

Board of Directors Meeting Minutes

June 29, 2026

Meeting Agenda

1. Welcome & Call to Order
 2. Pledge of Allegiance Roll
 3. Call and Attendance
 - a. Board
 - b. Staff
- Declarations of Conflicts of Interest

Voting Items

5. Review and Approve Nomination for Slate of Officers - PY2026-2027
 - a. Installation of Officers - Michelle Miller, Clerk of Court, St. Lucie County
6. Review and Approve April Financial Report - PY2025-2026
7. Review and Approve Draft Budget - PY 2026-2027
8. Review and Approve Prior Approval Transfer Funding Request - PY 2026-2027
9. Review and Approve Consent Agenda
 - a. Review and Approve April 29, 2026, Board of Directors Meeting Minutes
 - b. Review and Approve May 15, 2026, Executive Committee Meeting Minutes
 - i. Review and Approve Renewable Vendor Contracts - PY 2026-2027
 - Risk Assessment Summary - Manpower
 - Risk Assessment Summary NDWG - Manpower
 - Risk Assessment Summary - James Moore, CPA
 - Engagement Letter - Lippes Mathias, **LLP**
 - c. Review and Approve May 27, 2026, Program and Services Meeting Minutes
 - d. Review and Approve June 12, 2026, Executive Meeting Minutes
 - i. Review and Approve Welfare Transition Program (WT) - Incentive Payments Policy
 - ii. Review and Approve Workforce Innovation and Opportunity Act (WIOA) Youth - Supportive Services Policy
 - iii. Review and Approve Workforce Innovation and Opportunity Act (WIOA) - Individual Training Account Policy
10. Review and Approve Contract Award for RFQ #26-001-MTR for Independent Monitoring
11. Review and Approve Letter of Intent for WIOA Youth Service Subrecipient Contact PY2026-2027
12. Review and Approve Risk Evaluation Subrecipient Services - Workforce Coordination Consulting Contract Renewal - PY 2026-2027)
13. Review And Approve Individual Training Account (ITA} Waiver Request - PY2026-2027
14. Review and Approve CareerSource Research Coast Administrative Plan Revisions
15. Review and Approve Declaration of Authority - Daniel Moore, Designee for Michael Maine, Superintendent, Martin County School District

Information/Discussion

16. Primary Indicators of Performance - 3rd Quarter PY 2025-2026
17. Workforce Readiness Taskforce Report - 2nd Quarter 2026
18. Chair's Report
 - a. Official Notification to File Form 1 - Calendar Year 2025
 - b. Board of Directors Annual Orientation - PY2026-2027
 - c. Ad Hoc Search Committee Board Membership Update
19. President's Report (Page 97)
 - a. Board of Directors Membership Recertification - PY2026-2027
 - b. Appointment of Directors Nominated to the Workforce Development Board of the Treasure Coast
 - c. Letter to Congress - Funding for Workforce Innovation and Opportunity Act (WIOA) Programs
20. Open to the Public
21. Open to the Board
22. Adjournment - Next Board of Directors Meeting - September 30, 2026

Members Present

Deb Frazier	Jim Brann	Will Armstead
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Members Participating by Teleconference

Leslie Kristof	Lorna Landherr	Aliesha Seitz
William Armstead	Mike Kauffmann	Lorna Landherr
Kelly Johnson		

Members Excused

David Freeland	Werner Bois	Joseph Catrambone
Leslie Kristof	Kevin Staten	Angela Browning
Christie Shields	Pamela Burchell	Mike Kauffmann
Erin Lowry	Tracey Miller	

Public in Attendance

Michelle Miller

Administrative Staff Participating In-person/Teleconference

Brian Bauer	Tracey McMorris	Lisa Deligatti
Martin Rivera	Christina Coble	Jennifer Eimann



Call to Order

Will Armstead, Vice-Chair, called the meeting to order at 8:11 a.m. The Board recited the Pledge of Allegiance. A quorum was not established. As a result, Mr. Brann explained that only the discussion items 15-21 will be addressed at this meeting.

Agenda Item 16 - Review Primary Indicators of Performance 3rd Quarter - PY2025-2026:

Brain Bauer, President/CEO, explained that third quarter metrics have been released and show generally positive results. The median wage in the second quarter after exit, previously flagged as a yellow (at-risk) metric, improved significantly.

The one area of concern is the youth attainment rate tied to the youth contract renewal. This metric declined again and is currently at 77.9%, against a required threshold of 90%. It is likely this metric will not be met and will need close monitoring heading into program year 26-27.

Aside from that, the majority of indicators are meeting or exceeding targets ("lots of blues"). Metric negotiations for program years 26-27 and 27-28 are still pending on the state's end; the state appears to be incorporating a new statistical adjustment model using historical data as part of that process. An update is expected by the September meeting.

