship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Incentives/Stipends	\$ -	\$ -	\$ -	\$ -	\$ 575	\$ 14,200	\$ 13,625	4.0%
Support Services Non-ITA	\$ -	\$ -	\$ -	\$ -	\$ 450	\$ 10,000	\$ 9,550	4.5%
Support Services ITA	\$ -	\$ -	\$ -	\$ -	\$ 6,834	\$ 64,461	\$ 57,627	10.6%
Training-ITA/OST/TAA	\$ -	\$ -	\$ -	\$ -	\$ 55,324	\$ 284,519	\$ 229,195	19.4%
Training-OJT	\$ -	\$ -	\$ -	\$ -	\$ 39,426	\$ 412,908	\$ 373,482	9.5%
Training-Cust./Employed Worker	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
WEX/ Internships/ Participant Wages	\$ -	\$ -	\$ 36,850	\$ -	\$ 36,850	\$ 87,060	\$ 50,210	42.3%
Travel	\$ -	\$ -	\$ 64	\$ -	\$ 3,967	\$ 17,139	\$ 13,172	23.1%
One Stop Shared Costs	\$ 562	\$ -	\$ 965	\$ -	\$ 66,729	\$ 447,826	\$ 381,097	14.9%
Other Operating Expenses	\$ -	\$ -	\$ -	\$ 670	\$ 65,635	\$ 512,604	\$ 446,969	12.8%
Allocated Program Indirect	\$ -	\$ -	\$ 5,039	\$ 308	\$ 0	\$ 0	\$ -	
Reclassification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ 562	\$ -	\$ 53,462	\$ 3,504	\$ 719,814	\$ 5,398,310	\$ 4,678,496	13.3%
Funding Over/(under) expenditures	\$ -	\$ -	\$ 165	\$ 2,973	\$ (75,176)			
YTD % of Budgeted Funds Expended	66.67%	0.00%	35.64%	26.85%	6.77%			

PY 26-27 Expenditures by Category



PY 26-27 Budget to Actual by Program



Workforce Development Board of the Treasure Coast, Inc.
Statement of Financial Position
As of 8/31/2026

Assets

Current assets

Cash - Accounts Payable	4,939.76
Cash - Payroll	31,958.84
Cash - Business Checking W/Int.	347,598.67
Accounts Receivable Customers	111.03
Accounts Receivable - Other	1,426.22
Prepaid Expenses	40,727.88
Deposits	837.00
Due TO/ Due FROM	2,418.61

Total Current assets	430,018.01
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Non-current assets

Data Processing Equipment	119,215.39
Vehicles	447,386.10
Leasehold Improvements	217,855.62
Accumulated Depreciation	(724,716.63)
Other Assets	24,240.00

Total Non-current assets	83,980.48
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Total Assets	513,998.49
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Liabilities & Net Assets

Current Liabilities

Accounts Payable	122,687.44
Payroll Accounts Payable	319.00
Accrued Expenses	56,352.69
SUTA Payable	61.89
Principal Insurance	286.94
Health Insurance Payable	1,992.36
AFLAC Payable	16.22
Legal Shield	95.78
Workers Comp Payable	5,912.72
Accrued Leave	84,284.06
Sick Leave Liability	48,749.42
Refundable Advances	1,950.21
Deferred Revenue	285.00

Total Current Liabilities	322,993.73
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Non-current liabilities

Long-term Lease Liability	316,523.00
Lease Liability Offset	(316,523.00)

Total Non-current liabilities	0.00
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Net Assets

Beginning of Year	1,032,582.20
Current Year	(841,577.44)
Total Net Assets	191,004.76

Total Liabilities & Net Assets	513,998.49
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AGENDA ITEM SUMMARY

Title	Consent Agenda
Strategic Plans/Goals	Operational Intelligence
Policy/Plan/Law Action	Board By-Laws
Requested Background	Approve Consent Agenda, as presented Consent Agenda a. Review and Approve June 24, 2026, Board of Directors Meeting Minutes b. Review and Approve July 21, 2026, Youth Council Meeting Minutes c. Review and Approve August 14, 2026, Executive Committee Meeting Minutes I. Review and Approve May and June Financial Reports - PY2025-2026 II. LWDB 20 Final Budget - PY 2026-2027 d. Review and Approve September 11, 2026, Executive Committee Meetings I. Review and Approve July Financial Reports - PY2026-2027 II. Review and Approve Eckerd Statement of Work for PY 2026-2027 Workforce Innovation and Opportunity Act (WIOA) Youth Services Contract III. Review and Approve Local Targeted Occupations List (LTOL) for 2nd Quarter - PY2026-PY2027
Staff Recommendation	Review and Approve Consent Agenda Items, as presented
Supporting Material	Meeting Minutes, Financial Reports, LTOL, Eckerd Statement of Work for PY 2026-2027 Workforce Innovation and Opportunity Act (WIOA) Youth Services Contract. Link: https://careersourcerc.com/wp-content/uploads/2026/09/Consent-Agenda-2.pdf
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

Agenda Item 8

AGENDA ITEM SUMMARY

Title	Declaration of Authority - Rebecca Petrie, Designee for David Freeland, President, Education Association of St. Lucie County
Strategic Plans/Goals	Operational Intelligence
Policy/Plan/Law	Workforce Innovation and Opportunity Act (WIOA): Role of Local Workforce Boards
Action Requested	Review and Approve Declaration of Authority, as presented
Background	The By-Laws of the Workforce Development Board permits mandatory board members to designate a single, high-ranking designee with decision-making authority from his/her organization to represent him/her at Board and/or at standing or Ad-Hoc committee meetings. Per the Boards By-Laws David Freeland has requested that Rebecca Petrie represent him at the Board of Directors and Program and Services Committee meetings when Mr. Freeland is not available to attend. The Board must approve all designees.
Staff Recommendations	Review and Approve Declaration of Authority, as presented
Supporting Material	Declaration of Authority
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

Board Member's Name: David Freeland

Board Member's Title: President

Board Member's Organization: Education Association of St. Lucie

Board Seat (select all that apply):

- ☐ Local Educational Entity
☐ Postsecondary educational institution/community college
☒ Labor or employee representative
☐ Community based organization
☐ Economic development agency
☐ One-Stop partner
☐ Private education provider (non-profit)
☐ Private education provider (for-profit)

I hereby designate the following individual to represent me at Board and Board committee meetings for the duration of my appointment to the Workforce Development Board, as necessary. I have instructed this designee as to the roles and responsibilities of a Board member, as well as the policies and procedures of the Board and have given this designee the authority to act on my behalf and attest that this individual has authority to make decisions and commitments for our organization.

Name of Designee: Rebecca Petrie

Title of Designee: Vice President, CTA

Mailing Address of Designee: 371 E. Midway Rd. Ft. Pierce, FL 34986

Designee Telephone Number: 772-464-6430 Fax Number: _____

Designee Email: Rebecca.Petrie@FloridaEA.org

By our signatures below, we agree that the above designee will represent the above named Board member at Board and Board committee meetings until further notice:

Board Member Signature: _____

Date: 7/31/2026

Designee Signature: _____

Date: 7/31/2026

AGENDA ITEM SUMMARY

Title	Internal Control Questionnaire (ICQ) for PY 2026-2027
Strategic Goal	Optimal Use of Resources
Policy/Plan/Law	Workforce Innovation & Opportunity Act: Role of LWDB's
Action Required	Review and Approve Acceptance of the Internal Control Questionnaire (ICQ) For PY 2026-2027
Background	The Internal Control Questionnaire (ICQ) has been developed by the Department of Commerce (FLORIDACOMMERCE) as a self-assessment tool for the agency's sub-recipients to help evaluate whether a system of sound internal control exists within their organization. An effective system of internal control provides reasonable assurance that management's goals are being properly pursued. Each organization's management team sets the tone and has ultimate responsibility for a strong system of internal controls. The ICQ is submitted to FLORIDACOMMERCE by the organization's President/CEO. Responses should reflect the entity's management team's knowledge and perspective of the controls in place as of the time the questionnaire is completed.
Staff Recommendation	Review and Approve the Acceptance of the Internal Control Questionnaire (ICQ) for PY 2026-2027
Supporting Materials	Link to: https://careersourcerc.com/wp-content/uploads/2026/09/2026-2027-ICQ-and-Assessment-9-23-26.pdf
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com 866-482-4473 ext. 418

Agenda Item 10

AGENDA ITEM SUMMARY

Title	Review and Approve Workforce Innovation Opportunity Act (WIOA) - Subrecipient Services - Youth Services Contract Renewal - PY 2026-2027 (RFP Term 1 of 5)
Strategic Plans/Goals	Optimal Use of Resources
Policy/Plan/Law	Board Policy/Board Responsibility
Action Requested	Review and Approve the Renewal of WIOA Youth Services Subrecipient Contract for PY2026-2027
Background	CareerSource Research Coast entered into a multiple-year sub-recipient procurement for the provision of WIOA Youth Services. CSRC staff will report to the Programs and Services Committee on the intent to renew the WIOA Youth Services contract with the current service provider.
Staff Recommendations	Review and Approve (WIOA) - Subrecipient Services - Youth Services Contract Renewal - PY2026-2027
Supporting Material	WIOA Youth Subrecipient Contract Link: https://careersourcerc.com/wp-content/uploads/2026/09/Eckerd-Youth-Contract-PY-26-27-Draft-.pdf
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

Agenda Item 11

AGENDA ITEM SUMMARY

Title	Request for Quarterly Office Closures to Accommodate All Professional Staff Training Days in PY2026-2027
Strategic	Operational Intelligence
Plans/Goals	None - Information Only
Policy/Plan/Law	None - Information Only
Background	Pursuant to governance policies, any decision to close a company office must be reviewed and formally approved by the Board of Directors before it can proceed. This applies regardless of the size or location of the office in question.
Staff Recommendations	Approve the Request for Quarterly Office Closures to Accommodate All Professional Staff Training Days in PY2026-2027
Supporting Material	None - Information Only
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