Agenda Item 17 - Workforce Readiness Taskforce Report -2nd Quarter:

Christina Coble, Business Services Manager, gave the following report for the Workforce Readiness Taskforce - Marine Sector Meeting Summary:

1. Local Labor Market Overview

The Treasure Coast hosts one of the nation's strongest marine industry clusters, ranking third in recreational boat manufacturing with 20+ manufacturers across Martin, St. Lucie, and Indian River Counties. Florida leads the U.S. in boating activity, generating \$27.2 billion in economic impact and supporting 109,000 jobs - up 33% and 19% respectively since 2018.

2. Priority Sectors & Education Offerings

Marine is an emerging priority sector for CareerSource RC, with overlap in skilled trades, automotive, and aviation. The Chapman School of Seamanship (54-year nonprofit, Stuart) has strategically shifted toward short-term, employer-validated certifications - all nine weeks or less. Current offerings include Yamaha Marine Technician, **NMEA** Electrical, ABYC, and Marine Detailing certifications, with Yamaha Rigging (Oct. 2026) and Volvo Penta Inboard (Jan. 2027) launching soon. Programs are added only when confirmed employer demand exists, ensuring graduates are job-ready from day one.

3. Talent Pipeline & Workforce Challenges

A panel of marine industry employers identified key themes:

- Recruitment: Connect youth interest in boating/fishing to career pathways earlier (sophomore/junior year). Expand digital outreach, career fairs, and trades awareness partnerships.
- Transferable talent: Recruit from construction, automotive, aviation, and manufacturing. Aviation workers are especially valued for attention to detail.
- Pipeline growth: Rather than competing for the same limited regional workforce, the focus should be on expanding the overall talent pool.
- Knowledge transfer: Veteran technicians hold critical institutional knowledge; mentorship programs are essential before retirements accelerate.
- Retention: Driven by fair pay, recognition, trust, strong culture, and growth opportunities



- not compensation alone.

The panel concluded that marine workforce challenges mirror those across industries, making continued regional collaboration essential.

Agenda Item 18 - Chair's Report:

Jim Brann, Chair, gave updates to the board members on the following items:

- Official Notification to File Form 1 - Calendar Year 2025: Mr. Brann reminded board members that they should have received a reminder to file Form 1 with the Florida Commission on Ethics.

Members were asked to please complete this filing as soon as possible. The committee members were reminded that they had until July 1 to file their Form 1.

- Ad Hoc Search Committee Board Membership: Four applications went to the Treasure Coast Workforce Consortium on June 16, 2026, and their nominations were approved; Andrea Beam, Wes McCurry, Brian Cartlin, and Sharon Wright.

There are still two open business seats, and Mr. Bauer asked for possible recommendations from the committee members.

- Board of Directors Annual Orientation - PY2026-2027: The annual Refresher Orientation, and new Board Member Orientation should be sent out mid-July to all board members. Mr. Brann asked the members to complete the orientations as soon as possible, in order to stay in compliance with our By-Laws.

Agenda Item 19 - President's Report:

Brian Bauer, President/CEO, provided the following updates:

Letter to Congress:

Funding for Workforce Innovation and Opportunity Act (WIOA) Program - TANF bill - H.R. 8872, the "Preventing Waste, Fraud, and Abuse in TANF Act," sponsored by Rep. Mike Carey (R-OH), introduced in May 2026. It mainly tightens TANF eligibility (capping it at 200% of the federal poverty level) and adds reporting/integrity requirements rather than cutting the \$16.6 billion appropriation itself.

Regarding WIOA funding, the FY2027 Labor-HHS-Education Appropriations bill, which the House Appropriations Committee advanced along party lines just last week, cuts the Department of Labor's budget roughly 27% overall, and within that, WIOA Title I formula grants would be cut 62%. The bill effectively eliminates WIOA Adult (through a proposed rescission of FY26 advance funding this fall, leaving only a small carryover), eliminates WIOA Youth entirely, and leaves Dislocated Worker as the only core formula program largely intact. Job Corps would be cut in half rather than eliminated. A Democratic amendment to restore **WIOA** Title I and Title II (adult education) funding was offered and defeated on a party-line vote during markup.



The bill has advanced out of the House Appropriations Committee on a party-line vote but has not yet reached the Senate, leaving a window for advocacy before final terms are set.

Mr. Bauer asked committee members, if so inclined, to forward the advocacy letter to their congressional delegation, urging them to oppose these cuts and instead support continued investment in workforce training.

Members were encouraged to personalize the letter on behalf of themselves, their company, or their role as an employer or training provider before sending it to their senators and representatives. The matter will be revisited at the full board meeting.

Agenda 20 - Adjournment:

With no further items to discuss, Will Armstead, Vice Chair, made a motion for adjournment. All members agreed, and the meeting was adjourned at 9:10 a.m.

The next Board of Directors Meeting will be held on June 29, 2026

STAFF CERTIFICATION

I hereby certify these minutes reflect the proceedings by the Board of Directors of CareerSource Research Coast, which have been reviewed by the Board and approved or approved with modifications that have been incorporated herein.

Brian K. Bauer

9/30/2026

Brian Bauer
Board Secretary

Date

collaborate.
innovate.
lead.