Agenda Item 12

AGENDA ITEM SUMMARY

Title	One-Stop Operator Quarterly Reports 4th Quarter - PY 2025-2026
Strategic Plans/Goals	Effective Utilization of Current and Timely Operational Intelligence for all Stakeholders
Policy/Plan/Law	Workforce Innovation and Opportunity Act (WIOA)/Role of the One-Stop Operator
Action Requested	None - Information Only
Background	The One-Stop Operator's major function is the coordination of the service delivery among the required One-Stop System Partners and their programs for the Local Workforce Development Area 20 (LWDA 20), CareerSource Research Coast. The One-Stop Operator will navigate between the One-Stop Partners to ensure there is coordination of service delivery for employers and job seekers within the LWDA 20 One-Stop System. The One-Stop Operator requires a submission of written, quarterly reports to the Board of Directors regarding the progress towards the established goals of the One-Stop Operator.
Staff Recommendations	None - Information Only
Supporting Material	One-Stop Operator Quarterly Report - Q4 PY 2025-2026
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

One-Stop Operator Report

Fourth Quarter Program Year 2025-2026

1. Overall Duty of the Comprehensive One-Stop Career Center Operator

Workforce Coordination Consulting, LLC (WCC) continued as the Comprehensive One-Stop Career Center Operator through the fourth quarter of the Program Year 2025-2026. Their contract has been renewed and signed effective July 1, 2026 through June 30, 2027. Planning and Oversight meetings have been held during this quarter with CareerSource Research Coast (CSRC) Administration and the WCC partners, Eleanor Eberhart-Chin and Glenda Harden. WCC's major function is the coordination of the service delivery among the Comprehensive One-Stop Partners and their programs. WCC is responsible for navigating between the Comprehensive One-Stop partners to ensure there is coordination of service delivery for employers and career seekers within the LWDB 20 One-Stop System.

2. Memorandums of Understanding (MOUs) and Infrastructure Agreements (IFAs)

MOU – The MOU covering the period of July 2024 through June 2027 is still in effect.

IFA - Under the IFA, the Partners are invoiced quarterly based on the number of hours their staff are physically present at the Center. Partners were sent the Time Tracking Record on 1/6/26 for completion to document the time their staff were physically present and providing their services at the One-Stop Career Center for the third quarter of the Program Year (Jan.2026 – March 2026). The first invoices for the current Program Year were sent to the Partners on 2/9/26, after the time records were received and verified. CSRC reports that all invoices for the second quarter have been paid. Invoices for the third quarter (Jan., Feb., March) were sent to the partners on 6/22/26. CSRC reports that all invoices for the third quarter have been paid. Invoices for the fourth quarter of the Program Year (April, May, June) will be sent out as soon as all Partners have submitted their time records.

3. Coordination and Collaboration Activities

Partner Meetings –WCC has communicated with the required Partners and their staff as needed throughout the quarter to provide guidance and assistance.

As required under their contract with CareerSource Research Coast, Workforce Coordination Consulting, LLC. is required to make four visits to the One-Stop Career Center. The first visit was made to the One-Stop in their new venue on December 11, 2025. Two cubicles have been designated for the Partners to utilize when they are present at the Center. The cubicles are equipped with laptops and technical assistance is available. Career Center staff, Partners that were present and Management were interviewed. Feedback was very positive from all parties. The second visit was made to the One-Stop on 3/6/26, the third visit on 5/15/26 and the fourth visit on 6/30/2026.

The Program Year 25-26 second Quarter Partner Meeting was held in person at the Comprehensive One-Stop Career Center on 1/20/2026. The third Quarter Partner Meeting was held in person at the Comprehensive One-Stop Career Center on 4/7/26. The fourth Quarter Partner Meeting was held on July 21, 2026 at the Comprehensive One-Stop Career Center.

One-Stop Operator Report

Fourth Quarter Program Year 2025-2026

Customer Satisfaction Survey - As of this report, there have been no Customer Satisfaction Surveys completed for the program year. The survey is always an Agenda Item for the Quarterly Partner Meetings. Discussion and strategies to improve the completion of the surveys occurs. As the latest strategy, the QR code for the Customer Satisfaction Survey is displayed on one of the laptops located in the Partner's cubicles. Partners are always reminded to have any customers they deal with at the One-Stop Career Center to complete the survey. Discussions regarding adding the paper survey in the Partner cubicles as well as the QR Code occurred at the Quarterly Partners Meeting on July 21, 2026.

Client Referrals - During the fourth quarter, CareerSource Research Coast sent 21 referrals to other agencies and received 39 referrals from other agencies, St. Lucie County Community Services, Indian River State College and AARPreport that no referrals were sent or received by their agencies. The Department of Vocational Rehabilitation did not send any referrals and received 12. Referrals are submitted through the Crosswalk system which is being utilized by all partners. It is the responsibility of the One-Stop Operator, WCC, to monitor and evaluate the utilization and effectiveness of the system. Reminders regarding this report and utilization of the Crosswalk System are sent to all Partners on a weekly basis by the One-Stop Operator.

4. Conflict of Interes

Currently, WCC has no conflicts of interest.

5. Complying with Federal Regulations and Procurement Policies

CSRC followed federal guidelines and procurement policies as outlined in their Administrative Plan in procuring and contracting with Workforce Coordination Consulting, LLC as the Comprehensive One-Stop Career Center Operator. WCC is responsible for monitoring the Comprehensive One-Stop Career Center System. WCC has created a monitoring/compliance tool and met with CSRC Administration for review and approval of the tool. WCC conducted monitoring of the Comprehensive One-Stop Career Center System on May 15, 2026 utilizing the monitoring tool. The annual Monitoring Report covering Program Year 25/26 was completed and sent to CSRC Administration on June 1, 2026.

6. Recommendations

The main recommendation has been to establish a One-Stop Career Center venue which ensures there is coordination of service delivery for employers and career seekers within the LWDB 20 One-Stop System. The physical presence of the One-Stop Career System Partners at the Center is a proven delivery method to achieve this goal. With the new venue and the Partners now physically present at the Career Center, providing their services, progress to achieve this goal is happening! The One-Stop Operator continues to work closely with the Partners to encourage referrals through the Crosswalk System and to have their customers complete the Customer Satisfaction Survey.

Workforce Coordination Consulting, LLC
COMPREHENSIVE ONE-STOP CAREER CENTER
Renaissance Business Park
4100 Okeechobee Road, Suite 90 A
Ft. Pierce, FL 34947

QUARTERLY PARTNERS MEETING AGENDA
July 21, 2026
10:00am

1. Welcome and Introductions
2. Reminders:
 - Quarterly Timesheets
 - Invoices
 - Sign In Sheets
3. Crosswalk/Referrals
4. Customer Satisfaction Survey
5. Partner Updates:
 - CareerSource
 - IRSC/CTE
 - IRSC/Adult Education
 - Farmworker Career Development Program
 - Vocational Rehabilitation
 - Division of Blind Services
 - AARP Foundation
 - St. Lucie County Community Services
6. Open Discussion

COMPREHENSIVE ONE-STOP CAREER CENTER QUARTERLY PARTNERS MEETING 7/21/2026 MINUTES

The Partner's Meeting was held at the CareerSource Research Coast Comprehensive One-Stop Career Center, Ft. Pierce. The following members were present:

- Glenda Harden, Workforce Coordination Consulting, LLC.
- Eleanor Eberhart-Chin, Workforce Coordination Consulting, LLC.
- Gregory McDonald, CareerSource Research Coast
- Troy Shearer, Indian River State College
- Nicholas Brown, Indian River State College
- Sherika Perez, Division of Blind Services
- Karen Badger, Division of Blind Services
- Betty Guerrero, Farmworker Career Development Program
- Emily Hough, Department of Vocational Rehabilitation
- Angie Strickland, CareerSource Research Coast
- Jodi Thomas, CareerSource Research Coast
- Stacey Shafer, CareerSource Research Coast
- Christina Coble, CareerSource Research Coast
- Kate Sayger, CareerSource Research Coast

AARP and St. Lucie Community Services were not in attendance. The Quarterly Partner's Meeting Agenda was emailed to all partners in advance, extra copies of the Agenda were available to all in attendance. Welcome and introductions followed. CareerSource Research Coast Program staff representing all programs were invited to attend the Partners' Meeting to provide information about the Programs each of them represented.

Agenda items covered by the One-Stop Operator included reminders regarding the Quarterly timesheet records that partners need to complete, the method of invoicing for the time Partners are physically present at the One-Stop Career Center and the importance of maintaining the Sign-In Sheets. The copies of the Partner Sign In sheets and the Fourth Quarter Time Record was sent to the Partners on 7/14/26. Glenda Harden explained the April Sign In sheet sent was incorrect, therefore the correct sheet will be sent and asked the Partners to make any needed corrections on their time record and email it by July 31, 2026. Referrals and reporting for the Crosswalk System and Customer Satisfaction Survey were also Agenda Items. As they service Customers, Partner Staff have Customers scan the QR Code for the Survey, there is no follow through on completion of the survey. A suggestion was made to also have paper copies of the Survey in the Partner Cubicles.

Updates regarding their organization's programs and services were provided by each of the Partners:

The Division of Blind Services (DBS) reported their program is now fully staffed. Karen Badger was present and introduced as the new Case Manager for DBS.

The Farmworker Career Development Program (FWCDP) reported that the Program was successful for the year. The Program needs case managers to cover Okeechobee and Indian River Counties. The FWCDP will be actively recruiting youth ages 14 to 24 years from Farmworker families to fund for education and training. The Program also provides incentives.

Indian River State College (IRSC) reported the Welders Program won a Competitive Statewide Competition. They created the "Unknown Soldier" statue utilizing welding materials. The statue is on display at the Ft. Pierce Campus. Apprenticeship, Vocational, Welding, HVAC and Automotive Programs were discussed. The HVAC Program is in need of needs an Instructor. IRSC is looking for Partnerships for the Project Lift Program. Nicholas Brown was introduced and he reported there have been adjustments made and titles changed for programs. Nicholas discussed the 5 Pillars of education and training at IRSC.

The Department of Vocational Rehabilitation (VR) reported their Program Services for the 26/27 year have been approved and there have been changes made at the local level. ServiceSource, as the sole provider for the Research Coast, has gone through a restructure. VR needs staff, specifically Case Managers. A brief description of the position was given with the salary range.

Each of the CSRC Program Team staff explained the services provided by the following programs, Welfare Transition/SNAP, WIOA, Youth Services, Wagner Peyser and Business Services.

The meeting adjourned at approximately 11:30am.

Agenda Item 13

AGENDA ITEM SUMMARY

Title	Workforce Readiness Taskforce 3rd Quarter, 2026 Report
Strategic Plans/Goals	Administration & Strategic Planning
Policy/Plan/Law	CareerSource Florida Strategic Policy - Education and Industry Consortiums
Action Requested	Review Workforce Readiness Taskforce (Education and Industry Consortium) Quarterly Report
Background	Section 445.007(15), Florida Statutes, requires each local workforce development board to create an education and industry consortium composed of representatives of educational entities and businesses in the designated workforce service delivery area. This policy requires local workforce development boards to appoint education and industry consortiums composed of local leaders who provide independent information from stakeholders in their local area. Local workforce development boards shall consider this information in creating strategies and local plans that describe efforts to provide educational and workforce opportunities to businesses and job seekers. The goal is to align educational programming with industry needs at the local level. This policy applies to local education and industry consortiums and the local workforce development boards that appoint them. Education and industry consortiums act as independent advisory groups. Members do not have any direct or implied authority over local workforce development boards, their membership, or employees.
Staff Recommendations	Review Workforce Readiness (Education and Industry Consortium) 3rd Quarter Report
Supporting Material	None - Information Only
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

Agenda Item 14

AGENDA ITEM SUMMARY

Title	WIOA Negotiated Primary Indicators of Performance PY2026 and 2027
Strategic Plans/Goals	Clear, Credible, and Trustworthy Commitments and Projects
Policy/Plan/Law	Workforce Innovation and Opportunity Act (WIOA) Title I Programs and Title III Wagner-Peyser (WP) Act; Training and Employment Guidance Letter No. 09-17
Action Requested	None - Information Only
Background	The State of Florida negotiated and agreed upon levels of performance for WIOA programs and Wagner Peyser-funded activities for PYs 2026-2027 with the United States Department of Labor, Employment, and Training Administration. Once the State levels were agreed upon, CareerSource Florida (CSF) and the Department of Commerce (FLORIDACOMMERCE) negotiated performance levels with each Local Workforce Development Board. t Staff will review negotiated performance levels for program years 2026 and 2027 for the Workforce Innovation and Opportunity Act (WIOA) Title I and Title III programs.
Staff Recommendations	None - Information Only
Supporting Material	LWDB20 WIOA Primary Indicators of Performance - PY2026 and 2027
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

PY 2026 & 2027 Local Performance Levels Negotiation Response	
Local Workforce Development Board (LWDB): 20	Career Source Research Coast
LWDB Contact Name: Brian Bauer, President/CEO	
LWDB Contact Email:	bbauer@careersourcerc.com
LWDB Contact Email:	tmcmorris@careersourcerc.com
LWDB Contact Email:	

Measures	PY 2026 Proposed Performance Levels	Accept Proposed Performance Levels? (Select Yes or No From Drop Down)	Proposed Level of Performance (Leave blank if accepting Performance Level)	Rationale for Proposed Level of Performance (Leave blank if accepting Performance Level)	Measures	PY 2027 Proposed Performance Levels	Accept Proposed Performance Levels? (Yes or No)	Proposed Level of Performance (Leave blank if accepting Performance Level)	Rationale for Proposed Level of Performance (Leave blank if accepting Performance Level)
Adults:					Adults:				
Employed 2nd Qtr After Exit	91.90%	YES			Employed 2nd Qtr After Exit	91.9%	YES		
Employed 4th Qtr After Exit	88.20%	YES			Employed 4th Qtr After Exit	88.2%	YES		
Median Wage 2nd Quarter After Exit	\$10,971	YES			Median Wage 2nd Quarter After Exit	\$10,971	YES		
ESE	70%	NO	65%		ESE	70%	YES		
Credential Attainment Rate	84.60%	YES			Credential Attainment Rate	84.6%	YES		
Measurable Skill Gains	87.1%	YES			Measurable Skill Gains	87.1%	YES		
Dislocated Workers:					Dislocated Workers:				
Employed 2nd Qtr After Exit	88.5%	NO	87.5%	Based on 90% of SAM projection	Employed 2nd Qtr After Exit	88.5%	YES	88.5%	
Employed 4th Qtr After Exit	82.7%	NO	82.90%	Based on 90% of SAM projection	Employed 4th Qtr After Exit	82.7%	NO	82.90%	Based on 90% of SAM projection
Median Wage 2nd Quarter After Exit	\$11,326	NO	\$10,700	Based on historical performance and upcoming economic conditions (ie. Amazon layoff)	Median Wage 2nd Quarter After Exit	\$11,326	NO	\$11,000	Based on historical performance and upcoming economic conditions (ie. Amazon layoff)
ESE	70%	NO	65%		ESE	70%			
Credential Attainment Rate	77.4%	YES			Credential Attainment Rate	77.4%	YES		
Measurable Skill Gains	76.1%	YES			Measurable Skill Gains	76.1%	YES		

PY 2026 & 2027 Local Performance Levels Negotiation Response

Local Workforce Development Board (LWDB): 20		Career Source Research Coast	
LWDB Contact Name: Brian Bauer, President/CEO			
LWDB Contact Email:	bbauer@careersourcerc.com		
LWDB Contact Email:	tmcmorris@careersourcerc.com		
LWDB Contact Email:			

Measures	PY 2026 Proposed Performance Levels	Accept Proposed Performance Levels? (Select Yes or No From Drop Down)	Proposed Level of Performance (Leave blank if accepting Performance Level)	Rationale for Proposed Level of Performance (Leave blank if accepting Performance Level)	Measures	PY 2027 Proposed Performance Levels	Accept Proposed Performance Levels? (Yes or No)	Proposed Level of Performance (Leave blank if accepting Performance Level)	Rationale for Proposed Level of Performance (Leave blank if accepting Performance Level)
Youth:					Youth:				
Employed 2nd Qtr After Exit	78.4%	YES			Employed 2nd Qtr After Exit	78.4%	YES		
Employed 4th Qtr After Exit	75.2%	YES			Employed 4th Qtr After Exit	75.2%	YES		
Median Wage 2nd Quarter After Exit	\$3,936	NO	\$4,200	Willing to negotiate to higher lever her for lower targets in other areas	Median Wage 2nd Quarter After Exit	\$3,936	NO	\$4,200	Willing to negotiate to higher lever her for lower targets in other areas
ESE	70%	NO	65%	Based on historic performance	ESE	70%	NO	70%	Based on historic performance
Credential Attainment Rate	88.5%	NO	85.50%	Based on projections of actual performance.	Credential Attainment Rate	88.5%	NO	85.50%	Based on projections of actual performance
Measurable Skill Gains	86.6%	NO	92.50%	Willing to negotiate to higher lever her for lower targets in other areas	Measurable Skill Gains	86.6%	NO	92.50%	Willing to negotiate to higher lever her for lower targets in other areas
Wagner-Peyser:					Wagner-Peyser:				
Employed 2nd Qtr After Exit	65.5%	YES			Employed 2nd Qtr After Exit	65.5%	YES		
Employed 4th Qtr After Exit	63.1%	YES			Employed 4th Qtr After Exit	63.1%	YES		
Median Wage 2nd Quarter After Exit	\$7,522	YES			Median Wage 2nd Quarter After Exit	\$7,522	YES		



Agenda Item 15

AGENDA ITEM SUMMARY

Title	LWDB 20 Primary Indicators of Performance for Program Year (PY) 2025-2026 4th Quarter
Strategic Plans/Goals	Clear, Credible, and Trustworthy Commitments and Projects
Policy/Plan/Law	Workforce Innovation and Opportunity Act (WIOA) Title I Programs and Title III Wagner-Peyser (WP) Act; Training and Employment Guidance Letter No. 09-20
Action Requested	None - Information Only
Background	The State of Florida must negotiate and agree upon performance levels for WIOA and WP programs funded by the United States Department of Labor, Employment and Training Administration. Once the state levels are established, the Department of Commerce (FLORIDACOMMERCE) must negotiate and reach agreements with the Local Workforce Development Boards regarding their local performance targets.
Staff Recommendations	Staff will review performance for the 4th quarter of PY2025-2026.
Supporting Material	LWDB 20 PY2025-2026 4th Quarter Performance
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

LWDB 20														
Measures	PY2024-2025 4th Quarter Performance	PY202 4-2025 % of Performance Goal	PY2024-2025 Performance Goals	PY2025-2026 1st Quarter Performance	PY202 5-2026 % of Performance Goal	PY2025-2026 2nd Quarter Performance	PY202 5-2026 % of Performance Goal	PY2025-2026 3rd Quarter Performance	PY202 5-2026 % of Performance Goal	PY2025-2026 4th Quarter Performance	PY202 5-2026 % of Performance Goal	PY2025-2026 Performance Goals		
Adults:														
Employed 2nd Qtr After Exit	93	99.68	93.3	91.9	98.50	88.2	94.53	91.3	97.86	90.9	97.43	93.3		
Median Wage 2nd Quarter After Exit	\$14,341	145.06	\$9,886	\$14,879	150.51	\$13,735	138.93	\$13,156	133.08	\$12,561	127.06	\$9,886		
Employed 4th Qtr After Exit	92.2	101.21	91.1	92.9	101.98	92.2	101.21	94.3	103.51	92.4	101.43	91.1		
Credential Attainment Rate	89.4	104.32	85.7	89.7	104.67	88.2	102.92	85.5	99.77	85.2	99.42	85.7		
Measurable Skill Gains	99.3	139.47	71.2	85.9	120.65	86.9	122.05	86.5	121.49	96.3	135.25	71.2		
Dislocated Workers:														
Employed 2nd Qtr After Exit	88.9	96.63	92	87.5	95.11	85.7	93.15	100	108.70	100	108.70	92		
Median Wage 2nd Quarter After Exit	\$9,661	96.61	\$10,000	\$7,772	75.82	\$8,092	78.95	\$11,020	107.51	\$9,080	88.58	\$10,250		
Employed 4th Qtr After Exit	100	109.89	91	88.9	97.69	88.9	97.69	87.5	96.15	85.7	94.18	91		
Credential Attainment Rate	100	112.11	89.2	100	112.11	100	112.11	100	112.11	100	112.11	89.2		
Measurable Skill Gains	100	125.16	79.9	100	125.16	77.8	97.37	100	125.16	87.5	109.51	79.9		
Youth:														
Employed 2nd Qtr After Exit	87	107.94	80.6	80.8	100.25	77.8	96.53	79.2	98.26	78.9	97.89	80.6		
Median Wage 2nd Quarter After Exit	\$4,565	130.41	\$3,500	\$4,608	121.26	\$4,608	121.26	\$4,238	111.51	\$4,221	111.07	\$3,800		
Employed 4th Qtr After Exit	93.7	128.36	73	92.6	126.85	87	119.18	83.6	114.52	81.9	112.19	73		
Credential Attainment Rate	88.4	100.23	88.2	79.1	87.79	72.5	80.47	70.2	77.91	66.7	74.03	90.1		
Measurable Skill Gains	98.6	114.25	86.3	93.5	108.34	94.2	109.15	100	115.87	97.4	112.86	86.3		
Wagner Peyser:														
Employed 2nd Qtr After Exit	64.2	96.83	66.3	63.4	95.63	62.8	94.72	63.3	95.48	63.5	95.78	66.3		
Median Wage 2nd Quarter After Exit	\$7,800	123.91	\$6,295	\$7,670	121.84	\$7,526	119.56	\$7,461	118.52	\$7,580	120.41	\$6,295		
Employed 4th Qtr After Exit	64	103.06	62.1	64.1	103.22	64.3	103.54	63.4	102.09	62.9	101.29	62.1		
Not Met (less than 90% of negotiated)														
Met (90-100% of negotiated)														
Exceeded (greater than 100% of negotiated)														

AGENDA ITEM SUMMARY

Title	Annual Performance Report for Direct Provider of Workforce Services PY 2025-2026
Strategic Goal	Optimal Use of Resources
Action Required	None - Information Only
Background	As the designated Direct Services Provider for the local workforce development area, CareerSource Research Coast is required to annually report on the performance and effectiveness of its direct service delivery. The PY 2025-2026 Direct Services Provider Annual Report provides an overview of program performance and service delivery outcomes, including comparison to the prior program year, areas of improvement and continued focus, and the cost savings achieved through CareerSource Research Coast's role as the Direct Services Provider. Staff will present the report and key findings to the Board of Directors.
Staff Recommendation	None - Information Only
Supporting Materials	Annual Performance Report for Direct Provider of Workforce Services
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com 866-482-4473 ext. 418

During PY 2025-26, CareerSource Research Coast (CSRC) continued to demonstrate the value of its direct-service model, realizing \$303,295.93 in cost savings while maintaining strong participant outcomes and strengthening workforce service delivery. Despite staffing vacancies across several frontline service areas during the program year, CSRC increased work-based learning and employment connections, expanded access to workforce services, and implemented operational improvements designed to increase efficiency, accountability, and the customer experience.

STRONG PARTICIPANT OUTCOMES

CSRC maintained strong performance across several workforce programs during PY 2025-26. The WIOA Adult program met or exceeded negotiated performance expectations across all federal performance measures throughout the program year and consistently exceeded expectations for Median Earnings 2nd Quarter After Exit, Employment 4th Quarter After Exit, and Measurable Skill Gains. The Dislocated Worker program exceeded expectations for Credential Attainment throughout the year and improved from meeting to exceeding expectations for Employment 2nd Quarter After Exit and Measurable Skill Gains during the third and fourth quarters. The Youth program also consistently exceeded expectations for Median Earnings 2nd Quarter After Exit, Employment 4th Quarter After Exit, and Measurable Skill Gains.

Wagner-Peyser employment outcomes remained stable despite lower overall registration and job-referral activity. The number of job seekers obtaining employment increased from 1,150 to 1,163, while the program also exceeded negotiated performance expectations for Median Earnings and Employment 4th Quarter After Exit.

SNAP E&T experienced a significant increase in service demand during PY 2025-26, serving 678 participants compared with 277 in the prior year. CSRC staff responded to the increased volume while continuing to engage participants in activities designed to strengthen employability and support movement toward employment. Participants assigned to education and training activities increased from 300 to 444, employment closures increased from 9 to 22, and CSRC expanded the use of Work Experience, increasing from no placements in the prior year to 24 placements during PY 2025-26.

CSRC also increased the depth of services provided through the Jobs for Veterans State Grant program. Total veterans served increased from 465 to 482, while qualifying eligible veterans served increased from 260 to 373. Veterans receiving individualized career services increased from 80 to 112, and the number of employment plans developed increased from 50 to 102.

Youth Credential Attainment was identified as an area requiring improvement during the program year. CSRC determined that program practices had placed significant emphasis on helping out-of-school youth obtain secondary school equivalency credentials without sufficient attention to the additional employment or postsecondary enrollment outcomes necessary for those credentials to contribute to Credential Attainment performance. CSRC strengthened provider oversight and clarified program expectations to address the identified issue.

EXPANDED WORK-BASED LEARNING AND EMPLOYMENT CONNECTIONS

CSRC continued to expand opportunities for participants to gain work experience and connect directly with employers. Business Services increased job orders closed to placement by approximately 24 percent, from 70 to 87, while work-based learning expenditures increased approximately 13 percent to \$254,648. The number of OJTs developed also increased from 50 to 52. These results were achieved despite reduced Business Services staffing during a significant portion of the program year. The reported increases in work-based learning expenditures and job-order placements were also identified among the department's notable accomplishments for the year.

Employer recruitment activities also reached more job seekers with fewer events. CSRC conducted 10 hiring events during PY 2025-26 compared with 14 during the prior year, while total job-seeker attendance increased approximately 36 percent, from 1,886 to 2,562. Two large-scale job fairs conducted in partnership with the cities of Port St. Lucie and Fort Pierce attracted 1,063 and 964 job seekers, respectively.

Work Experience participation also increased within public-assistance programs. Welfare Transition Work Experience placements increased from 16 to 27, while available worksites increased from seven to eight. SNAP E&T established 24 Work Experience placements during the year after reporting none in the prior program year.

CSRC continued its partnership with the St. Lucie County School District St. Lucie County Board of County Commissioners on the Summer of Success program, providing participating youth with work-readiness and soft-skills training combined with paid internships.

EXPANDED ACCESS AND SERVICE DELIVERY

The opening of CSRC's new Comprehensive Career Center in Fort Pierce represented a significant enhancement to direct service delivery during PY 2025-26. The larger, centrally located facility provides improved accessibility, including direct public transportation access, while expanding capacity for employment and training services, workshops, recruitment activities, employer engagement, and community partnerships.

CSRC also redesigned the Resource Room service flow to improve how customers are received, assessed, and connected to services. Staff responsibilities were structured to provide dedicated customer check-in, Resource Room assistance, and one-on-one assessment, improving service flow and staff's ability to identify individual customer needs.

Access to WIOA services was further expanded through weekly orientations offered both in person and virtually. Customers may self-schedule orientation through Microsoft Bookings and, following orientation, schedule an individual appointment with a Career Planner. CSRC also continued to use the Crosswalk referral platform to connect workforce participants with more than 30 community partners providing wraparound and supportive services.

OPERATIONAL IMPROVEMENTS

CSRC implemented several operational improvements during PY 2025-26 to strengthen efficiency, consistency, staff development, and program oversight. Within WIOA Adult and Dislocated Worker programs, a new analytics dashboard consolidated key participant, program, and performance information from Employ Florida, reducing manual reporting and providing leadership with more timely visibility into program performance and federally required outcomes.

CSRC also transitioned the WIOA funding approval process from a weekly committee meeting to an electronic Smartsheet workflow. The revised process provides a structured and trackable method for reviewing funding requests while improving timeliness and maintaining documentation, consistency, and appropriate oversight.

Training and onboarding for Welfare Transition and SNAP staff were redesigned to incorporate structured classroom instruction, hands-on application of program concepts, and benchmark assessments before trainees advance to subsequent content. The JVSG team similarly strengthened onboarding and staff development through cross-training, group case-management sessions, mentoring, and required NVTI coursework following staffing transitions.

Agenda Item 17

AGENDA ITEM SUMMARY

Title	Chair's Report
Strategic Plans/Goals	Operational Intelligence
Policy/Plan/Law	Board Procedure
Action Requested	None - Information Only
Background	The Chairperson will share information at the meeting with the Board regarding LWDB20 Updates. • Reminder to Complete the Board of Directors Orientation - Deadline September 30, 2026 • Ad Hoc Search Committee - Board Membership • Request for By-Laws Modification: Sunset of Programs and Services (P&S) Committee ○ Note: duties currently held by P&S Committee will be absorbed into Executive Committee Responsibilities
Staff Recommendations	None - Information Only
Supporting Material	None- Information Only
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com 1-866-482-4473 ext. 418

Agenda Item 18

AGENDA ITEM SUMMARY

Title	President's Report
Strategic Plans/Goals	Operational Intelligence
Policy/Plan/Law	Board Procedure
Action Requested	None - Information Only
Background	Each meeting the President/CEO shares information with the Board on events and issues important for Board members to know. Mr. Bauer will give an update on the CareerSource Florida Board of Directors August meeting. • 2-Year Plan Update • Workforce Policy G104 Link: Workforce Policy G104 • Individual Training Account (ITA) Waiver Negotiated - PY2026-2027 • Letter Grade - Metric Calculation Update
Staff Recommendations	None - Information Only
Supporting Material	None - Information Only
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

Agenda Item 19

AGENDA ITEM SUMMARY

Title	Open to the Public
Strategic Plans/Goals	Operational Intelligence
Policy/Plan/Law	Board Procedure
Action Requested	None - Information Only
Background	At each meeting the public is given the opportunity to address the Board on any issues applicable to the Board.
Staff Recommendations	None - Information Only
Supporting Material	None - Information Only
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418

Agenda Item 20

AGENDA ITEM SUMMARY

Title	Open to the Board
Strategic Plans/Goals	Operational Intelligence
Policy/Plan/Law	Board Procedure
Action Requested	None - Information Only
Background	This agenda item gives Board members the opportunity to introduce issues for general discussion, make announcements pertinent to the Board or provide feedback.
Staff Recommendations	None - Information Only
Supporting Material	None - Information Only
Board Staff	Brian Bauer President/CEO bbauer@careersourcerc.com (866) 482-4473 ext. 418